Daniel Morgan District
“Take Flight” Cub Scout Day Camp
June 8-12, 2015
Staff/Volunteers’ Guide

Optimist Acres
590 Foster Mill Road,
Spartanburg, SC 29302

Michael ‘Hap’ Wiggins, Camp Director/Aerodrome Commander
“Screech Owl” Marlane Babb, Program Director
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EMERGENCY CONTACT NUMBERS

ALL EMERGENCY HELP .................................................................................................................. 911

Spartanburg County Sheriff’s (non-emergency) ................................................................. 864-503-4301
Spartanburg County EMS (non-emergency) ................................................................. 864-596-2800
Glenn Springs- Pauline Fire Department (non-emergency) .................................................. 864-591-2206

Hospital (Alternate Medical)

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<th>Spartanburg Regional Medical Center</th>
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<td>101 East Wood St</td>
<td>1700 Skylyn Drive</td>
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<tr>
<td>Spartanburg, SC 29303</td>
<td>Spartanburg, SC 29307</td>
</tr>
<tr>
<td>864-560-6000</td>
<td>864-573-3000</td>
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Greg Leitch – Palmetto Scout Executive

| Office .................................................................................................................. 864-585-4391 |
| Victor Durrah - Daniel Morgan District Executive |

| Office .................................................................................................................. 864-585-4391 |
| Cell .................................................................................................................. 864-279-4965 |

Michael Wiggins—Day Camp Director

| Cell .................................................................................................................. 864-415-1712 |
| Marlane Babb—Program Director |

| Cell .................................................................................................................. 864-415-3242 |
| Camp Medical Officer—Ruth Davis |

| S. Douglas Egge, MD .......................................................................................... 828-506-8117 |
| Daniel Morgan Local Physician Advisor |

| National Weather Service ................................................................................... 864-879-1085 |
Welcome to the Daniel Morgan District “Take Flight” Day Camp!

Dear parents, guardians and Akelas,

Welcome to the 2015 Daniel Morgan District “Take Flight” Day Camp. We have worked hard to ensure that your Scout and you have a fantastic day camp experience that more than meets his expectations and lives up to the spirit of the Scout Oath and Law.

Our theme of “Take Flight” has been used by the Boy Scouts of America many times throughout its history as a way of inspiring our boys to dare to achieve great things, cultivate a lifelong desire to learn and better themselves, and seek out adventure in their lives. We hope to do that again this summer by incorporating this theme throughout the day camp experience.

We will have guests representing the aviation field, projects to introduce our boys to concepts of flight, and examples of RC planes and drones. Of course, we will also have many of the outdoor adventures Scouts have come to associate with camp, including hiking, nature studies, fishing, archery and BB guns.

Our staff have worked many of those “one hour a week” shifts to become trained and ready for a week of this game with a purpose. Some of us have to attend camp school, while others have to be certified as range masters, and still others hone their first aid/CPR skills. Every staff member here is current in their Youth Protection Training.

Now, here are some things we need from our parents, and boys:

1. Attend our open house at Optimist Acres from 3-5 p.m. Sunday, June 7, to turn in your health forms, understand our procedures, collect your t-shirt, patch, lanyard, and any other gear. Your Scout will need these items upon arrival Monday morning. There will be no time for check-in while we are opening camp.

2. Read over this guide. It will help you understand our policies and procedures.

3. Always sign in/sign out your child at our registration table. When you sign your child out, he will have to be signed out with his den leader and then at the registration table.

4. Always ensure your Scout arrives with the camp t-shirt on and all of the other day camp items we provide. They help us identify him and keep him safe.

5. Arrive on time. Boys may be checked in starting at 8 a.m. Our opening ceremony begins promptly at 8:45 a.m. Check out begins just after the end of our closing ceremony at 4:45 p.m.

6. Make sure our camp medical officer is informed of any medical condition or any behavior issues that may impact his enjoyment of day camp. Tell us about allergies, significant side effects of medication, sensory issues,
or anything else you feel is relevant to our environment. We will be discreet with such information, while ensuring that our staff are informed and ready to help if needed.

Please bring your questions to our open house, or contact me at 864-415-1712 or wiggins_michael@hotmail.com. I will get answers if I don’t have them right away.

Here’s to clear skies with unlimited visibility!

Sincerely,

[Signature]

Michael ‘Hap’ Wiggins, Day Camp Director and Aerodrome Commander
Take Flight Day Camp Calendar
For Daniel Morgan Staff and Volunteers

<table>
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<tr>
<th>Purpose</th>
<th>Location</th>
<th>Time</th>
<th>Date</th>
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<tr>
<td>Day Camp Planning Committee Meeting</td>
<td>Council Office</td>
<td>7-8 p.m.</td>
<td>2/19/15</td>
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<tr>
<td>Day Camp Planning Committee Meeting</td>
<td>Council Office</td>
<td>7-8 p.m.</td>
<td>3/23/15</td>
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<tr>
<td>Day Camp Planning Committee Meeting</td>
<td>Council Office</td>
<td>7-8 p.m.</td>
<td>4/23/15</td>
</tr>
<tr>
<td>Day Camp Staff Training—Session I</td>
<td>Council Office</td>
<td>9 a.m.-2 p.m.</td>
<td>5/2/15</td>
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<tr>
<td>Day Camp Staff Training—Session II</td>
<td>Morningside Annex</td>
<td>9 a.m.-12 p.m.</td>
<td>5/9/15</td>
</tr>
<tr>
<td>Day Camp Site Visit</td>
<td>Optimist Acres</td>
<td>7-8 p.m.</td>
<td>5/21/15</td>
</tr>
<tr>
<td>Day Camp Site Prep (if available)*</td>
<td>Optimist Acres</td>
<td>9:30-10 p.m.</td>
<td>6/6/15</td>
</tr>
<tr>
<td>Day Camp Site Prep (if available)*</td>
<td>Optimist Acres</td>
<td>9:30-10 p.m.</td>
<td>6/7/15</td>
</tr>
<tr>
<td>Final Set-Up/Training#</td>
<td>Optimist Acres</td>
<td>1-6 p.m.</td>
<td>6/7/15</td>
</tr>
<tr>
<td>Open House for Akelas#</td>
<td>Optimist Acres</td>
<td>3-5 p.m.</td>
<td>6/7/15</td>
</tr>
<tr>
<td>Day Camp opens, regular hours◆</td>
<td>Optimist Acres</td>
<td>8:30 a.m.-5 p.m.</td>
<td>6/8-6/11</td>
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<tr>
<td>Junior Aviator Air Show Day◆</td>
<td>Optimist Acres</td>
<td>8:30 a.m.-1 p.m.</td>
<td>6/12/15</td>
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<tr>
<td>Day Camp Staff Recognition Dinner</td>
<td>TBA</td>
<td>7-8:30 p.m.</td>
<td>When we’ve rested.</td>
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❑ The May 2 session is mainly intended for new helpers who need First Aid/CPR Certification and on-site Youth Protection Training (YPT). Any volunteer staff member is welcome to submit an updated YPT certificate to forgo the on-site YPT. Offering it at a meeting allows us to have discussion about day camp-specific YPT scenarios.

❑ The May 9 session is camp specific. We will go over camp policies, emergency procedures, possible medical/behavior issues; we will also work on theme-related crafts, skits, songs, cheers and games. This will be held at Morningside Baptist Church, 897 South Pine Street, in the annex building to the right of the main church.

*Not mandatory but appreciated. Troop 11 may camp overnight Saturday, and is planning to help us set up Saturday evening and Sunday morning after its Scout’s Own service.

#All staff/volunteers are needed for at least a few hours on Sunday, June 7. We will set up our stations as much as possible and also offer some theme-related training. We ask that all staff/volunteers be present at Open House, to introduce themselves, answer questions, and have their areas ready to go Monday morning.

◆ Day camp staff/volunteers needed by 8:30 a.m. each day. Gathering game leaders are needed by 8 a.m. daily.

◆ Parents, Akelas are invited to join us for this air show, which will include rocket launches, paper airplane contests, drone or RC fly-ins, guest visitors, and other events. We will close with a meal, special rides and games, and something cold.
General Information: Daniel Morgan District Day Camp

Please read the information in this packet thoroughly.

What is “Day Camp”?

Cub Scout Day Camp is often called “the camp that comes to the boy.” Day Camp is an organized five-day program for Cub Scouts (Tigers, Wolves, and Bears) and Webelos Scouts under certified leadership, at an approved site, during daylight hours. A high-quality program, brought to you by many dedicated volunteers, is offered at a reasonable cost. Day Camps are conducted in accordance with established standards as given in the National Standards for Cub Scout Day Camps.

Purpose of Day Camp

We like to say that Day Camp is “an adventure with a purpose.” There are several purposes of the Day Camp program which include:

- Having Fun
- Providing a continuation of the Cub Scout program through the summer.
- Helping the boys maintain their interest and needs.
- Giving the pack the opportunity to meet requirements of the National Summertime Pack Award, the Cub Scout Outdoor Activity Award, and to work toward qualifying for the Journey to Excellence.
- Assisting in the recruiting and training of present and future Cub Scout leadership.
- Strengthening den and pack organizations for a better year-round program.
- Aiding in the progress from Cub Scouts to Boy Scouts.

Who Can Attend Cub Scout Day Camp?

Cub Scout Day Camp is a unique program; it is usually the first major activity for scouts after graduation from their previous rank. At Day Camp, boys begin to work toward their next rank in the Cub Scout program and we use the same ranks to identify age groups as your home pack:

- Cub Scouts are boys who have completed kindergarten, first or second grade or are seven, eight or nine years old (Tigers, Wolves, or Bears).
- Webelos Scouts are boys who have completed third or fourth grade or are ten years old.

The decision on proper placement of the scouts is between the parent and the Camp Director. Only registered members of the Boy Scouts of America who will enter grades 1-5 next fall are eligible to fully participate in Cub Scout Day Camp. Boys in this age group who are not registered members of the Boy Scouts of
America may not participate; however, boys MAY register as Scouts so that they may attend camp. Registration fees for new Cub Scouts will be determined by the Palmetto Council and require an additional application. Contact the camp director for instructions.

**Tigers**

ALL Rising Tigers (those who will begin 1st grade as of fall 2015) MUST be accompanied by their adult partner at ALL times. This is a 1 to 1 ratio, and there are NO exceptions.

**National Standards for Cub Scout Day Camps**

The Boy Scouts of America take great pride in assuring that all of its day camps meet the requirements for accreditation.

The National Standards are established to:

- Ensure the health, safety, and well-being of every camper, leader, visitor, and staff member while on camp property.
- Ensure that the council takes pride in the high quality of its Day Camp, including the program, staff, facilities, and equipment.

Regardless of the location of Day Camp, the local council is responsible for ensuring that the facilities meet these standards. During Day Camp operation, the accreditation team appraises the camp by:

- Touring the facilities
- Observing the use of equipment, methods of instruction, use of personnel, and any obvious indication of Scouting ideas in action.
- Preparing a final analysis and rating for the camp, including recommendations and comments and reporting such to the local BSA Council.

Pack leaders are strongly urged to provide at least one volunteer staff for every five boys coming to camp.

The Camp Director and the Program Director are required to be certified by the BSA National Camp School where they are trained to meet the National Standards for Cub Scout Day Camp.

**Dates and Location**

The Daniel Morgan District “Take Flight” Day Camp will be held Monday through Friday, June 8-12, 2015. Hours on Monday through Thursday are from 8:30 a.m.-4:45 p.m., and Friday from 8:30 a.m.-1:00 p.m. The camp is located at Optimist Acres, 590 Foster Mill Rd, Spartanburg, SC 29302. Directions are on the last page of this Guide. Parents will need to escort their child/children to the Registration Table to check in. Someone will be available to greet parents as they arrive and assist with directions.
Camp Fees

Each Tiger, Wolf, Bear, Webelos and staff sibling tag-a-long attending camp is charged a fee of $85 (add $25 after May 1). Youth age 7 and younger whose parent is serving as a week-long volunteer are eligible for the Tot Lot for a fee of $20 (meals and care) or $35 for the full day camp package. This fee includes five days of program activities, lunch, a camp T-shirt, a backpack (or other tote), a water bottle and a patch.

All fees are due with completed registration to the Council office. Completed registration is as follows:

Tiger Scouts (and their adult partners), Cub Scouts, Webelos Scouts & Siblings:
• completed registration form,
• medical form Health History (parts A & B),
• Scout fee or sibling fee paid

Chaperones & Staff
• completed registration form,
• medical form Health History (parts A & B),
• Youth Protection Training certification
• Harassment Prevent Training certification
• Weather Hazards Certification
• At least one training session attended

ALL FEES ARE TRANSFERRABLE, BUT NOT REFUNDABLE.

2015 Theme: Take Flight

The Daniel Morgan District planning committee works hard to incorporate a theme into this annual event to keep summer camp just as interesting and fun for our Webelos as for our rising Tigers. This year we evoke the spirit of discovery and invention as we “Take Flight” with our young aviators in training.

This theme will be evident in our opening ceremony, our spirit activities and songs, games, crafts/projects, and even in the sports we learn this week. All of our Cub Scouts and Webelos will work toward earning their Junior Aviator wings by our Air Show on Friday.

Pack Leadership in Camp

In camp, boys are organized into dens, as they are in their home packs. The ideal way for any pack to attend Cub Scout Day Camp is by den with den leadership. Individual campers not associated with a pack may also attend. To comply with BSA’S national policies, each Cub Scout day camp den must have at least two trained adult leaders at all times.
Ideally, each participating pack should provide two or three week-long leaders for day camp. For consistency of the den leadership and familiarity with the program, having multiple parents take a turn for single day of camp is allowed, but each must attend orientation, one of the training dates, complete Youth Protection Training and be committed to being present on their assigned day(s). The camp director MUST have a list of the leader’s names and date of attendance prior to camp. Once the Cub Scout pack ensures adequate five-day leadership, additional leaders, volunteers, parents and relatives are welcome and encouraged to attend. Additional volunteers from each pack are needed to help staff activity stations.

To our volunteers--

- You are a valuable resource to your campers. Be ready to share your enthusiasm, knowledge and skills whenever possible. Always remember, “Semper Gumby” (Be flexible). Be prepared with discussion topics to be covered, a song, a game, or a joke. These items make great fillers for any lag time during the day, or more likely, during the occasional summer shower or thunderstorm, when others are working on putting Plan B in place.

- If you are a den leader or accompanying parent, you are expected to provide assistance and supervision for your den at each station. Also, be prepared to contribute any rank-specific information relevant to the activity at hand. Do not expect the session staff member assigned to the area to be able to handle the boys and their projects without your help.

- Please try to stick to the scheduling as closely as possible. We will make every effort to have the boys complete their activities in the allotted time.

- Everyone in camp is expected to adhere to the BSA Youth Protection Guidelines. All den leaders and volunteer staff members must complete Youth Protection Training. The training can be completed online via www.scouting.org. Please click on Youth Protection. You will be able to print a card to show you have completed the training.

- Also, staff must take Unlawful Harassment Prevention. The link for this online training is http://el.lawroom.com/bsaregistration.aspx. Please print a certificate for the camp director, as well as keep a copy for your records.

Keys to Youth Protection:

- Buddy System: Make sure no youth goes anywhere alone.

- 2-Deep Leadership: Never counsel a camper alone. Always be in plain view of other adults.

- Bathrooms/ Changing Areas: Adults are NEVER allowed in the bathrooms or changing areas at the same time as the boys.

- Do not allow the boys to become physically or verbally abusive to any person in camp. Report problems to the Camp Director or Program Director immediately.

- Report any obvious or suspected signs of abuse to the Camp Director or Program Director immediately.

- BE AWARE of strangers in camp. All adult staff and Jr. Staff/Den Chiefs will be identified by their different colored t-shirts and are asked to wear camp name badges. Any adult not wearing a badge should be asked to proceed to the registration area for check-in. Immediately report to the Camp Director or Program Director anything that does not look or seem appropriate/right.

- Alcoholic beverages and controlled substances are NOT allowed in camp.
• Neither smoking nor ‘vaping’ is allowed in view of any other Scouts. Adults, best to leave it at home.

Orientation

We will offer day camp orientation and training to all adults participating as den leaders and session/station staff. Each adult volunteer/staff member should attend one of these training sessions.

Youth Protection Training is also required for all adult leaders, and there is an excellent training course for this topic online at http://www.scouting.org that can be taken in the comfort of your home or office at your convenience; and as an added bonus, this counts as training for your Pack or Troop. Be sure to print out your certificate once you complete the training and bring it with you to orientation/training or send a pdf to the day camp director.

Program Activities

Program activities include: Archery, BB Guns, Crafts/Projects, Den time, Fishing, Games, Nature, Sports, and Service Projects.

Program Tracks and Den Groups

To provide age-appropriate activities for our participants, we split our program into two separate tracks: one for Cub Scouts (Tigers will be placed with another group based on quantity, Wolf & Bear) and one for Webelos Scouts. Each track is designed to provide age appropriate activities & can provide the boys with opportunities to complete achievements and electives necessary for rank advancement.

We further divide the Scouts in each track, Cubs, into den groups – Tigers, Wolf and Bears. The den group is the group that a scout will travel with from station to station each day. Webelos will be placed into either den or patrols as their leaders wish. We will do our best to place Cub Scouts from the same pack in the same den group and Webelos from the same pack in the same den or patrol. The stations are where the activities take place. Each station program is 55-60 minutes long with 5-10 minutes set aside for traveling between stations.

Advancement

Advancement has always been part of our day camp. The Daniel Morgan District’s Day Camp program contains a variety of activities to contribute to a boy’s achievements, electives, and/or activity badges. After Day Camp, every effort will be made to send each packs’ cubmaster/leadership team a worksheet compilation of activities completed at each station on each day. Parents and den leaders can use this guide as a reminder to determine if each Scout has “done his best” and completed the requirements to have the work signed off in his book. This same worksheet will be posted on the Daniel Morgan District web page at http://www.palmettocouncil.org/daniel-morgan-district/ as well as on the Daniel Morgan District Day Camp Facebook page at https://www.facebook.com/danielmorgandaycamp.
**Activity Stations**

Each day at camp, Scouts will spend their time doing fun activities at different stations throughout the camp. The activities are designed to be age appropriate, exciting, and many are directly related to achievements the Scouts can earn in their progress toward ranks. Some of the activities include theme-related projects/crafts, nature exploration or hiking, archery, BB guns, games, sports and conservation or service projects. Summer Camp is a great way to get a jump start on next year’s Scouting program.

**The Whistle** - A whistle or air horn will signal change of stations and/or an emergency (outlined later in this guide).

- One short blast indicates the session will end in five minutes.
- Two short blasts mean that it is time to change stations in a prompt and orderly manner.

**Opening and Closing Ceremonies**

Every morning we will begin our day of activities at the gathering field with a special flag raising ceremony. We will also talk about where we are on our expedition and what to expect for the day. Likewise, our day finishes with a discussion of the day’s events and what we have accomplished. We then retire the flag to close camp for the day.

One of the goals of Scouting is to encourage good citizenship. Day Camp provides excellent opportunities for this during our daily opening and closing exercises. Our goal is to teach proper respect and etiquette for the flag of the United States of America.

EVERYONE within sight of the flagpole in camp must stop what he or she is doing and face the flag during opening and closing exercises. This includes all staff, Scouts, and parents. We ask you to support our efforts by standing still and facing the flag during this time and remain that way until the ceremony is complete.

**Lunchtime Programs**

The lunch/guest visit period is from 11:15 until 1:10 p.m. Monday-Thursday. The boys will have plenty of time to eat as well as the mandated rest time for Cub Scouts. To help the boys take a break from playing and running, we will schedule guest visits, as well as informal or drop-in presentations and displays. Some of our visiting guests will have items of interest for the boys to see and hopefully stir some questions in them.

This is time set aside for the scouts to eat and rest. We understand that keeping boys of this age group sitting still is a difficult task, but it is a National Standard Requirement to provide this time as per OSHA standards and BSA regulations.

**Guest Speakers**

We will have guest speakers several days throughout the week and also on Friday during our Air Show. Please ensure that your child is respectful of our speakers and be courteous to them. All leaders are also tasked with ensuring that our boys and adults treat our guests with the respect they deserve.

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**Remember! Parent Visitation/Air Show Day**

**is Friday, June 12, from 8:30 a.m. – 1 p.m.**
Camp Rules & Security Policies

Buddy System

Day Camp runs on the buddy system. At the beginning of each day, before the den moves to their first program station, the den leader must ensure that every scout camper is paired with a buddy. Where it is necessary, three scouts may be grouped together as buddies. Each scout should know where his buddy is at all times and should not leave his buddy for any reason. This includes traveling to the restrooms, lunchtime, and program activities. Volunteers and staff should immediately question any scout found by himself to ask where his buddy is and stay with him until the buddy is found.

Visitors and Strangers

ALL VISITORS MUST FIRST REGISTER WITH ADMINISTRATION.

Daniel Morgan District’s Day Camp is held at Optimist Acres. It is open to their members during camp hours. While we have access to the entire property reserved, there may be people not associated with camp in the area. Staff and chaperones are encouraged to be aware of the environment and to report, to the camp director, any suspicious person or activity they observe. In a youth camp environment, it is always better to err on the side of caution.

STRANGER IN CAMP. We need to be vigilant in making sure that our Scouts remain undisturbed by anyone not involved with our camp. Do not allow campers to walk in areas not designated as part of our camp area.

BE AWARE OF STRANGERS. They will not have a camp T-shirt or name tag. All adult staff whether full week or daily volunteer must wear their name badges at all times.

• IMMEDIATELY approach and intervene if any unauthorized person attempts contact with any of our campers. Jr. Staff, Den Chiefs and Aides should not approach a stranger themselves, but must alert an adult immediately.

• POLITELY introduce yourself and guide the outsider away from our campers.

• NOTIFY the Camp Director, Program Director, or Activity Station Leader immediately if these steps fail and the person continues to attempt contact with campers.

Delayed pickup of Campers

A staff member will remain to provide two-deep leadership. If a scout is still remaining 15 minutes after the designated checkout time, staff should notify the camp directors so they can contact parents, guardians, or others as needed.

Absent Campers

It is the policy of the BSA that all registered campers must be accounted for during all camp hours. If a registered camper is absent, camp directors will attempt to call parents or guardians at home to ensure that they are aware that the scout is not at camp. If a parent or guardian knows that their son(s) will not be able to attend on a particular day, it would assist the staff greatly if they would notify the camp directors directly.

Lost Campers

While every precaution is made and many procedures are put in place, it remains a possibility that scouts will get lost or separated from their group. The Daniel Morgan District Day camp has a plan designed to quickly locate the missing scout and return him to his proper den location. It also includes escalation steps to follow if a scout continues to remain lost.
Assemble the den and ask the missing boy’s buddy where he is. The den leader should make a quick check of the area. If the boy is not found, notify the Camp Director with the boy’s name, den name and any other identifying information. If they are not available, notify the Camp Staff in the area where the boy was last seen. The Camp Director will have 2-3 staff members serve as runners and messengers. These people will check the bathrooms and first aid area, parking lot, and areas around the camp. The next step will be to call an emergency assembly at the flagpole. If the boy still has not turned up, notification will be made to the Scout Executive, the boy’s parents and local authorities.

• Avoid lost campers by following camp rules.
• Always use the buddy system.
• Use proper procedures for check-in and release of campers.
• Advise all visitors to report for check-in and to receive a “VISITOR” badge.
• Stay with your assigned group.
• Do not take your den outside of the camp boundaries.
• Do not leave before dismissal, or without permission from the Camp Director.

Scout Campers and Parents
Check-in
• Check-in begins at 8:00 a.m. Monday through Friday to give parents who have to go to work a little more flexibility. These youth will be able to work on some projects and play some of our gathering games. They should also change into the camp T-shirt if they have not already done so.
• Parents/guardians must escort their Scouts inside the main building to sign in under the den to which their Scout has been assigned.
• These same procedures apply to siblings and toddlers of staff.
• Adult and Boy Scout volunteers should arrive at camp by 8:30 a.m. on any day(s) they are volunteering, and must sign-in. Daily set up volunteers should arrive no later than 8 a.m. Staff will meet briefly prior to check-in. Opening ceremonies start promptly at 8:45 a.m.

We have no permanent storage at camp, so supplies will be packed up each day at the end of camp. Session leaders are responsible for turning in all supplies before leaving. Supplies will be picked up each morning for your area. Den Chiefs (if available) will assist you!

As Scouts and their guardian enter camp, a member of the Day Camp Staff will greet them and direct them to the registration table on the first day of camp. After checking in at the registration table, the Scout and parent/guardian will be directed to the gathering games area or to the Den Leader.

Check-Out
• Closing ceremonies end at 4:45 pm Monday through Thursday, so it is recommended that guardians arrive 15 minutes before the end of camp for the check-out procedure. Do not arrive late to pick-up your child.
• Any child who is not picked up by 5:15 PM will need to report to the check in/out area with their den leader. The parent will be contacted. If the parent cannot be reached, the Camp Director will begin to contact those adults listed on the child’s registration/contact form.

• Only approved parents/guardians will be permitted to sign out their scout.

• Parents should wait until the closing ceremony is completed before signing out their scouts.

• A staff member will remain to provide two-deep leadership until all campers have been picked up.

If, as a parent, you have an emergency, please contact the Camp Director as soon as possible.

Youth attending Day Camp must be picked up and signed out at their appropriate Den and Check-Out area. Youth are not permitted to go to the parking areas unless accompanied by the designated guardian driving them home. Incoming scouts are not permitted to be “dropped off.” The parent or guardian who brings them MUST accompany the scout through check-in and to his den or gathering games station each morning (as directed at check-in). No Scout is permitted to leave camp without being signed out on the appropriate roster form.

Only designated guardians may pick up day camp youth and take them out of camp. The camp director must have a signed permission slip on file for each designated guardian. No child will be released unless this procedure is followed. Parents/ guardians and authorized personas allowed to pick up each child should be prepared to show identification.

Early Checkout

ANY PARENT OR GUARDIAN WISHING TO PICK UP THEIR SON EARLY FROM CAMP MUST FIRST REGISTER AT ADMINISTRATION and notify them of the early dismissal. The Director will then inform the Den Leader of the early dismissal. Den leaders will not release any child to an adult who was not confirmed for pick-up. Den leaders may contact the Administration staff for confirmation if they are unsure of the validity of any adult. If someone other than the parent will be coming to pick up the child, a permission slip needs to be on file at the registration table prior to pick up.

Conduct

Campers are expected to be polite and respectful. They should be familiar with the meaning of the Cub Scout sign and listen to leaders during activities. Running, throwing rocks, and wandering into the wooded areas are not allowed at camp.

GROUND RULES

1. The Scout Oath and Scout Law.

2. Scouts must use the designated bathrooms inside the craft room/lunch area. The girl’s bathroom will have a sign on it (girls on one side/boys on the other). Boys are to respect the bathrooms. Should they be found dirty/whole toilet paper rolls flushed or other items found. They will be asked to retrieve the items. Classes will be going on. They must be respectful.
3. Campers should be respectful of others using the facilities. When entering and exiting through the craft room/lunch room, we ask all campers to use their “inside” voices. Adults too.

4. Den leaders and staff volunteers should make sure two-deep ADULT leadership is present for campers at all times.

5. Camp problems should be addressed to the camp director, not den leaders, session leaders, or other volunteer staff members.

Camp Operations

Sibling Campers

The camp maintains a sibling program (Tag-a-long) for younger children of volunteer staff members at camp. Siblings may only attend as long as the accompanying parent is present. Siblings will be allowed to participate in most events but not all. Those in particular include Archery and BB Guns, as BSA policy prohibits anyone other than a registered member of the Boy Scouts participating in these sports. Siblings need to have registered for camp, paid, and have all forms turned in to the council by the deadline dates as well.

Parking

All vehicles must park in the designated parking lots. No vehicles may park on the sides of the road or in grassy areas outside of the parking lots. Certain parking spaces are blocked off to allow camp vehicles to pass through gated areas and those spaces should be left clear.

Lost and Found Items

A “Lost and Found” box is kept in the Administration area for items that are discovered at program stations or elsewhere on the camp grounds. Administration staff will make every effort to return items to the proper scout. Labeling items with the scout’s name, pack number, and den group name will assist in the rapid return of missing items. Unlabeled or unidentifiable items will be kept in Administration and scouts or their parents may go through it at any time. Items not retrieved at the end of the week will be kept and made available at the August District Roundtable meeting after which they will be discarded.

Trash Pickup

We are extremely fortunate to have Optimist Acres made available to us this year for our day camp and we want to do whatever we can to assist them in the upkeep of the property. Each den is given a trash bag in their Leader Bag each morning and the scouts are encouraged to not only put their trash in these bags but also actively look for trash anywhere it can be found. We want to leave the property better than we found it and this is also a great way to demonstrate to our scouts the importance of keeping our community clean.

Uniform

The official day camp uniform consists of the camp T-shirt, shorts, socks, and closed-toe shoes (no sandals or “crocs”)...sneakers are preferred. Boys will be on their feet all day, playing, running, and in the woods.

The camp T-shirt must be worn every day and at all times while the Scout is in camp. The distinctive shirt aids the staff in identifying campers. We understand that this may entail washing the shirt nightly but it is extremely important that it be worn. Extra shirts are available for purchase at time of registration.
Lunch

Lunch is provided by the day camp daily, Monday through Friday, for Scouts, paid siblings, volunteers, and guests.

Water and bug juice (Gatorade) is provided at stations throughout camp all day long and scouts are encouraged to drink lots and lots of water.

Medication

Medication will not be administered at camp. If your child requires a mid-day dose of medicine, the parent or guardian must make arrangements to visit camp to give the child the medication. If a medication must be kept by the Den Leader for a potentially life threatening condition, such as an allergy to bee stings, all adults in that Den must know where the medication is.

Children with asthma may carry their own inhalers during camp. These are the ONLY exceptions.

THE MEDICAL OFFICER MAY NOT ADMINISTER MEDICATIONS OF ANY KIND. IN THE EVENT OF AN EMERGENCY, SHE MAY ASSIST THE SCOUT TO ADMINISTER THEIR OWN MEDICATION.

Parent Requirements

Day Camp cannot run without dedicated volunteers. In order to make the Day Camp experience a fun and safe one for every boy, each parent is encouraged to chaperone for one day during the week OR volunteer as a full-time staff person for the entire week. This will also qualify you for an up-front 25 percent rebate off of the registration fees.

Animal Guidelines: Please observe the following:

• Leave animals alone! Do not allow campers to approach or harass any animal, including snakes, dogs, cats, deer, foxes, raccoons, etc.

• Stay on the trail or on the mown/maintained grassy areas, unless you are part of a nature session under the guidance of an adult. Yellow jackets will be active in June, and they nest in the ground. If you disturb their nest, RUN! We also have wasps, hornets, honey bees, bumble bees and Asian hornets. They are relatively harmless unless disturbed.

• Be aware of snakes. Keep campers at a safe distance. If anyone spots a snake, the sighting should be reported to the Program Director and Camp Director.

• To avoid ticks and fire ant bites, stay on trails. Fire ants are common here.

• Notify the Camp Director of any stray dog or unusual animal behavior sightings.

• Staff members must assure that all garbage from lunch and snacks is properly disposed of. Campers are not allowed to feed any animals.

• POISON IVY: There is poison ivy/oak throughout camp. Please learn to identify it yourself and have your boys point it out to you when they see it. This helps them remember what it looks like. Avoid rashes by staying on trails, out of unauthorized areas, and off hillsides. Should a camper come in contact with poison oak/ivy, have the child and his buddy (along with a den chief or available adult) report to the first aid station.
• Day camp is SMOK FREE. Smoking and vaping are not permitted in any camp program area, administrative site or anywhere within view of the Scouts. Use discretion, or do not bring tobacco products at all. The parking lot area is likewise off-limits, because it is in the middle of the program areas.

Safety in Camp Activity Areas

Den Leaders Should:

• Encourage boys to “Do Their Best!”
• Be prepared to assist as requested.
• Review these safety rules with the campers:
  1. Follow directions.
  3. Pay attention.
  4. Take turns.
  5. Keep hands (and feet) to yourself.
  6. Clean up area when done. Return everything to its place.
  7. Don’t run in camp except for sports.
  8. Tools and knives may not be used until safe handling has been discussed. Cub Scouts and Boy Scouts may not bring sheath knives to camp. Cub Scouts will not need their personal knives and should not bring them. If Webelos have earned their Whittling Chip, it will be up to the discretion of their den leaders as to whether they need to bring their knives for any tasks. If the knives are not needed for a specific job as directed by their den leader, they do not come out of the pocket. In all cases, safe knife handling rules will be observed.
  9. Ropes will be for knots and lashing only. Whips and nooses may not be made.
  10. Follow adult direction in shooting sports areas.

Activity & Crafts Directors Should:

• Consider all possible safety factors involved in activity.
• Maintain control over sharp tools.
• Discuss safety and rules at start of activity.
• Provide clear instructions and examples.
• Involve Den Leaders in activity.
• Insist that boys help with cleanup.
• Report any unsafe conditions to Camp Director.
**Range Master should:**
- Consider all possible safety factors involved in shooting.
- Maintain control of guns, BBs, bows, arrows, targets, etc.
- Discuss safety and rules at start of activity.
- Insist that all boys follow safety rules.
- Remove anyone who disobeys safety rules from the range.
- Report any unsafe conditions to Camp Director.

**Sports/Games Instructors should:**
- Help boys play by the rules and play safely.
- Encourage good sportsmanship.
- Involve Den Leaders in activity.
- Take prompt action in cases of physical injury.
- Watch for signs of stress, fatigue or exhaustion due to heat.
- Assist boys who have pre-existing injuries or physical limitations.

**What to Bring**

Each day campers should bring:
- Camp uniform (see above). **Send your child with his backpack and water bottle each day.** Please mark your child’s name on each of these items.

All campers and adults must wear appropriate attire. All Scout staff, five-day leaders and staff members will wear day camp shirts all five days. All other adult leaders must wear appropriate clothing. **No sport bras or biking shorts are permitted. Name badges must be worn while at camp.**

- Hat/Cap—for protection from the sun
- Water bottle—you will be able to refill.
- Closed-toe shoes, with good socks to prevent blisters
- Sunscreen—Your child will be in the sun throughout much the day. Send sunscreen your child can easily apply. Please apply sunscreen to your child before he/she comes to camp. It gets hot and the sun is strong even early in the day.
- Sunglasses—not mandatory, but a very good idea, especially for fishing.
- Insect repellent
• Small Towel and swimming trunks on Friday
• Poncho, in case of rain
• Adult leaders may wish to bring an easily transportable camp chair (optional)
• Please label all items brought to camp with name, den name and pack number to help retrieve items in the event they get lost.
• Scout Spirit! A willingness to have fun, a thirst for adventure, a sense of fair play and spirit of cooperation.

NOTE: Daniel Morgan District Day Camp will not be held responsible for any damage to personal equipment brought to camp.

Prohibited Items & Activities
• No boy is allowed to wander on his own ... always stay with a buddy!
• No child may leave camp during the day without the permission of the Camp Director.
• No one, youth or adult, may ride in the back of a pickup truck, even with a shell.
• Vehicles may only park in the designated parking areas. The only vehicles allowed in the camp area are the camp service vehicle and the designated emergency vehicle.
• No sandals, flip-flops, “crocks”, or open toe footwear allowed. Closed toe shoes. (No sandals, thongs, crocs or flip flops.) PLEASE NOTE: Crocs, sandals or any open toe shoe are NOT approved footwear for the shooting range. If your child wears non-approved footwear to camp, they will not be allowed on the course. NO EXCEPTIONS!
• No throwing of objects except as part of a program station activity.
• No electronics allowed (e.g., handheld games, PSP, DS, iPods, mp3 players, etc.)
• No sheath knives, axes, or hatchets should be brought into camp (even if the boy has the Whittling Chip). See above for further information on pocket knife use by Webelos.
• No open flames, matches, or fireworks are permitted except as part of a station’s program.
• No speeding...obey all posted speed limits. The life you save may be your son’s.
CAMP CODE:

In order to have the best possible Day Camp experience, all Campers and Staff members should know, understand, and agree to abide by our Camp Rules. Please review them with your son prior to his first day of camp.

• RESPECT AND OBEY THE AUTHORITY OF ALL ADULTS AND JR.STAFF.
• USE THE BUDDY SYSTEM AT ALL TIMES.
• KEEP HANDS AND FEET TO YOURSELF.
• TEASING, NAME-CALLING, FIGHTING OR BAD LANGUAGE IS NEVER ALLOWED.
• USE ALL RESTROOMS, DRINKING FOUNTAINS, AND CAMP EQUIPMENT CORRECTLY.
• PLAY ALL GAMES ACCORDING TO THE RULES.
• NO RUNNING IN CAMP, EXCEPT ON THE SPORTS FIELD.
• STAY OFF HILLSIDES and STAY ON TRAILS.
• NO GUM, KNIVES, FIRE STARTERS, TRADING CARDS, OR PERSONAL ELECTRONIC DEVICES AT CAMP.
• PICK UP LITTER WHEN AND WHERE YOU SEE IT.
• HAVE FUN!

Any camper having a persistent problem with any of the above rules will receive a referral from his den leader and be sent to the Camp Director. Referrals will be handled in the following manner.

First: Time out and Camp Director/Cub Scout conference.
Second: Referral slip sent home to be signed by parent and returned the following morning.
Third: Camp Director/Parent conference.
Subsequent: Dismissal from camp without refund.

If behavior problems are significant or dangerous to the Scout, other campers or staff members, the parent will be notified for immediate action.

Daniel Morgan “Take Flight” Day Camp Emergency Procedures

The Camp Director should be notified of ANY CAMP EMERGENCY. The director or his or her designee will take any necessary steps to handle the emergency including making any appropriate phone calls.

Staff members and Adult Leaders must stay alert at all times and be prepared to deal with emergencies in such a way as to protect participants and staff of the camp. Actions that would increase the risk or place participants in additional danger should be avoided. FIRST PROTECT LIVES, THEN PROPERTY!
Emergency Assembly Areas

When emergency assemblies are required the following locations should be considered in the order listed. Conditions and situations may require using different assembly areas.

1. Flagpole – Primary
2. Upon certain conditions requiring cover we will be located inside the Optimist Acres dining hall and the upper nature lodge.

Signaling an Emergency

The emergency assembly signal will be heard via whistle.

Fire – will be TWO (2) long blasts on the emergency whistle,
Severe Weather – will be THREE (3) long blasts on the emergency whistle.
Lost Boy – will be FOUR (4) short blasts on the emergency whistle.

The ALL CLEAR signal is one long blast.

Den leaders and Campers: Immediately upon hearing the emergency assembly signal, boys should make sure their buddy is with them, the den leader should account for all campers, and the den should assemble at the flagpole area unless it is unsafe to do so.

Activity Directors and Staff: After completing a search of your assigned areas, report to the camp Director. Wait for instructions or the all clear signal.

Registration: Check bathrooms and immediate area for stray boys and redirect them to rejoin their dens.

Projects/Crafts Director: Check in, between and under all cars in the parking lot. Also check craft area and if a den is currently at your station, instruct the den leader to take the boys to the flag pole after a head count has been performed.

Shooting Range: Check immediate area then SECURE ALL RANGE EQUIPMENT. Instruct any den leaders present to take a head count and then report to the flag pole for further instructions from the Camp Director.

Nature Director: Check the immediate area and the nature trail. Instruct any den leaders present to take a head count and then report to the flag pole for further instructions from the Camp Director.

Sports/Games: Check the field area and the lunch area. Instruct any den leaders present to take a head count and then report to the flag pole for further instructions from the Camp Director.

Medical Staff: Stay at the First Aid Station or move first aid equipment to a safe area if necessary.

Emergency Telephone

The Camp Directors and Camp Medical Officer have access to their personal cell phones inside the Optimist Acres dining hall which may be used in emergencies. They are not to be used for personal calls. Personal cell phones may be used only as necessary and while campers are properly supervised. Please make sure any necessary calls are kept short. The boys will need your undivided attention.

After any emergency: Check for injuries, safety and damage. Send for emergency assistance, if necessary. Assemble and check attendance. Await instructions. Do not allow campers to go “sightseeing”. Only assigned staff members should be checking the areas. Do not move cars. Keep them open for emergency

**EMERGENCY MEDICAL PROBLEMS**

**ALL INJURIES MUST BE REPORTED REGARDLESS OF SEVERITY**

All medical problems should immediately be reported to the Camp Medical Officer who will determine the severity of the problem and take appropriate actions depending on the needs of the staff member or participant. If the sick or injured person requires medical attention off camp, the Camp Medical Officer will determine if an ambulance is required or if the person can be transported by camp or personal vehicle to a medical facility. In all cases where a person requires an ambulance or will be transported off Camp for medical attention the Camp Director should be notified immediately. The Camp Director will then contact the Palmetto Council Scout Executive and the parent/guardian, if applicable.

**Camp Medical Officer**

**Injury and Illness**

The first aid station for the camp will be located near the Administration area. A list of all first aid certified individuals in the camp will be kept at the first aid station. At no time will the Camp Medical Officer leave camp without first securing a replacement with the skills required by the BSA National Standards. In the event of an injury or illness the Station Leader will immediately notify the Camp Director or Camp Medical Officer by radio.

**Serious Injury or Fatality Guidelines**

In the event of a serious injury or fatality at camp or involving camp staff, or campers in route to or from camp, the Camp Director should be notified immediately. A serious injury is defined as any injury or illness resulting in a hospital admission or any illness or injury that resulted in a person losing consciousness. Once all possible emergency care has been rendered to the individual or individuals, the Camp Director will contact the Council Scout Executive. The Camp Director will start documentation of all facts pertaining to the situation using the appropriate paperwork provided by the Boy Scouts of America. Notes should be taken, photographs taken and all information related to the situation documented to assist with future investigation. The investigation and documentation must in no way interfere with emergency assistance being provided to the individual and any investigation being underway by government officials. The Camp Director and Scout Executive will determine that best method to notify family members of the individual involved.

In the event a camper must be transported to a hospital or other facility, camp personnel will notify the parents. Camp will have a vehicle in camp at all times for Emergency Transportation, as required by BSA National Standards.

**Severe Weather Watches/Warning**

The camp staff will monitor any potential severe weather situations via the National Weather Service, using weather radios and the internet as necessary. If a Severe Weather Watch/Warning (Severe Thunderstorm, Tornado, Flash Flood or any others) is issued for Spartanburg County and/or the Pauline/Camp Croft area in particular, the Camp Staff will do the following:

1. The Camp Director will notify staff if the National Weather Service has issued a severe weather watch.
2. The Camp Director will evaluate the information and may make changes in the schedule or activities based on this information.
3. The Camp Director will make necessary changes in plans to provide for the safest environment for the campers. The Camp Staff will follow BSA Guidelines during severe weather or when lightning or thunder is observed.

**Rain:** Camp activities will continue to take place even in light or moderate rain as long as there are no high winds, thunder or lightning.

**Rain, Thunder, and Lightning:** The emergency whistle will be blown for THREE (3) LONG blasts. Den leaders with all campers will proceed to the dining hall. Rainy day activities will begin. Campers cannot return to stations until 30 minutes have passed without a clap of thunder. No lightning must be visible.

**Flooding:** Should flooding conditions develop or become likely, the following actions should be taken:

1. The emergency whistle will be blown THREE (3) LONG blasts.
2. Den leaders with all campers will proceed to the indoor assembly area for the duration of threat. Rainy day activities will commence.
3. Use of areas around creeks will be suspended until flooding conditions have ended.
4. Should flash flood watches or warnings be issued, participants will not camp.

**Fire in Camp**

Fire is always a possibility during the summer. All permitted fires will be in designated areas only and all usual and customary fire safety precautions and rules will be followed. In the event of an uncontrolled fire, campers will be evacuated to a safe location and 911 will be called if no one has not already done so. Stay on the line and give all details. Ensure someone has given the emergency signal. Immediately upon hearing the signal, the den leaders will gather the boys and proceed to the flagpole area. Roll call will be done. Keep everyone together. Adult staff members may be assigned to fight a small fire.

**Evacuation Procedures**

In the event an evacuation is required, the Camp Director will make the decision to evacuate and camp staff will contact pack coordinators to inform parents of the evacuation and to implement the pack plan for getting scouts home.

- Campers and Volunteers will remain in camp until they are dismissed by the Camp Director. Check out is still required.
- Camp Staff will remain in camp until they are dismissed by the Camp Director. Check out is still required.
- The on-site evacuation plan routes everyone to the indoor assembly area. In the event of an emergency, dismissal from camp will occur from this area.
- The Camp Director or his designee will make any appropriate phone calls.

**How to Get to Camp**

Optimist Acres is located at 590 Foster Mill Rd, Spartanburg, SC 29302.
From Inman:

Take 1-26 East towards Columbia. Get off at exit 28, Moore/Woodruff. Turn left on US-221N. Turn right onto Stone Station Rd. Yield to the left to stay on Stone Station (do not go to Walnut Grove). Turn left onto SC-56 (Bull Hawgs BBQ is on the corner). 1st right is Foster Mill Rd. Optimist Acres is on the right. Go through the gate.

From the Scout Office:

Go North on South Church St. toward Downtown. Turn right on East Henry St. Take 3rd light onto SC-56 (Union St). Union St will turn into Cedar Springs St. Turn left on Foster Mill Rd. Optimist Acres is on the right. Go through gate.

From Woodruff:

Cross over I-26 on US-221. Turn right onto Stone Station Rd. Yield to the left to stay on Stone Station (do not go to Walnut Grove). Turn left onto SC-56 (Bull Hawgs BBQ is on the corner). 1st right is Foster Mill Rd. Optimist Acres is on the right. Go through the gate.

One last thought...

“High flight” by John Gillespie Magee, Jr. RCAF

Oh! I have slipped the surly bonds of Earth  
And danced the skies on laughter-silvered wings;  
Sunward I’ve climbed, and joined the tumbling mirth  
of sun-split clouds, — and done a hundred things  
You have not dreamed of — wheeled and soared and swung  
High in the sunlit silence. Hov’ring there,  
I’ve chased the shouting wind along, and flung  
My eager craft through footless halls of air....

Up, up the long, delirious, burning blue  
I’ve topped the wind-swept heights with easy grace.  
Where never lark, or even eagle flew —  
And, while with silent lifting mind I have trod  
The high untrespassed sanctity of space,  
- Put out my hand, and touched the face of God.

Pilot Officer John Gillespie Magee, Jr.  
412 Squadron RCAF