



# Alexander Wilson

Graduate Student  
Master of Science in Real Estate  
1st Year Candidate



## PROFILE



## CONTACT ME



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## PROFESSIONAL SKILLS

- Microsoft Excel
- Leasing
- Reporting
- Project Management
- Market Analysis



## WORK EXPERIENCE

- **INSITE PROPERTY SOLUTIONS / DEC 2013 - CURRENT**  
Assistant Project Manager
  - Analyze portfolio to identify opportunities to increase rents and reduce expense to drive NOI.
  - Manage apartment renovations to update finishes to new market demands, increasing rents by up to 30%.
  - Work with Vice President of Operations to create new reporting tools for ownership, and for on-site management.
  - Analyze rental markets and trends to set pricing for existing portfolio.
  - Use projections and detailed valuation methods to set unit pricing for new developments.
  - Assist Project Managers with various projects during and after development.
  - Analyze recent projects to identify opportunities for growth lessons to be learned for upcoming developments.
  - Fill-in for other staff members as needed, including as Community Director, Portfolio Manager, Project Manager, and Leasing Manager.
- **BLANTON TURNER/INSITE / JUL 2013 – DEC 2013**  
Leasing Supervisor at The 104 Apartments
  - Supervise leasing team through lease-up of new 115-unit apartment complex.
  - Create processes and procedures for day-to-day leasing activities.
  - Train leasing team.
  - Monitor and track leasing progress and report to management and ownership.
  - Develop marketing and advertising materials.
  - Handle resident needs from prospect stage to move-out.
  - Successfully lease building to stabilization in only 8 months, setting record-high rents for the Bothell market.
- **CHEESECAKE FACTORY / APR 2012 - AUG 2013**  
Server
  - Consistently deliver high-quality customer service in the busiest restaurant in the State of Washington.
- **LIBERTY MUTUAL INSURANCE / JUN 2008 – SEP 2009**  
Systems Analyst/Intern
  - Monitor inbox for Nth-Level Support Team.
  - Coordinate with Subject Matter Experts to develop and document solutions for new problems.
  - Design, build, and manage IT computer lab for use in testing software for compatibility with standard company hardware.



## EDUCATION

- **BACHELOR OF ARTS / JUN 2007 – JUN 2010**  
Western Washington University:
  - Urban Planning with Sustainability Emphasis
- **MASTER OF SCIENCE / CLASS OF 2016**  
University of Washington
  - Real Estate – 1<sup>st</sup> Year Candidate