



## 330 Danforth Tech Squadron Royal Canadian Air Cadets

Mailing Address:  
PO Box 30062  
Woodbine Heights Postal Outlet  
1500 Woodbine Ave.  
Toronto ON M4C 4G9

Unit Address (Mon & Wed Nights):  
Danforth Technical Collegiate Institute  
(Entrance off Strathmore Ave.)  
800 Greenwood Ave.  
Toronto ON M4J 4B7

1085 – 10 – 1 (CO)

29 October 2014

To Whom It May Concern,

This letter is to serve as a school excusal request for \_\_\_\_\_ on 11 November 2014. \_\_\_\_\_ is a member of 330 Danforth Tech Royal Canadian Air Cadet Squadron and therefore will be participating in a mandatory Remembrance Day parade at East York Civic Centre from 10am to approximately 11am on 11 November 2014.

A significant portion of the Air Cadet Training Program is devoted to leadership, community service, and stimulating an interest in the Canadian Armed Forces. As a result of this, \_\_\_\_\_ will be joining veterans, legion members, Canadian Armed Forces members, and other cadet units in a military ceremony honouring the numerous men and women who made the ultimate sacrifice on our behalf in times of war and armed conflict; so that we can enjoy life in peace and freedom.

I kindly request that you excuse \_\_\_\_\_ from his/her school responsibilities during this time. He/she will be free to return to school for the latter half of the day and will complete any missed work/assignments in accordance with your requirements.

Thank you for support of the Royal Canadian Air Cadet program and our Remembrance Day activities. Together, with your assistance, we can help build the future of our country through community service activities such as this. If you have any questions do not hesitate to contact me at the below information.

Thanking you,

Jonathan John  
Captain  
Commanding Officer