



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
October 13, 2015

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

Others Present:

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the September 8, 2015 regular board meeting. Robert Beebe seconded. Motion approved unanimously.

Don Hatler moved to approve the minutes from the October 1, 2015 special board meeting. Matt Heins seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan Adamire reported that she attended the CREP COC meeting in Lake Stevens to present CREP projects, all of which had the eligibility approved. Meghan also reported that a FFFPP culvert project on Tumwater Creek was approved. Jennifer Bond reported that the Sequim HS FFA project was completed and that the District will have the opportunity to participate in future FFA Advisory Board meetings. Matt Heins noted that District participation in FFA would be good. Joe Holtrop reported that the Natural Landscaping Course is in progress and that the class is full. He also reported that the recent one-day Natural Landscaping Course for realtors went well, but had only 5 attendees. Joe also taught an Audubon Society Natural Landscaping for Birds class that was well-attended (32 participants). The Dungeness Irrigation District Hendrickson-McComb Road Pipeline Project was re-bid and Strider Construction of Bellingham is the apparent low bidder. Joe reported that construction on the Jakeway aquifer re-charge project is underway.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Jim Poffel did not attend the meeting, but provided a written report on NRCS activities (attached).

Treasurer's Report

Matt Heins moved to approve the September 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 8954-8985 dated September 1-30, 2015 in the amount of \$43,028.82. Don Hatler seconded. Motion approved unanimously.

Announcements/Public Comment

Don Hatler shared his thoughts on the issue of community awareness of the activities of the District and would like to devote some funds and staff time to promoting the district and BMP adoption through avenues such as the Better Ground website, rather than individual site visits to landowners with few animals. Don also said that he would like to see the District branded as a "pollution-solving agency". Meghan suggested that setting up a Facebook page, as other districts have done, would be a way to promote District activities and information. Robert Beebe thinks that Facebook is a great way to reach a lot of people. Both Joe Holthrop and Don Hatler feel that this issue is important and that we need to be recognized for what we do so we are not forgotten if the method of funds distribution changes in the future.

OLD BUSINESS

Technical & Financial Assistance for Golden Sands Community Onsite Septic System issues

Jennifer Bond reported on the Sept. 29th PIC meeting which focused on the Golden Sands issues. Recent tests could not pinpoint the source of pollution, which is not surprising, given that it is a slough, rather than a stream. Environmental Health is going to study the situation more closely. Joe Holthrop stated that the District has received approximately \$30,000 in Shellfish funding from the Commission for technical assistance and cost-share with Golden Sands. The Board agreed that Environmental Health and Community Development should be invited to our next board meeting to discuss the issues further.

Conservation Commission Shellfish grant addendum approval

Ben Smith moved to approve the FY 16 Conservation Commission Shellfish Grant Addendum. Robert Beebe seconded. Motion approved unanimously.

WACD Northwest Area meeting report

Matt Heins and Don Hatler attended the meeting. Don was named NW Supervisor of the Year. Don reported that all resolutions presented were approved. Matt Heins suggested that it would be a good idea for the Puget Sound districts to provide a united front at the WACD Annual meeting, but given the location (Spokane) and timing of the meeting, it might be difficult for Puget Sound districts to attend. Ben Smith suggested that the Board wait and see what resolutions are passed at the annual meeting and the effects of those resolutions on changes to the by-laws. WACD dues must be paid by the time of the annual meeting in order for Supervisors in attendance to vote. Joe Holthrop said that he would bring the topic up at the next PSD Caucus meeting on October 26th.

NEW BUSINESS

Dungeness Bay Shellfish Area Upgrade Celebration planning

Plans are being made for a celebration acknowledging the recent upgrade of 700 acres of shellfish beds in Dungeness Bay. Governor Jay Inslee is slated to attend. Matt Heins stated that the event will be a good opportunity to highlight District accomplishments. Tentative dates are either November 13 or 20.

Cooperator & Cost-share Agreements

Matt Heins moved to approve a Cooperator Agreement with Levi Brown. Ben Smith seconded. Motion approved unanimously.

Ben Smith moved to approve a Cooperator Agreement with Julie Kustura. Matt Heins seconded. Motion approved unanimously.

Ben Smith moved to approve a Cooperator Agreement with Morgan & Kevin Suik. Matt Heins seconded. Motion approved unanimously.

Meeting adjourned at 5:00 PM





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STAFF REPORT - September 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	Commission funding and elections meeting in Ellensburg	Joe
	General Outreach & Education	
	Dungeness River Festival booth	Jen, Joe, Meg
	Fall newsletter	Joe, Meg
	ECONet meeting	Joe
	Agricultural Outreach & Education	
	Agricultural Technical Assistance	
	Site visits and FFA cost-share project coordination	Jen
	WSCC Cultural Resources Webinar	Jen, Meg
	Site visit to Linda Adams (Tumwater Creek) - planning for yaks	Meg
	Technical assistance to 2 horse owners (pasture and wintertime management)	Meg
	Technical assistance to Lost Mountain Road cattle farm - pasture and irrigation pond mngt.	Meg
	Technical assistance to Black Diamond Road horse and cattle farm - pasture mngt.	Meg
	Site visit - Todd & Jessica Crouch (Carlsborg Rd.)	
	Site visit - Levi Brown (Camp Hayden Rd.)	
	Site visit - OPEN (horse rescue, Roupe Rd.)	
	Site visit - Julie Kustura (Lester Way)	
	Low Impact Development and Habitat Outreach & Education	
	Natural Landscaping course preparation	Joe
	Natural Landscaping for Realtors class preparation	Joe
	Landscaping for Birds class preparation	Joe
	Low Impact Development and Habitat Technical Assistance	
	Three Crabs restoration support letter and testimony at public hearing	Joe
	Plant sale - large order outreach and assistance	Meg
	Technical assistance to 3 landowners on soil fertility	Meg
	Watershed/Salmon Recovery Planning	
	Strait Action Area Technical Task Force meeting	Joe
	Puget Sound CD meeting	Joe
	DRMT meeting	Joe
	NPCLE meeting in Forks	Meg
	NOPL meeting	Meg
	Clean Water District annual report	Joe, Jen, Meg
	CREP	
	Site visit to Fairbanks CREP project with Brian Cochrane, WSCC	Meg
Site visit and planning for Linda Adams (Tumwater Creek) - hedgerow	Meg	
Planning for Bergman (Indian Creek) - riparian forest buffer, hedgerow, and wetland buffer	Meg	
Site visit and planning for Blyleven (Lees Creek) - riparian forest buffer	Meg	
Planning for NOLT Brooks (Nelson Creek) - riparian forest buffer	Meg	
FSA meeting in Lake Stevens - eligibility approved for Adams, Bergman, Blyleven and NOLT	Meg	



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GRANT	ACTIVITY	EMPLOYEE
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Legislative staff and OFM tour of capital projects	Joe
	Project Planning and Implementation	
	Dungeness Irrigation District project planning and bidding	Joe
	GPSing irrigation systems	interns
	SHELLFISH	
	Golden Sands	
	Grant budget and scope of work preparation and submittal	Joe
DOE	AQUIFER RECHARGE & STORAGE	
	Pinnell Road project planning	Joe
	Reservoir project planning	Joe
	FLOODPLAINS BY DESIGN	
	Dungeness Irrigation District project planning and bidding	Joe
	Agnew Irrigation District McDonald Creek meeting	Joe
COUN	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Newsletter article about PIC project	Joe
	Mtg with CCEH & Jamestown Tribe - PIC targeted monitoring	Jen
PSP	SHELLFISH STRATEGIC INITIATIVE TRANSITION TEAM	
	Three Shellfish meetings - two in Tumwater, one in Seattle	Joe
County General Funds		
	WACD meeting in Ellensburg	Joe
	Elections options research with County Auditor	Joe



Beth Loveridge <beth.loveridge@clallamcd.org>

Please print out for the meeting today,

1 message

Poffel, Jim - NRCS, Port Angeles, WA <Jim.Poffel@wa.usda.gov>
To: "beth.loveridge@clallamcd.org" <beth.loveridge@clallamcd.org>

Tue, Oct 13, 2015 at 1:54 PM

Accomplishments for September:

Completed specifications for brush control for 2 contracts in west Clallam.

Provided soils maps and interpretations to customers.

Completed field review for brush control and snag creation on Dan Kelly Ridge.

Field visit with Area Biologist and Engineer along with the Jefferson Conservation District for a potential stream meandering project.

Contacted producers that have practices to complete by the years end.

Completed certification for pre-commercial thinning contract.

Met with and received and application for Pre commercial thinning in Jefferson County.

Provided outreach information to the Hispanic community and veterans services.

Completed required courses for EEO and Performance goals.

Reviewed CREP plans for 2 Jefferson County C D.

Field visit for conservation planning with Jefferson C D.

Attended Clallam District meeting

Continuing Projects:

Working on getting all eligibility and application requirements in to FSA for 2016 EQIP Sign-up.

Working on 4 voluntary conservation plans that are "supposed" to be completed by December.

In October:

Rick Noble will be evaluating all Northwest employees performance for 2015.

Civil Rights field review of West Area Offices.

