



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
November 10, 2015

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray

Supervisors Absent: Ben Smith

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

Others Present: John Benham – Agnew Irrigation District and Solmar Homeowners Association; Mary Ellen Winborn – Clallam County Community Development; Carol Creasey, Janine Reed, Andy Perham – Clallam County Environmental Health

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the October 13, 2015 regular board meeting. Robert Beebe seconded. Motion approved unanimously.

REPORTS

Golden Sands Onsite Septic System project update and discussion with County

There are a number of lots in Golden Sands that don't have septic systems and are contributing to water quality issues. Jeanine stated that stand-alone tanks are not permitted. Carol Creasey stated that they are aware of the issues at Golden Sands and that various departments are working on establishing a process for ensuring that problems are corrected, starting with public outreach and, potentially, fines. Mary Ellen Winborn stated that her department is currently in the process of developing a temporary residence ordinance. Mary Ellen Winborn suggested that it would be helpful if the District could pay for an engineering study to help the County develop a solution. Joe Holtrop stated that the District should be able to use shellfish funds to conduct the study. Janine stated that she will discuss enforcement of tank disposal regulations with Andy Brastad.

Staff Reports

Meghan Adamire distributed technical guides to the Board that District staff provide to horse and livestock owners to help them implement BMPs. Meghan reported she visited three farms this month that used the District's heavy use area technical guide to assist with building heavy use areas. Meghan also reported on beaver problems with one of her CREP sites. Jennifer Bond reported that she is working on four farm plans and technical assistance with another farm. Joe Holtrop announced that the Digging the Dungeness award presentation will be held on November 20th at the Sequim Transit Center and reported that the Jakeway aquifer re-charge project is complete.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

None.

Treasurer's Report

Matt Heins moved to approve the October 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 8986-9012 dated October 1-31, 2015 in the amount of \$29,485.36. Don Hatler seconded. Motion approved unanimously.

Announcements/Public Comment

Don Hatler announced that he would like to meet with Mark Clark to discuss Conservation Commission relations with WACD.

OLD BUSINESS

Pinnell Road Aquifer Recharge Project Update (moved to the beginning of the agenda)

Agnew Irrigation District has expressed interest in siphoning water from Lake Solmar and piping the entire irrigation ditch downstream of the lake for better water management. Joe Holtrop stated that the District's engineer, Jay Petersen, has concerns about the proposed siphoning and piping. Joe is waiting for Agnew Irrigation District to decide whether the Irrigation District would be willing to implement just the aquifer recharge project without any additional ditch piping.

Outreach activities update

Meghan Adamire reported on proposed improvements to the website and will bring an example of the proposed new Home page to next month's meeting. Meghan asked Board members to submit photos and bios for the website. Meghan also reported that the District's Facebook page is up and encouraged Board members to visit the page. Jennifer Bond distributed a proposed design for signs that can be displayed at District projects.

WACD Annual Meeting and Dues

Don Hatler moved to approve payment of \$4,560 to WACD for 2015/16 annual dues. Robert Beebe seconded. Motion approved with three ayes and one nay.

NEW BUSINESS

Audit Report

Beth Loveridge reported that the financial audit went well. The exit conference will be held via telephone at 2pm on December 8th, before the next board meeting.

2016 Election

Beth Loveridge reported that Joe Murray's elected position and Matt Heins' appointed position expire next year. The Election Resolution setting the time and date of the election will be presented at the December meeting.

Financial Contribution for Puget Sound Conservation District display at Washington Assoc. of Counties Annual Meeting

Matt Heins moved to contribute \$100 for the Puget Sound Conservation District display at the Washington Association of Counties Annual Meeting. Don Hatler seconded. Motion approved unanimously.

Participation on City of Sequim proposed Bell Creek Watershed Planning effort

Joe Holtrop reported that he has been asked if we would be willing to serve on a proposed Bell Creek watershed planning committee. Board consensus was affirmative.

Cooperator & Cost-share Agreements

Don Hatler moved to approve a Cooperator Agreement with Kay Edmiston. Robert Beebe seconded. Motion approved unanimously.

Meeting adjourned at 5:05 PM





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STAFF REPORT - October 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	General Outreach & Education	
	Agricultural Outreach & Education	
	Agricultural Technical Assistance	
	Crouch conservation plan review and update	Jen, Joe
	Site visit - Crouch Farm	Jen
	Site visit - OPEN farm	Jen
	Site visit - Suik Farm (Thompson Rd)	Jen
	OPEN (horse rescue, Roupe Rd.) conservation plan preparation and review	Jen, Joe
	Site visit to horse farm on Old Olympic Road - pasture tech. asst., 5,500 sq. ft. HUA built	Meg
	Site visit to Rienertson Farm (Township Line Rd) - 2,400 sq. ft. HUA built	Meg
	Site visit to horse farm on Mantle Road - pasture/soils tech. asst., 1,440 sq. ft. HUA built	Meg
	Site visit to Mix Farm (Woodcock Rd) - mud management tech. asst.	Meg
	Site visit to Adams Farm (Black Diamond Rd.) - farm planning	Meg
	Site visit to Freshwater Bay landowner - farm planning	Meg
	Assisted Jefferson CD with goat dairy tech asst.	Meg
	Tech. asst. to Troy Smith - winter application of manure	Meg
	Low Impact Development and Habitat Outreach & Education	
	Natural Landscaping course (21 participants)	Joe
	Natural Landscaping for Realtors class (5 participants)	Joe
	Landscaping for Birds class (32 participants)	Joe
	Low Impact Development and Habitat Technical Assistance	
	Technical assistance to 3 individuals related to Dungeness Water Rule, water conservation	Joe
	Technical assistance to 4 individuals related to natural landscaping	Joe
	Plant sale - large order outreach and assistance	Meg
	Watershed/Salmon Recovery Planning	
	Strait Action Area Near Term Action workshops (3)	Joe
	Puget Sound CD meeting	Joe
	DRMT meeting	Joe
	NOPLC Technical Review Group meeting	Joe
	Clean Water Work Group meeting	Joe, Jen
Planning for Dungeness Bay celebration	Joe	
NPCLC project site visits in Forks	Meg	



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DOE	CREP	
	Site visits to Fairbanks & McCarter CREP projects - WCC crew maintenance	Meg
	Site visits to Dean, Eaton, Clary and Tatom CREP projects - maintenance evaluations	Meg
	Planning for new CREP projects - Bergman, NOLT Brooks, Adams, Blyleven	Meg
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Proposed project planning for PSP Action Agenda	Joe
	Presentation to Master Gardeners on drought response and preparation (37)	Joe
	Project Planning and Implementation	
	Dungeness Irrigation District project planning and bidding	Joe
	SPTIA project planning	Joe
	SHELLFISH	
	Golden Sands	
Project planning	Joe	
DOE	AQUIFER RECHARGE & STORAGE	
	Jakeway project implementation	Joe
	Pinnell Road project planning	Joe
	Reservoir project planning	Joe
	FLOODPLAINS BY DESIGN	
Dungeness Irrigation District project planning and bidding	Joe	
Agnew Irrigation District McDonald Creek meeting summary review and editing	Joe	
COUN	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	PIC project implementation update at Clean Water Work Group meeting	Joe, Jen
FFPI	ADAMS	
	Coordination with Jay Kidder, RCO funded FFFPP engineer	Meg
PSP	SHELLFISH STRATEGIC INITIATIVE TRANSITION TEAM	
County General Funds		