



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

**Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
December 8, 2015**

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners

Others Present: John White, citizen; Jim Poffel, NRCS

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the November 10, 2015 regular board meeting. Don Hatler seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan – The winter newsletter was sent out and kicked off the plant sale. She had a few farm site visits including a cost-share inspection for an older heavy use area and roof runoff structure, completed six CREP plans that will be brought to the FSA meeting tomorrow so projects can be planted this spring 2016, and is working with a few new CREP landowners.

Jen – Attended a PIC meeting in Shelton with Environmental Health, met with Sequim FFA advisor Steve Mahitka and is working with them on a Farm Use Agreement that students and parents will have to sign when students have animals on the FFA farm to ensure that both parents and students understand the expectations and management needs.

Joe – Jakeway-Carlsborg Aquifer Recharge project is complete. C&J Excavating added some crushed rock to resurface the driveway. Strider Construction is mobilizing equipment and will begin work shortly on the Dungeness Irrigation District Hendrickson to McComb Road piping project. Planning to include aquifer recharge capability on the Quinn Property.

More activities for the month can be found in the attached Conservation District Staff Report

NRCS Report

There was a local workgroup meeting on November 17, Jim Poffel was not in attendance but heard that EQIP 2017 will be the same as 2016. There was discussion over not having enough NRCS staff so there was talk on hiring more TSP staff. Jim has two voluntary conservation plans to write and has other people that are interested in plans.

Treasurer's Report

Matt Heins moved to approve the November 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9013-9037 and SCB 238-240 dated November 1-30, 2015 in the amount of \$ 157,364.33. Don Hatler seconded. Motion approved unanimously.

Announcements/Public Comment

John White said he was attending to learn a little more about what we do. He has volunteered in the past for the plant sale and helped with planting projects.

OLD BUSINESS

2016 Election – Set Date, Time, Place; Appoint Election Supervisor

Discussion ensued regarding our election process and how the Clallam County Auditor felt about adding us to the general ballot. The auditor told Joe H. that the cost for being on the general ballot each of the past three years would have been between about \$12,000 and \$15,000 per year, with the cost varying depending on the number or measures and offices on the ballot.

Ben Smith moved to approve Election Resolution 2015-12-01 setting the election date for March 8, 2016 from 3:00pm to 7:00pm at the Armory Square Office Building, 228 W. First St., Ste. F, Port Angeles, WA and appointing Beth Loveridge as Election Supervisor. Matt Heins seconded. Motion approved unanimously.

WACD Meeting Report

Joe Murray received a 20 year pin. The District also received a Tribal Partnership Award, Kurt Grinnell gave a really great acceptance speech regarding our partnership.

NEW BUSINESS

Draft 2016 Annual Plan of Work Review

Joe Holtrop passed out a draft Annual Plan of Work for 2016. Our revenues are projected to be less than our expenditures for 2016 so brainstorming ensued on ways to generate more money. It was suggested going to Clallam County since they had allocated \$50,000 in 2000 then cut us back to \$26,000 after one year, and have remained at \$26,000 since. The annual work plan will be approved at the January meeting.

Engineering Cluster Agreement

Joe Holtrop said it is the same agreement as every year except that it has no expiration date so it does not need to be renewed every year.

Ben Smith moved to approve an Inter-District Engineering Cluster Agreement as updated. Bob Beebe seconded. Motion approved unanimously.

Cooperator & Cost-share Agreements - None

Building and Rent Update

The Armory Square Building sold to an out of state company and has a new building manager. They have lowered the thermostat in the building and have posted "Closed for Repairs" signs on the bathroom doors, although the bathrooms are technically open to the public. We have three years left on a five year lease.

Meeting adjourned at 4:18 PM





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STAFF REPORT - November 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	General Outreach & Education	
	Winter Newsletter	Meg, Joe
	Logo re-design	Joe
	Agricultural Outreach & Education	
	Dungeness Bay celebration	Joe
	Farmland protection with Sequim Gazette and NOLT	Joe
	Agricultural Technical Assistance	
	Site visit - FFA Farm	Jen
	Site visit - Kustura Farm	Jen
	Site visit - OPEN farm	Jen
	Site visit - Cheryl Smith (HUAP TA)	Jen
	Site visit - Manser Farm on Pinnell Road (HUA and roof runoff cost-share inspection)	Meg
	Site visit - Horse farm on Roupe Road (HUAP and roof runoff TA)	Meg
	Tech. asst. - Morganroth cattle farm on Shore Road (pasture mngt. and fertility)	Meg
	Low Impact Development and Habitat Outreach & Education	
	Marine shoreline plant list tech guide preparation	Joe
	Low Impact Development and Habitat Technical Assistance	
	Prep. for plant sale	Meg
	Watershed/Salmon Recovery Planning	
	PSP Action Agenda Near Term Actions review	Joe
	DRMT meeting	Joe
	Puget Sound CDs meeting in Edmonds	Joe
	CREP	
	Site visit to McCarter CREP projects - WCC crew maintenance	Meg
	Bergman (Indian Creek) CREP plans complete - riparian forest buffer, wetland and hedgerow	Meg
	Adams (Tumwater Creek) CREP plan complete - hedgerow	Meg
	North Oly. Land Trust (Nelson Creek) CREP plan complete - riparian forest buffer	Meg
	Blyleven (Lees Creek) CREP plan complete - riparian forest buffer	Meg
	Planning for new CREP projects - Shangri La Farm, Evans and Botkin	Meg
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Dungeness Bay celebration	Joe
	Project Planning and Implementation	
	DID Hendrickson to McComb Road project	Joe
	SPTIA Independent M-1 project planning	Joe
	River Road reservoir project planning and PSP Action Agenda NTA prep	Joe
	SHELLFISH	
	Golden Sands	
	Project planning	Joe



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DOE	AQUIFER RECHARGE & STORAGE	
	Jakeway-Carlsbor Road project implementation	Joe
	AID Pinnell Road project planning	Joe
	DID McComb project planning	Joe
	Site visits with DOE grant manager	Joe
	FLOODPLAINS BY DESIGN	
	DID Hendrickson to McComb Road project	Joe
McDonald Creek meeting with AID, Tribe and consultant	Joe	
COUNT	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Attended Streamkeepers Annual Planning Meeting	Jen
FFFPP	ADAMS	
	Site visit to Adams with Jay Kidder, RCO funded FFFPP engineer	Meg
County General Funds		
	Travel to Spokane for WACD meeting	Joe