

**AGREEMENT
FOR
ARCHITECTURAL, ENGINEERING & LAND SURVEYING SERVICES**

THIS AGREEMENT, made by and between the City of Independence, Missouri (hereinafter called CITY) and Burns & McDonnell Engineering Company Inc., an S Corporation (hereinafter called CONSULTANT).

WITNESSETH:

WHEREAS, CITY requires consulting services for the Independence Power and Light Department Office Building Renovation project; and,

WHEREAS, CONSULTANT is prepared to provide said professional services and shall give consultation and advice to CITY during the performance of said services;

NOW THEREFORE, CITY and CONSULTANT in consideration of the mutual covenants contained in this Agreement, agree as follows:

ARTICLE 1 – EFFECTIVE DATE

The effective date of this AGREEMENT shall be October 20, 2014.

ARTICLE 2 – SERVICES TO BE PERFORMED BY CONSULTANT

CONSULTANT shall perform the services set forth in Exhibit A, Scope of Services.

ARTICLE 3 – PERIOD OF SERVICE

The Scope of Service shall be completed by May 31, 2016.

ARTICLE 4 – COMPENSATION

For services performed, the CITY shall pay the CONSULTANT, an amount not to exceed \$586,700.00.

Monthly invoices shall be submitted by the CONSULTANT to the CITY for payment of services performed and expenses incurred during the preceding month. Invoices shall indicate the hours expended for each person on the Scope of Services, the total labor billing, and a summary of other expenses and charges with supporting documentation.

Payment will be made by the City within thirty (30) days of receipt of the monthly invoice.

The CITY is exempt from State of Missouri sales and use taxes on purchases made directly for the CITY. CONSULTANT shall not include any sales or use taxes on transactions between the CONSULTANT and CITY.

ARTICLE 5 – PERMITS AND LICENSES

The CONSULTANT shall procure all necessary local construction permits and licenses and a City of Independence occupation license, unless exempt under state law.

CONSULTANT will abide by all applicable laws, regulations, and ordinances of all federal, state, and local governments in which work under this contract is performed, and will require the same of all subcontractors.

The CONSULTANT must furnish and maintain certification of authority to conduct business in the State of Missouri.

ARTICLE 6 – OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, documents, drawings, and specifications prepared by CONSULTANT as part of the Services shall become the property of CITY, provided, however, that CONSULTANT shall have the unrestricted right to their use. Notwithstanding the foregoing, CITY accepts that any re-use of the documents or intellectual property shall be at CITY's sole risk and liability.

ARTICLE 7 – CHANGES, DELETIONS, OR ADDITIONS TO AGREEMENT

Either party may request changes within the general scope of this AGREEMENT. If a requested change causes an increase or decrease in the cost or time required to perform this AGREEMENT, CITY and CONSULTANT will agree to an equitable adjustment of the AGREEMENT price, period of service, or both, and will reflect such adjustment in a change order or formal modification.

ARTICLE 8 – STANDARD OF CARE

CONSULTANT shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by a peer professional under similar circumstances.

ARTICLE 9– LIABILITY AND INDEMNIFICATION

Having considered the potential liabilities that may exist during the performance of this AGREEMENT and the CONSULTANT'S fee, and in consideration of the mutual covenants contained in the AGREEMENT, CITY and CONSULTANT agree to allocate and limit such liabilities in accordance with this Article.

CONSULTANT agrees to defend, indemnify, and hold harmless CITY, from and against legal liability for all claims, losses, damages, and expenses resulting from death or bodily injury to any person and damage or destruction to property to the extent such claims, losses, damages or expenses are caused by its negligent acts, errors, or omissions. In the event such claims, losses, damages or expenses are caused by the joint or concurrent negligence of the CONSULTANT and CITY, they shall be borne by each party in proportion to its own negligence.

CONSULTANT shall indemnify CITY against legal liability for damages arising out of claims by CONSULTANT'S employees.

ARTICLE 10 – INSURANCE

The CONSULTANT shall procure and maintain insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the materials, equipment or supplies provided to the CITY. The insurer(s) must be licensed for business in the State of Missouri and maintain an A.M.Best rating of no less than A: VII; or an insurer approved by the CITY. Each policy requires a minimum cancellation notification of at least 30 days' advance written notice to the CITY.

- (1) General Liability Insurance, with bodily injury and property damage limits of \$1,000,000 for each occurrence with a \$2,000,000 general aggregate and \$2,000,000 products and completed operations aggregate.

- (2) Professional Liability or Errors and Omissions Insurance, with a limit of \$1,000,000 annual aggregate.
- (3) Automobile Liability Insurance, with bodily injury limits of \$1,000,000 for each person and \$1,000,000 for each accident, and with property damage limits of \$1,000,000 for each accident.

The above limits are the minimum acceptable and do not infer or place a limit on the liability of the CONTRACTOR. The CITY is to be named as an additional insured as the CITY's interest may appear in regards to the materials, equipment or supplies provided the CITY. The CONTRACTOR's insurance shall be primary and any insurance or self-insurance maintained by the CITY shall be excess for the CITY and not contribute with the coverage maintained by the Supplier.

The CITY shall not obtain worker's compensation insurance on behalf of the CONTRACTOR or the employees of the CONTRACTOR. The CONTRACTOR shall comply with the worker's compensation law concerning its business and its employees.

ARTICLE 11 – SHIPPING, TITLE AND RISK OF LOSS

All sales and deliveries are F.O.B. CITY.

ARTICLE 12 – DELAY IN PERFORMANCE

Neither CITY nor CONSULTANT shall be considered in default of this AGREEMENT for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this AGREEMENT, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restrains; and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either CITY or CONSULTANT under this AGREEMENT. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this AGREEMENT.

ARTICLE 13 – TERMINATION

CITY may terminate or suspend performance of this Agreement for CITY's convenience upon written notice to CONSULTANT. CONSULTANT shall terminate or suspend performance of the Services on a schedule acceptable to CITY. If termination or suspension is for CITY's convenience, CITY shall pay CONSULTANT for all the Services performed till the date of the termination by the CITY or suspension expenses. Upon restart, and equitable adjustment shall be made to CONSULTANT'S compensation.

This AGREEMENT may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The non-performing party shall have fifteen calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party.

ARTICLE 14– WAIVER

A waiver by either CITY or CONSULTANT of any breach of this AGREEMENT shall be in writing. Such a waiver shall not affect the waiving party’s rights with respect to any other or further breach.

ARTICLE 15 – SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this AGREEMENT or the occurrence of any event rendering any portion or provision of this AGREEMENT void shall in no way affect the validity or enforceability of any other portion or provision of this AGREEMENT. Any void provision shall be deemed severed from this AGREEMENT, and the balance of this AGREEMENT shall be construed and enforced as if this AGREEMENT did not contain the particular portion or provision held to be void. The parties further agree to amend this AGREEMENT to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire AGREEMENT from being void should a provision which is of the essence of this AGREEMENT be determined void.

ARTICLE 16 – SUCCESSORS AND ASSIGNS

CITY and CONSULTANT each binds itself and its directors, officers, partners, successors, executors, administrators, assigns, and legal representatives to the other party to the AGREEMENT and to the directors, officers, partners, successors, executors, administrators, assigns, and legal representatives of such other party in respect to all provisions of this AGREEMENT.

ARTICLE 17 – ASSIGNMENT

Neither CITY nor CONSULTANT shall assign any rights or duties under this AGREEMENT without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this AGREEMENT.

ARTICLE 18– THIRD PARTY RIGHTS

Nothing in this AGREEMENT shall be construed to give any rights or benefits to anyone other than CITY and CONSULTANT.

ARTICLE 19– INDEPENDENT CONTRACTORS

Each party shall perform its activities and duties hereunder only as an independent contractor. The parties and their personnel shall not be considered to be employees or agents of the other party. Nothing in this AGREEMENT shall be interpreted as granting either party the right or authority to make commitments of any kind for the other. This AGREEMENT shall not constitute, create, or in any way be interpreted as a joint venture, partnership or formal business organization of any kind.

ARTICLE 20– AUDIT

CONSULTANT agrees that the CITY, or a duly authorized representative, shall, until the expiration of three (3) years after final payment under this AGREEMENT have access to and the right to examine and copy any pertinent books, documents, papers and records of the CONSULTANT involving transactions related to this AGREEMENT.

ARTICLE 21 – EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this agreement/contract or purchase order, the organization agrees as follows:

The organization will not discriminate against any employee or applicant for employment because of race, age, color, religion, sex, national origin or any other legally protected category. The organization will take affirmative action to ensure that applicants are employed, and that employees are treated fairly during employment, without regard to their race, age, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. The organization agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

The organization will, in all solicitations or advertisements for employees placed by or on behalf of the organization, state that all qualified applicants will receive consideration for employment without regard to race, age, color, religion, sex, or national origin.

The organization will send to each labor union or representative of workers with which he or she has a collective bargaining agreement or other contract or understanding a notice to be provided by the Contract Compliance Officer advising the said labor union or workers' representatives of the organization's commitment under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The organization will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

The organization will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his or her books, records, and accounts by the Department and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

In the event of the organization's noncompliance with the non-discrimination clauses of this agreement/contract or purchase order with any of the said rules, regulations, or orders, this agreement/contract or purchase order may be canceled, terminated, or suspended in whole or in part, and the organization may be declared ineligible for any further government agreement/contracts or purchase order or federally assisted agreements/contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, or by rules, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

The organization will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The organization will take such action with respect to any subcontract or purchase order as the Department may direct as a means of enforcing such provisions, including sanctions of noncompliance; provided, however, that in the event an organization becomes involved in, or is threatened with litigation with a subcontractor or

vendor as a result of such direction by the Department, the organization may request the United States to enter into such litigation to protect the interest of the United States.

ARTICLE 22 – GOVERNING LAW

This AGREEMENT shall be governed by the laws of the State of Missouri.

ARTICLE 23 – COMMUNICATIONS

Any communication required by this AGREEMENT shall be made in writing to the authorized representative at the address specified below:

CONSULTANT: Joe Williams, Project Manager, Burns & McDonnell Engineering Company, Inc., 9400 Ward Parkway, Kansas City, MO 64114

CITY: City Clerk, 111 E. Maple, Independence, MO 64050

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of CONSULTANT and CITY.

ARTICLE 24 – SEPARATE AGREEMENTS

CITY and CONSULTANT each reserve the right to, from time to time, enter into other agreements or contracts for specific projects. If such agreements or contracts are separately approved in writing by the parties, the terms and conditions of those agreements or contracts shall prevail for the specific projects set forth therein.

ARTICLE 25 – ENTIRE AGREEMENT

This Agreement represents the entire agreement between the CITY and CONSULTANT. All previous or contemporaneous agreements, representations, promises and conditions relating the CONSULTANT'S services described herein are superseded.

ARTICLE 26 – SURVIVAL OF TERMS

The following provisions shall survive the expiration or termination of this AGREEMENT for any reason: if any payment obligations exist, Article 4 – Compensation; Article 5 – Permits and Licenses; Article 9 – Liability and Indemnification; Article 14 – Waiver; Article 15 – Severability; Article 17 – Assignment; Article 19 – Independent Contractors; Article 22 – Governing Law; Article 25 – Entire Agreement; and this Article 26 – Survival of Terms.

IN WITNESS WHEREOF, CITY and CONSULTANT, by and through their authorized officers, have made and executed this AGREEMENT

CITY

By _____
Robert Heacock, City Manager

Date _____

Approved as to Form:

City Counselor

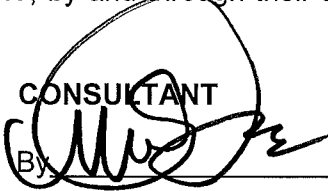
CONSULTANT
By  _____
Title Sr. Vice President
Date 9/29/14

Exhibit A

Scope of Basic Services with Corresponding Fees

The design team shall be responsible for preparation of all drawings and technical specifications required for bidding, permitting and construction of the project. All work shall be designed in accordance with current City Building Codes and other applicable ordinances and municipal, state and federal regulatory requirements.

The project is anticipated to seek LEED gold certification.

The project will be produced using BIM software (Revit).

The following disciplines are included in the proposed phases:

- Architectural
- Interior Design
- Civil Engineering
- Structural Engineering
- Mechanical Engineering
- Electrical Engineering, including solar and wind systems
- Data and Technology is limited to wire layout (end equipment by the City)
- Plumbing Engineering
- Fire Protection Engineering
- Surveying
- Geotechnical report

Executive Summary of Fees

Basic Architectural and Engineering Services	
1. Pre-Design	\$21,800
2. Schematic Design	\$65,400
3. Design Development	\$87,200
4. Construction Documents	\$174,400
5. Bidding	\$21,800
6. Construction Administration	\$56,680
7. Project Close Out	\$8,720
Total Basic Services	\$436,000
Expanded Services:	
8. Programming	\$8,500
9. Master Plan	\$6,600
10. Survey 1 – Local Site	\$8,200
11. Survey 2 – Remaining full site area	\$11,800
12. Geotechnical Report	\$15,000
13. LEED Consulting	\$53,200
14. LEED Registration	\$5,400
15. Furnishings	\$35,000
16. Estimate Expenses	\$7,000
Total Expanded Services	\$150,700
Total of Basic and Expanded Fees	\$586,700

Exhibit A

The project will consist of the following phases:

1. **Pre-Design Services:** **\$21,800**
 - Existing building evaluation
 - Code review, evaluation and recommendation
 - Zoning review with the City
 - Concept Design Workshop
 - Identify goals and objectives for the project
 - Diagrammatic block plans (utilizing the program information prepare a graphic document locating all of the space needs for each of the two buildings).
 - Concept site plan
 - Identify the renewable power options and sustainable feature options for the project for the project. Provide as a follow up to the workshop a cost benefit analysis for the identified options.
 - Develop a project schedule including any specific milestone requirements.
 - Develop a preliminary cost estimate.

2. **Schematic Design Services:** **\$65,400**
 - Prepare as-build documentation of the existing building.
 - Site Plan of direct adjacent site elements
 - Functional floor plans
 - Analyze and select building systems (Mechanical, Electrical, Plumbing, Structural)
 - Determine Site Utility Requirements
 - Update Cost Estimate
 - Update project schedule
 - Illustrative sketches or Renderings (total of four)
 - Design Presentation to IPL Executive team and others (total of four separate presentations)

3. **Design Development Services:** **\$87,200**
 - Continue the development of the schematic phase documents adding additional detail for selected design option.
 - Coordinate with City codes department and resolve concerns.
 - Coordinate with City furniture vendor for planning and layout.
 - Finish materials and present to the owner and user groups.
 - Table of contents and cut sheets of all products and equipment for review.
 - Update cost estimate
 - Update project schedule
 - Illustrative sketches or Renderings (total of four)
 - Computer generated walk through of the building capturing both exterior and interior portions of the building.

4. **Construction Documents:** **\$174,400**

Exhibit A

- Technical drawings and specifications for each discipline
 - Signed and Sealed drawings and specification for bidding
 - Final cost estimate
5. **Bidding:** **\$21,800**
- Attend a pre-bid meeting
 - Respond to bidder questions and issue addenda as necessary
 - Review submitted bids and recommend award of general contractor
6. **Construction Administration Services:** **\$56,680**
- Attend pre-construction and construction progress meetings (assume biweekly meetings for a total of 18 meetings during the course of construction).
 - Make regular visits during construction to monitor progress, troubleshoot, etc. in conjunction with the progress meetings.
 - Respond to Request For Information and questions from contractor.
 - Review and approve shop drawings and submittals.
 - Review and approve progress payments.
7. **Project Close Out:** **\$8,720**
- Prepare a detailed punch list upon substantial completion.
 - Review and approve O&M manuals as submitted by the contractor.
 - Prepare final as-built plans in BIM or AutoCad format
8. **Programming:** **\$8,500**
- Review the program that was developed in 2013 and use it as a starting point for the development of the updated architectural program.
 - Interview IPL leadership and identify the staffing needs for their current operations and establish quantifiable projections for future growth.
 - Interview other city departments as part of the programming effort that may have space requirements in the building (water department, IT).
 - Develop an architectural program and space needs study for the new building that identifies the space required for all identified spaces.
 - The final document will be a spreadsheet listing of spaces.
9. **Master Plan:** **\$6,600**
- Prepare a concept plan for the full project site (approximately 14 acres). The plan will include site development components (pad sites, parking, roadways, storm water detention, green space). The layout of these components will lead to the identification of how the property can / should be subdivided.
 - Item number "2 Survey for the remainder of the site" will be required to accomplish this work.

Exhibit A

- A color site plan drawing of the final master plan will be prepared that shows the proposed development. This drawing will be conceptual in nature of sufficient detail to identify the site components only.
- Include on the master plan the location of a cellular monopole with associated clearances around the perimeter of the pole.

10. Surveying 1 for Office Building: **\$8,200**

- Boundary and topographic survey
- Site utility locations
- Surveyor will provide CAD file for use of the design team
- Includes an area around the existing building of approximately 200 ft around the perimeter of the building. See the attached sketch indicating the extent of survey work.

11. Surveying 2 for the Remainder of the site: **\$11,800**

- Topographic and boundary survey
- Site Utility locations
- Surveyor will provide CAD file for use of the design team
- Includes an area around the existing building of approximately 200 ft around the perimeter of the building. See the attached sketch indicating the extent of survey work.
- The survey will be used to develop a concept layout / master plan for the full property area and the proposed subdivision of the property. The survey does not include the re-plot of the property into the smaller subdivisions. This work can be provided in a proposal after the master plan is developed and a clear direction for how the property will subdivide.

12. Geotechnical Report: **\$15,000**

- Includes six borings to a depth of 20 ft to determine the strata adjacent to the building and below the parking lot. As an alternate, a lesser number of shallow borings and one deep boring can be provided. We will confirm the needed design information and select the appropriate method during schematic design. This information will be used to determine the configuration of the proposed geothermal wells.

13. LEED Consulting Services: **\$53,200**

- Conceptual, Schematic and Design Development & Construction Documents
 - Hold regularly scheduled LEED review meetings throughout the course of the design process to verify that LEED goals are being attained and credit achievement is being documented. Update the Project LEED tracking spreadsheet after each meeting and distribute changes to the team.
 - Review project design and documents at milestone intervals for LEED compliance with project goals. Review all specification sections for LEED language and prepare Division 01 LEED-specific specification sections, requiring the Contractor to develop a LEED Implementation Plan during the early construction phase.

Exhibit A

- Work with the Owner to identify a commissioning agent for the project, who will develop commissioning specification sections and perform fundamental and enhanced commissioning services, as desired by the Owner. Or are we planning to provide Fundamental Cx (as designer, we cannot perform Enhanced Cx)?
- Manage the LEED process working with the design team to conduct the necessary analyses to establish credit achievement. Provide guidance and interpretation of LEED requirements to team members, as needed.
- Assist team members with credit requirements, compliance alternatives, researching LEED interpretations, and with completing LEED online credit forms and uploading documentation to support each pursued credit and prerequisite.
- Once construction documents are complete, assist design team to prepare LEED design credit documentation and complete credit forms in LEED online.
- Our experience with many LEED certifications allows us to review the certification submittal package as a reviewer would. Therefore, prior to submitting the LEED design credits to GBCI for the preliminary design review, we verify all credit forms and uploads contain adequate information to document compliance. Submit design credits for Preliminary Design Review and pay review fee.
- Work with the team to respond to GBCI review comments with responses and resubmit for the Final Design Review.
- Develop information and data about the sustainable features of the building and coordinate this information with a vendor that will produce a web site or a web based application that incorporates the data into a visual display in the public lobby.
- LEED Construction Phase
 - Implementation Plan and Submittal Review
 - As, require the Contractor to develop and submit for approval a LEED Implementation Plan.
 - BMCD reviews the Contractor's LEED Implementation Plan (required by our project specifications) to ensure that targeted LEED construction credits are achievable and then achieved during construction. The Plan is a detailed description of all activities that relate to accomplishing LEED construction requirements, including protocol onsite, training of staff/workers, construction practices, procurement practices, proposed submittals and documentation for each LEED prerequisite and credit. The Plan should include each of these LEED requirements, at a minimum:
 - Designate a LEED AP to be responsible for ensuring LEED Construction credits are earned and for assembling LEED construction documentation.
 - Construction Waste Management (CWM) Plan
 - Construction Indoor Air Quality (IAQ) Management Plan during construction and pre-occupancy
 - Proactive Procurement Planning for cumulative materials credits to demonstrate achievability, including targeted vendors, proposed materials and

Exhibit A

costs and percentage contributing to the material credits for recycled content, material reuse, local/regional materials and certified wood.

- Review construction submittals for LEED information and compliance with identified LEED construction credits. Provide educational comments and suggestions for contractors to increase LEED knowledge and familiarity.
- **LEED Construction Reviews**
 - Hold a training session for the contractor regarding expectations, responsibilities and specifics for completing LEED Online forms and acceptable documentation.
 - Hold regularly scheduled LEED review meetings during the Construction Phase to review progress, provide prompts for timely photographic requirements and status of LEED construction phase credit achievement and documentation. Special focus will be placed on the process and status of waste management collection and diversion tracking, procurement tracking of materials meeting the targeted LEED materials credits and construction IAQ management and submittal review questions.
 - Monitor the Project LEED tracking spreadsheet for construction credit achievement periodically and distribute changes, if necessary.
 - Assist the contractor with questions regarding construction phase LEED documentation and provide samples, as needed.
 - Prior to submitting the Preliminary Construction Submittal for GBCI review, review the credit templates and uploaded supporting documentation in LEED On-line. Suggest modifications or additional supporting documentation that may improve the likelihood of successful credit achievement. Perform a final review once modifications have been made.
 - Once GBCI review comments are received, provide guidance to the team on review comment responses and perform a final review of the re-submittal for Final Construction Review and certification award.
 - On behalf of the team, accept the final LEED certification award by GBCI for the project and order LEED plaques, certificates, etc, as desired.

14. LEED Registration (USGBC Fee):

\$5,400

- LEED on line registration
- Design submittal review
- Construction submittal review
- Certificate award plaque

15. Furnishings, Fixtures, Equipment (FFE):

\$35,000

- Develop layout of Furnishings for office / meeting configuration
- Develop filing system needs with the owner
- Select finishes of furnishings (workstations, desk, tables, chairs etc.)
- Prepare FFE schedules and components
- Coordinate power and data requirements for all FFE

Exhibit A

- Solicit Bids for FFE
- Make recommendations of vendors

16. Estimated Expenses:

\$7,000

- Progress drawing Printing
- Printing of rendering boards (total of four)
- Mileage reimbursement

Specific Exclusions and Clarifications:

1. City of Independence Technology Services will provide and install the computer, switches, phones etc.
2. An environmental report has been provided indicating no further action required. We are excluding any environmental remediation.