

Advancement Reports

The top part of the advancement report should be filled out completely. Be sure to include unit number and district name.

If you are listing **Rank** advancement, you must have **3 signatures** on the advancement report; the advancement chairman and 2 members of the board of review.

Under **Name** write the name of the first scout – under **Date award earned** write the date that the rank or merit badge was earned – under **Badge of Rank, Merit Badge, or Award** write the first item earned. Record all of the first scout's awards before you list the next scout.

See table below for example

Name	Date award earned	Badge of Rank, Merit Badge, or Award
Scout One	6/17/13	Star
"	5/12/13	Swimming
"	4/25/13	Rifle Shooting
Scout Two	6/17/13	Tenderfoot
"	4/25/13	Art
Scout Three	4/25/13	Art
Scout Four	6/17/13	Life

The advancement report should be taken with you when you purchase the awards. These are restricted items and cannot be purchased without this report.

One copy of the report should be turned in to the Council office. Be sure to keep one copy of the report for your unit's records.

You also have the option of using Internet Advancement through your myscouting account or Troop master / Pack master software. Both of these methods still require that you print the report and turn it in to the council office.