Mrs Harrison, Head of Music, will be on maternity leave. The College seeks to appoint a dynamic and enthusiastic teacher of Music who will maintain the very high standards set by Mrs Harrison and her team, encouraging positive attitudes to music and promoting high levels of participation and performance both inside and outside the school.

The person appointed will play a key role in promoting the College through a wide range of high quality musical activities and will network with and develop strong relationships with performers and with external bodies in order to maximise opportunities for pupils within the College.

Music forms an integral part of the curricular and the extra-curricular programme in the College with a Junior and Senior Choir, Junior and Senior Chamber Choirs and a combined Orchestra. The various choirs and ensembles participate in prestigious events in the community throughout the year and there is at least one major musical production in school each year, usually a joint production with RBAI, as well as the annual Spring Concert, Prize Night and Carol Service.

The Head of Music is responsible for the delivery of Music across the curriculum at Key Stage 3, GCSE and AS and A2 level and will be expected to maintain the excellent results in public examinations at all levels.

The College is situated on adjacent campuses with a Preparatory School and a Senior School and a Boarding Department, with a music centre on each campus. The Department consists of the Head of Music, one full time member of teaching staff and a team of peripatetic staff who provide private instrumental tuition on a wide range of instruments and prepare pupils for Associated Board examinations.

The post will hold Teaching Allowance 2.

Responsibilities: The normal professional duties of a grammar school teacher, including teaching music as required, meeting statutory requirements in relation to assessing and reporting on the progress of pupils.

In particular

1. To carry out the duties associated with those of a Head of Subject.
2. To be responsible for the development of the Music extra-curricular programme.
3. To promote the high profile of Music within the College and the wider community.
4. To lead and manage the peripatetic music support within the College.
The successful candidate must be prepared to lead and share fully in the extra-curricular programme provided by the College. He/she must also develop and be responsible for the subject areas which support and extend the pupils’ learning experience.

Relationships: The person appointed will be accountable to the Board of Governors through the Principal.

The teacher should be able to motivate and lead within the Department and should have the ability to stimulate and encourage pupils of all levels of ability so that they reach their full potential.

The teacher should be able and willing to communicate with parents in an appropriate, professional way in relation to each pupil’s academic progress.

Candidates should note that the above duties are not intended to be a complete list. In view of the rapidly changing face of education, other tasks, which are not outlined at present, may become part of the postholder’s responsibilities in the future. This will involve a consultative process.

Candidates should note that the College has a no smoking policy and operates a dress code.
1. **Strategic direction and development of the subject**

Develop and implement imaginative and appropriate subject policies, plans, targets and practices to enhance the learning opportunities of the pupils.

Demonstrate the ability to take an objective strategic view regarding the promotion of music within the curriculum and beyond.

Show commitment to and an appreciation of the importance of music in the wider school curriculum and a willingness to promote the College through music in the local, national and international community.

2. **Teaching and learning**

Secure and sustain effective teaching of the subject, evaluate the quality of teaching and the pupils’ achievements and set realistic targets for improvement.

Encourage subject related extra-curricular activities.

Demonstrate the ability to establish an effective partnership with parents to involve them in their child’s learning of the subject as well as providing information about the curriculum, achievement and progress.

3. **Leading and managing staff**

Promote good communications and a co-operative team approach within the Music Department including peripatetic staff.

Provide those involved in the teaching of music with the support, challenge, information, resources and professional development necessary to motivate and enthuse them for their role as classroom teachers, in particular beginning teachers and those in EPD.

Monitor and evaluate the quality of provision within the Music department.

4. **Efficient and effective deployment of staff and resources**

Identify appropriate resources for music and allocate them with maximum efficiency within a given budget framework to meet the objectives of the Music Department and the school.

Advise on the deployment of staff, including peripatetic staff, to ensure the best use of their experience and expertise.

Create a stimulating environment for music in the designated accommodation.

5. **Health and Safety and Risk Assessment**

To identify and be responsible for all Health and Safety issues and risk assessments that arise within the Music Department.
PERSON SPECIFICATION FOR THE POST OF
HEAD OF MUSIC

The successful candidate must demonstrate a profound knowledge of and enthusiasm for Music and an appreciation of its importance in shaping and preparing young people for adult life.

He/she will be able to demonstrate on their application form and if shortlisted at interview the ability to fulfil the following criteria –

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<th>Essential</th>
<th>Desirable</th>
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<tr>
<td><strong>Qualifications</strong></td>
<td>honours degree (minimum 2.2) or equivalent in Music</td>
<td>Grade 8 or equivalent in piano and theory</td>
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<td>a recognised teaching qualification and registered with GTCNI</td>
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<tr>
<td><strong>Experience</strong></td>
<td>minimum of 3 years’ teaching experience</td>
<td>experience of teaching Music to A level</td>
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<td>Choral and/or orchestral experience</td>
<td>experience of leading and directing musical productions, concerts and recitals</td>
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<tr>
<td><strong>Skills and Qualities</strong></td>
<td>evidence of profound knowledge and enthusiasm for Music</td>
<td>involvement in high profile music outside the school environment</td>
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<td>ability to teach Music to GCSE and A level</td>
<td>commitment to continuous professional development</td>
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<td>an exceptional level of keyboard skills for accompaniment of choirs, soloists and instrumental players</td>
<td>ability to contribute to another area of the curriculum</td>
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<td>ability to exploit the potential of ICT to enhance the teaching and learning of the subject</td>
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<tr>
<td><strong>Leadership Qualities</strong></td>
<td>evidence of ability to think strategically and creatively</td>
<td>evidence of leading and managing an effective team to achieve a desired goal</td>
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<td>excellent organisational and communication skills</td>
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Candidates should note that this post requires a substantial commitment outside the normal school hours.
Application Procedure

A completed application form should reach the Principal no later than 3.00 pm on Monday 6 January 2020.

Leading a choral workshop with the Junior Choir will form part of the selection process and this will take place on **Monday 13 January 2020**. Candidates will be asked to complete a practical element comprising of a pre-prepared performance and sight reading task.

**Interviews will be held on Tuesday 21 January 2020.**

Shortlisted applicants will be invited to visit the school prior to interview.