



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
August 11, 2015

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

Others Present:

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the July 14, 2015 board meeting. Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Joe Holtrop introduced summer interns, Ryan Nestor and Austin Wagner to the board. Ryan and Austin are working on mapping irrigation ditches and buried pipelines for locator service. Joe reported on the recent irrigation presentation and tour, sponsored by WSU Extension. The presentation and tour was well-attended and attendees were very interested and supportive of the proposed reservoir project. Clallam County Community Development Director, Mary Ellen Winborn and Planning Director Steve Gray met with Joe Holtrop to discuss ways in which agriculture can comply with the Critical Areas Ordinance.

Jennifer Bond worked on preparation for the upcoming public PIC meeting on August 12th. Jennifer reported on the current status of the FFA project, which has not met the agreed to timeline but should be able to be finished before the grant funds expire on September 30th.

Meghan Adamire reported on CREP site visits and upcoming CREP projects.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

None.

Treasurer's Report

Ben Smith moved to approve the July 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 8892-89211 dated July 1-31, 2015 in the amount of \$33,695.65. Robert Beebe seconded. Motion approved unanimously.

Beth reported that the Sound Community Bank CD is maturing on August 15th and reviewed current re-investment rates.

Ben Smith moved to transfer maturing CD funds to the Sound Community Bank Money Market account. Matt Heins seconded. Motion approved unanimously.

Beth will include CD rates in the Treasurer's report in the future.

Announcements/Public Comment

OLD BUSINESS

Cost-share In-kind Hourly Rate approval

Ben Smith moved to re-confirm the District's cost-share in-kind hourly rate of \$15. Don Hatler seconded. Motion approved unanimously.

Conservation Commission Grant Addendum approvals

Ben Smith moved to approve FY16 Conservation Commission Grant Addendum for the Implementation grant. Robert Beebe seconded. Motion approved unanimously.

Don Hatler moved to approve FY16 Conservation Commission Grant Addendum for the Irrigation Efficiencies grant. Ben Smith seconded. Motion approved unanimously.

Ben Smith moved to approve FY16 Conservation Commission Grant Addendum for the CREP grant. Robert Beebe seconded. Motion approved unanimously.

NEW BUSINESS

WACD Communications Resolution

The Board discussed ongoing dissatisfaction with WACD but decided to table a resolution at this time.

Cooperator & Cost-Share Agreements

Ben Smith moved to approve a Cooperator Agreement with Clyde and Debbie Blyleven. Matt Heins seconded. Motion approved unanimously.

Meeting adjourned at 4:30 PM

Action Items:





Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

STAFF REPORT - July 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	General Outreach & Education	
	Summer newsletter preparation	Joe
	Agricultural Outreach & Education	
	Pasture and weed mgmt presentation to Pony Club campers (12 participants)	Jen
	Agricultural Technical Assistance	
	FFA project planning, timeline preparation	Joe
	McComb Road prospective property owners TA	Joe
	Site visit and continued planning for Bergman cattle farm (Indian Creek)	Meg
	Site visit and continued planning for Gubler farm (Indian Creek)	Meg
	Site visit to horse farm on Old Mill Road - pasture and weed management	Meg
	Site visit and technical assistance - FFA farm	Jen
	Site visit to Game Farm - composting	Jen
	Technical assistance - Four Season Ranch (grazing/winter mgmt)	Jen
	Technical assistance - 1 horse owner (soil, pasture mgmt)	Jen
	Farm planning assistance - Shawn Canepa (Woodcock Rd. horse farm)	Jen
	Low Impact Development and Habitat Outreach & Education	
	Natural Landscaping course presentation updates	Joe
		Joe
		Joe
		Joe
	Low Impact Development and Habitat Technical Assistance	
	Natural Landscaping course follow-up site visit	Joe
	City of Sequim Stormwater Plan review	Joe
	Watershed/Salmon Recovery Planning	
	Strait Action Area Technical Task Force meeting	Joe
	Dungeness River Management Team meeting	Joe
	Puget Sound Partnership open standards planning workshop	Joe
	Puget Sound CD meeting	Joe
	Ecology Nonpoint Pollution Plan review	Joe
	Clean Water Work Group meeting	Jen, Joe
	NPCLE meeting	Meg
	NOPL meeting	Meg
	Ecology Nonpoint Pollution Plan review	Joe
	CREP	
	Site visit and continued planning for Bergman (Indian Ck) CREP buffers	Meg
	Site visit and continued planning for Blyleven CREP buffer (Lees Creek)	Meg
Site visit and continued planning for Gubler CREP buffer (Indian Ck)	Meg	
Site visit and continued planning for Dail hedgerow buffer (Bell Ck)	Meg	
NOSC WCC Crew planning meeting	Meg	
Continued planning for Adams CREP buffer (Tumwater Ck)	Meg	

IRRIGATION EFFICIENCIES		
General Water Conservation Planning & Coordination		
	Summer intern orientation, GPS project planning	Joe
	Irrigation presentation and tour planning	Joe
Project Planning and Implementation		
	Dungeness Irrigation District project planning	Joe
	GPSing irrigation systems	interns
DOE	AQUIFER RECHARGE & STORAGE	
	Pinnell Road project planning	Joe
	Jakeway project contracting	Joe
	FLOODPLAINS BY DESIGN	
	Dungeness Irrigation District project planning	Joe
	Floodplains by Design funding workshop	Joe
	McDonald Creek project meeting	Joe
River Road reservoir visit and interview with KUOW	Joe	
COUNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Meeting with CCEH - PIC pilot project planning	Jen
	Planning & promotion of PIC public meeting	Jen
County General Funds		
	Meeting with County Commissioner candidate	Joe