



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
January 12, 2016

MINUTES

Supervisors Present: Don Hatler, Matt Heins, Joe Murray, Ben Smith

Supervisors Absent: Robert Beebe

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Jennifer Bond, Conservation Planner; Beth Loveridge, Administrative Assistant

Others Present: John White

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the December 8, 2015 regular board meeting. Don Hatler seconded. Motion approved unanimously.

REPORTS

Staff Reports

Jennifer Bond reported that she is working with the Sequim High School FFA to write a farm plan for each family keeping livestock at the farm. Students/parents will also be signing FFA Facility Rules & Fees forms in addition to the individual farm plan they develop with the District.

Meghan Adamire was absent, but Jennifer quickly summarized her staff report.

Joe Holtrop reported that Strider Construction is doing a great job on the piping project. Joe also reported that he had submitted the River Road Reservoir as a Near Term Action for the Puget Sound Partnership for inclusion in the next Action Agenda. The Board discussed the irrigation system GPS project that the interns worked on last summer. Ben Smith said that, due to security issues with the District's network server, the GPS data will most likely be uploaded to a server at Nikola Broadband so that irrigation users can access the data from home, rather than coming in to the District.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

None.

Treasurer's Report

Matt Heins moved to approve the December 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9038-9063 dated December 1-31, 2015 in the amount of \$43,435.82. Don Hatler seconded. Motion approved unanimously.

The Board discussed possibly investing in the 18 month CD offered by Sound Community Bank at 1.01%. Decision tabled until next month.

Announcements/Public Comment

Joe Holtrop distributed a survey regarding recruitment of a new WACD Executive Director position. The Board will send Joe their thoughts and he will consolidate their comments.

OLD BUSINESS

2015 Annual Plan of Work Report

The Board reviewed the report.

2016 Annual Plan of Work Adoption

The date in the header was corrected (from 2014 to 2016) and the amount of Projected Revenue on the first page was also corrected. Joe Murray would like to see more time spent on Forestland Habitat Activities for 2016 and suggested that a good way to promote good forest stewardship is to help landowners understand what they have (i.e. inventory). Joe Holtrop stated that forestry assistance grants are hard to come by. Joe Murray will try to estimate costs for providing inventory assistance to private forest landowners. Matt Heins inquired about how the WCC Shellfish grant funds are being spent in other districts. Joe Holtrop said he would follow-up.

Ben Smith moved to approve the 2016 Annual Plan of work, as revised. Matt Heins seconded. Motion approved unanimously.

Revised Interlocal Agreement with Agnew Irrigation District for Aquifer Recharge

Ben Smith moved to approve the Interlocal Agreement between Clallam Conservation District and Agnew Irrigation District for Aquifer Recharge, as revised. Matt Heins seconded. Motion approved unanimously.

Interlocal Agreement with Agnew Irrigation District for Ditch Piping

Ben Smith moved to approve the Interlocal Agreement between Clallam Conservation District and Agnew Irrigation District for the North Barr Road & Solmar piping projects. Matt Heins seconded. Motion approved unanimously.

NEW BUSINESS

NACD Meeting Attendance

Matt Heins would like to attend the NACD Annual meeting in Reno, specifically to represent the District at the session on tribal partnerships with Kurt Grinnell of the Jamestown S'Klallam Tribe. Joe Holtrop will also be attending, as he is giving a presentation.

Ben Smith moved to approve up to \$750 travel expenses for Matt Heins to attend the NACD Annual Meeting. Don Hatler seconded. Matt Heins abstained. Motion approved.

Ben Smith moved to approve up to \$500 travel expenses for Joe Holtrop to attend the NACD Annual Meeting. Don Hatler seconded. Motion approved unanimously.

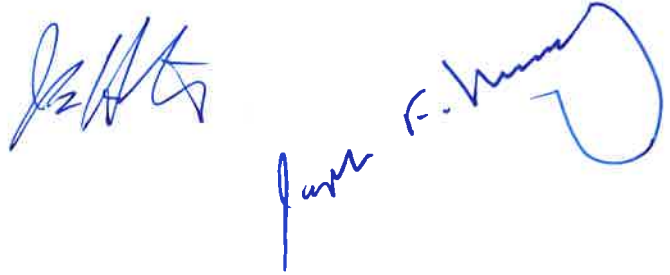
Conservation Commission Rates and Charges Questionnaire

Joe reviewed the multiple-choice questionnaire. It was agreed that, although the questions and questionnaire format were not conducive to the present position of the board, we will indicate that we do plan to pursue rates and charges sometime in the future. Joe Holtrop will complete the questionnaire reflecting the current position of the board. Joe Holtrop thinks that Thurston CD will be conducting a workshop on how to do rate studies for rates and charges.

Cooperator & Cost-share Agreements

None.

Meeting adjourned at 5:05 PM

Handwritten signatures in blue ink, including one that appears to be 'Joe Holtrop' and another that is less legible but possibly 'Matt Heins'.



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STAFF REPORT - December 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	Annual plan preparation	Joe
	Annual report preparation	Joe
	General Outreach & Education	
	Logo re-design	Joe
	Draft CCD project signs; printing estimates	Jen
	Agricultural Outreach & Education	
	Agricultural Technical Assistance	
	Site visit to newly purchased property in Agnew (HUAP, manure, pastures)	Jen
	Site visit - Levi Brown (Camp Hayden Rd.) farm planning	Jen
	Technical assistance 2 landowners - HUAP recommendations	Jen
	Site visit - FFA farm	Jen
	Met with WSU & JCCD to plan for a pasture workshop this upcoming summer	Meg
	Site visit to B&T (cost-share inspection)	Meg
	Planning for Tom Mix (new horse facility)	Meg
	Low Impact Development and Habitat Outreach & Education	
	Plant Sale planting & maintenance workshop (6 participants)	Joe
	Preparation for Sustainable Landscaping presentation at NACD meeting	Joe
	Low Impact Development and Habitat Technical Assistance	
	TA for plant orders	Joe, Jen
	Watershed/Salmon Recovery Planning	
	DRMT meeting	Joe
	Puget Sound CDs meeting and conference call	Joe
	Flooding inspections	Joe
	Strait Ecosystem Recovery Network meeting	Joe
	Attended NPCLE meeting in Forks	Meg
	CREP	
	Site visit to Adams & Bergman (CREP paperwork)	Meg
	Site visit to NOLT Pysht - maintenance inspection	Meg
	Attended FSA mtg in Lake Stevens (approval of Bergman, Adams, NOLT, Blyleven plans)	Meg
	Site visit to McCarter - maintenance inspection	Meg
Planning for Weaver & Evans CREP buffers	Meg	
Buffer options - Levi Brown (Salt Creek)	Jen	



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GRANT	ACTIVITY	EMPLOYEE
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Irrigation maps for Judy Larsen	Jen
	Map updates with Agnew Irrigation District	Joe
	GPS updates	Ryan, Joe
	Project Planning and Implementation	
	DID Hendrickson-McComb project	Joe
	SPTIA Independent M-1 project planning	Joe
	River Road Reservoir project planning and PSP Action Agenda NTA preparation	Joe
	Agnew Irrigation District Barr Road lateral project planning	Joe
	SHELLFISH	
	Golden Sands	
DOE	AQUIFER RECHARGE & STORAGE	
	Jakeway-Carlsborg project inspection	Joe
	Pinnell Road project planning	Joe
	River Road Reservoir project planning and PSP Action Agenda NTA preparation	Joe
	FLOODPLAINS BY DESIGN	
	DID Hendrickson-McComb project	Joe
COUNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	PIC project coordination with CCEH	Jen
FFPI	ADAMS	
PSP	SHELLFISH STRATEGIC INITIATIVE TRANSITION TEAM	
	SITT NTA evaluation workshop in Puyallup	Joe
County General Funds		
	WACD annual meeting in Spokane	Joe