



# Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

**Regular Monthly Board Meeting**  
**228 W. First St., Ste. H, Port Angeles**  
**March 8, 2016**

## MINUTES

**Supervisors Present:** Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

**Supervisors Absent:**

**Associate Supervisors Present:**

**Staff Present:** Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

**Others Present:** Amanda Cronin, Washington Water Trust; Jim Poffel, NRCS

**Presiding Officer:** Joe Murray

**Secretary:** Beth Loveridge

Meeting called to order at 3:00 PM

### APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the February 9, 2016 regular board meeting. Don Hatler seconded. Motion approved unanimously.

### REPORTS

#### Staff Reports

Meghan Adamire gave a plant sale re-cap and reported on the status of the Adams FFFPP project and various CREP planting projects.

Jennifer Bond reported on recent site visits to landowners dealing with mud issues and the status of the PIC Implementation project. The County will be sending a postcard to residents in the Meadowbrook/Golden Sands area regarding the County's rebate program for onsite septic system inspections. The County agreed to include a statement regarding our on-site septic system repair/replacement cost-share program that Jennifer will provide. The Board requested that Jennifer also pursue more aggressive promotion of our program, including sending a mailer to all residents in the PIC Pilot Project area.

Joe Holtrop reported on the WACD Legislative Days meetings with our state legislators. Joe also reported on a recent meeting with newly elected Commissioner Ozias, which included a tour of Golden Sands. Joe has been asked to continue as a permanent member of the Puget Sound Partnership's Shellfish Strategic Initiative Team. The Board agreed that this is fine as long as Joe's expenses continue to be covered.

More activities for the month can be found in the attached Conservation District Staff Report.

#### NRCS Report

Jim Poffel reported that the preliminary ranking for 2016 EQIP projects is complete and that 4 out of 6 applications submitted in Clallam County were accepted – all were forestry related. There might be another EQIP sign-up this spring, geared towards salmon.

### **Treasurer's Report**

Ben Smith moved to approve the February 2016 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9092-9126 and SCB 242 dated February 1-29, 2016 in the amount of \$371,945.38. Matt Heins seconded. Motion approved unanimously.

### **Announcements/Public Comment**

### **OLD BUSINESS**

#### **River Road Reservoir Planning Update**

Amanda Cronin described the work of the Washington Water Trust (WTT) and her involvement with the River Road reservoir project. WTT's role is to help raise grant funds and Amanda also feels that the WTT's good relationship with the Department of Ecology and many environmental groups will help gain support for the project.

#### **McDonald Creek Irrigation Diversion Project Update**

Ben Smith moved to approve Amendment #4 to Department of Ecology Grant No. G1400576, as amended, and to give Joe Holtrop the authority to make other minor changes to the amendment, if necessary after the Department of Ecology's review. Matt Heins seconded. Motion approved unanimously.

### **NEW BUSINESS**

#### **Summer Internships**

Ben Smith moved to approve the hiring of Ryan Nestor and Susie Gomez as full-time 2016 summer interns and Austin Wagner as an intern for part of the summer. Matt Heins seconded. Motion approved unanimously.

### **Cooperator & Cost-share Agreements**

Don Hatler moved to approve a Cooperator Agreement with Dorothy Saxton for OSS repair. Ben Smith seconded. Motion approved unanimously.

Ben Smith moved to approve a Cooperator Agreement with Janelle Cole. Matt Heins seconded. Motion approved unanimously.

### **Recreation Conservation Office Application Authorization**

Ben Smith moved to approve authorization for Joe Holtrop to apply for and enter into grant agreements with the Recreation Conservation Office. Matt Heins seconded. Motion approved unanimously.

### **Executive Session for Employee Performance Reviews**

Session began at 4:55 pm. Regular session resumed at 5:53 pm.

**Meeting adjourned at 5:54 PM**





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## STAFF REPORT - February 2016

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	<b>IMPLEMENTATION</b>	
	<b>General Administration</b>	
	<b>General Outreach &amp; Education</b>	
	<b>Agricultural Outreach &amp; Education</b>	
	Planning with JCCD and WSU for spring pasture workshop series	Meg
	<b>Agricultural Technical Assistance</b>	
	Site visit to horse farm (Elwha River drainage) - pasture mgmt and heavy use area prot.	Meg
	Site visit and farm planning for Todd Gubler (Indian Ck) - horse & cattle mgmt.	Meg
	Finalizing Bergman farm plan (Indian Ck.) - cattle	Meg
	Site visit to horse farm off Black Diamond Rd. - pasture mgmt, heavy use area	Jen
	Site visit to horse farm off Finn Hall Rd.-pasture mgmt, heavy use area	Jen
	Site visit - Jessica & Todd Crouch (Carlsborg)- heavy use area protection	Jen
	Site visit to horse/alpaca farm off Shore Rd. - pasture mgmt, heavy use, manure mgmt	Jen
	Map of buffer/fence options - Game Farm	Jen
	Farm planning - Kay Edmiston (irrigation water mgmt)	Jen
	<b>Low Impact Development and Habitat Outreach &amp; Education</b>	
	Soils presentation at Master Gardener Brown Bag Series (51 participants)	Meg
	Sustainable Landscaping Program presentation at NACD	Joe
	<b>Low Impact Development and Habitat Technical Assistance</b>	
	TA and planning for plant sale - 17,500 plants sold	Meg, Jen
	Saxton OSS repair review, database entry	Joe
	Soils and planting TA for W. Palm	Joe
	<b>Watershed/Salmon Recovery Planning</b>	
	NPCLE meeting	Meg
	Clean Water Work Group meeting	Joe, Jen
	Dungeness River Management Team meeting	Joe
	Puget Sound CDs meeting	Joe
	<b>CREP</b>	
	Planning and FSA paperwork for Jim and Karen Weaver (Elwha River) - 180' CREP buffer	Meg
	Planning and FSA paperwork for Doug Parrish (Matriotti Ck) - riparian forest buffer	Meg
	Planning and FSA paperwork for Eroca Evans (Matriotti Ck) - riparian forest buffer	Meg
	Planning and FSA paperwork for three planting projects for Shangri La Farms (Matriotti Ck riparian forest buffer, Lotzgesell Ck riparian forest buffer and wetland buffer)	Meg
	Site visit and planning for Todd Gubler (Indian Creek) - riparian forest and hedgerow buffers	Meg
	Site visit and planning for NOLT Pysht - wetland buffer	Meg
Site visit and fence layout for Kaminski/Adams (Tumwater Ck) - hedgerow planting	Meg	
Site visit and buffer layout for NOLT Lyre property (Nelson Ck) - riparian forest buffer	Meg	
Planting prep. for Bergman (Indian Ck) - riparian forest, hedgerow and wetland buffers	Meg	



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	<b>IRRIGATION EFFICIENCIES</b>	
	<b>General Water Conservation Planning &amp; Coordination</b>	
	Cline Irrigation District drainage/flooding inspection	Joe
	Irrigation water quality project information to state Department of Health	Joe
	<b>Project Planning and Implementation</b>	
	DID Hendrickson-McComb project implementation	Joe
	DID next phase project planning	Joe
	<b>SHELLFISH</b>	
	<b>Golden Sands</b>	
	Strategy development and project planning	Joe
DOE	<b>AQUIFER RECHARGE &amp; STORAGE</b>	
	Presentation for WWT Water Transactions Tour at Jakeway-Carlsborg project (55 participants)	Meg
	McComb AR and Pinnell Road AR project planning	Joe
	Project information provided to California grad student	Joe
	<b>FLOODPLAINS BY DESIGN</b>	
	DID Hendrickson-McComb project implementation	Joe
Reservoir project planning	Joe	
McDonald Creek project planning	Joe	
COUNTY	<b>POLLUTION IDENTIFICATION &amp; CORRECTION IMPLEMENTATION</b>	
	Clean Water Work Group meeting - PIC updates	Joe, Jen
FFFPP	<b>ADAMS</b>	
	Site visit with Jay Kidder (FFFPP engineer) - final survey work	Meg
PSP	<b>SHELLFISH STRATEGIC INITIATIVE TRANSITION TEAM</b>	
	Near Term Action scoring, final team meeting in Tumwater	Joe
County General Funds		
	WACD Legislative Day	Joe
	Meeting and tour with Commissioner Ozias	Joe