



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
July 14, 2015

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray

Supervisors Absent: Ben Smith

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

Others Present: Mary Ellen Winborn, Director – Clallam County Department of Community Development; Barbara McFall, Code Enforcement – Clallam County Department of Community Development

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:02 PM

Agenda item added under New Business: Conservation Commission Master Contract Approval

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the June 9, 2015 board meeting. Don Hatler seconded. Motion approved unanimously.

Clallam County Dept. of Community Development (CCDCD) partnership discussion

Joe Holtrop discussed District programs that complement CCDCD activities such as onsite septic repair (OSS) cost sharing and the Pollution Identification & Correction (PIC) plan that will begin later this summer. Joe explained that the District has grant funds available for cost sharing on the repair or replacement of failing septic systems, and described how referrals must come from the County Environmental Health Department, which makes the homeowner financial need determination.

Rivers End Failing Septic Repair Assistance Request

Joe described the Rivers End area where the Jamestown S'Klallam Tribe, County, and State have been trying to buy out homeowners because the area is prone to flooding and septic systems are below flood level. A homeowner in the Rivers End area with a failing septic system has inquired about septic repair financial assistance. The Board decided to table the issue until the full Board can discuss, but the consensus of those present was a reluctance to fund a project that could wash away in the next flood.

REPORTS

Staff Reports

Jennifer Bond reported the FFA project is on track for finishing the project by this fall. Jen also reported on the public meeting that will be held in August to discuss the PIC pilot project in the lower Dungeness area. Streamkeepers has already begun trends monitoring. The Tribe is waiting until after the rains begin to start targeted sampling; however, shoreline monitoring may begin this summer. Joe Holtrop updated the Board on the Jakeway/Carlsborg Road Aquifer Project – C&J Excavating was the low bidder and the project should be completed by the fall. Joe also reported that we are in the final stages of designing the Dungeness Irrigation District piping project from Hendrickson Road to the McComb Road area. Joe has been asked to apply for a position on the Puget Sound Partnership Shellfish Strategic Initiative Transition Team. The Transition Team plans to meet in Olympia 8 – 14 times over the next 6 months and will solicit, review, evaluate and recommend

content for the 2016/17 Puget Sound Action Agenda update. All Transition Team participating expenses are eligible for reimbursement, including time and travel. Since this will take time away from his normal duties, Joe asked for the Board's input on whether he should apply. The consensus of the Board was that it would be worthwhile for him to participate.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Jim Poffel was unable to attend, but submitted a written report (attached).

Treasurer's Report

Matt Heins moved to approve the June 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 8852-8891 and SCB 235 dated June 1-30, 2015 in the amount of \$101,537.14. Don Hatler seconded. Motion approved unanimously.

Beth reported that a 3% statewide cost of living increase went into effect July 1st and that employer and employee retirement contributions increased approximately 1.5%, as well.

Announcements/Public Comment

Matt Heins announced that Dungeness Farms gave the state and Jamestown S'Klallam Tribe approval to do stream channel work in the Dungeness River on their property that is expected to be necessary for upstream salmon migration during this summer's drought and low stream flows.

OLD BUSINESS

WACD Area Director Report

NW Area Director, Don Hatler, reported that a public records requests lawsuit against WACD was settled for \$80,000. Don also reported that a draft resolution has been prepared that would require District elections to be conducted by the County Auditor's office but still conducted in the 1st quarter of the year. This would result in special elections, which would be very expensive. The draft resolution will be discussed at WACD area meetings in October. Don reported on the WACD Executive Committee's recommendation to renew the Executive Director's contract without a performance review and to authorize the hiring of the Executive Director's wife as his assistant. The Board elected to send a letter of No Confidence to the WACD Board President and to share the letter with other districts and the Conservation Commission.

Matt Heins moved to send a letter to WACD Board President, Alan Stromberger, expressing dissatisfaction with WACD. Robert Beebe seconded. Motion approved unanimously.

NEW BUSINESS

Washington State Conservation Commission Master Contract Approval (item added at meeting)

Matt Heins moved to approve the Washington State Conservation Commission Master Contract. Robert Beebe seconded. Motion approved unanimously.

Cost-share Rate Approval

Don Hatler moved to approve existing cost-share rates. Matt Heins seconded. Motion approved unanimously.

Washington Conservation Society membership

Joe Holtrop reported that the District has been asked to join the Washington Conservation Society. Board consensus was to not join the Washington Conservation Society.

Cooperator & Cost-Share Agreements

Matt Heins moved to approve a Cooperator Agreement with V. Jackson and D. Royall. Don Hatler seconded. Motion approved unanimously.

Meeting adjourned at 4:55 PM

Action Items:





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STAFF REPORT - June 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	General Outreach & Education	
	Summer newsletter preparation	Joe, Meg
	Website updates - mostly related to drought	Joe
	Agricultural Outreach & Education	
	Agricultural Technical Assistance	
	Site visit and technical assistance - Shawn Canepa (horse farm on Woodcock Rd.)	Jen
	Site visit and technical assistance - Deanna Kubas (keeps horses at Four Seasons)	Jen
	Site visit and technical assistance - FFA Farm	Jen
	Technical assistance to 1 landowners - manure mgmt, composting	Jen
	Technical assistance, maps: OPEN (horse rescue)	Jen
	Site visit and continued planning for Bergman cattle farm (Indian Valley)	Meg
	Continued planning for Gubler farm (Indian Valley)	Meg
	Technical assistance to 2 landowners - hayfield productivity	Meg
	Technical assistance to 1 landowner on building heavy use area	Meg
	Technical assistance to 1 landowner - weed management in pastures	Meg
	Low Impact Development and Habitat Outreach & Education	
	Water-Wise Plants brochure updates	Joe
	Natural Landscaping course presentation revisions	Joe
	OPAS Backyard Birding educational series planning meeting	Joe
	Landscaping and fire protection newsletter articles	Joe
	Low Impact Development and Habitat Technical Assistance	
	Natural Landscaping course follow-up site visits (2)	Joe
	City of Sequim Stormwater Plan review	Joe
	Site visit to Adams (Tumwater Creek) with DNR & WDFW (2 potential FFFPP culvert proj.)	Meg
	Site visit to Silverking Resort (Jim Creek) with DNR & WDFW (2 potential FFFPP culvert proj.)	Meg
	Watershed/Salmon Recovery Planning	
	Strait Action Area Technical Task Force meeting	Joe
	Dungeness River Management Team meeting	Joe
	Puget Sound CDs meeting	Joe
	NPCLE meeting	Meg
	NOPL meeting	Meg
	CREP	
	Site visit and continued planning for Bergman (Indian Ck) CREP buffers	Meg
	Planning for Blyleven CREP buffer (Lees Creek)	Meg
	Planning for Gubler CREP buffer (Indian Ck)	Meg
	Planning for Dail hedgerow buffer (Bell Ck)	Meg
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Dungeness Water Exchange advisory council meeting	Joe
	Dungeness Flow Rule Implementation Forum meeting	Joe
	Drought outreach and landscaping brochure updates	Joe
	Summer intern recruitment	Joe
	Newsletter articles	Joe
Project Planning and Implementation		
Dungeness Irrigation District project planning	Joe	

July 14, 2015 NRCS Report To The Districts

FOR 2015 EQIP:

- Additional funding was secured for the 2015 EQIP high tunnel sign-up:

One high tunnel will be funded in Clallam and one in Jefferson.

- Clallam:

One contract for an Energy Audit

One small farm contract

One forestry contract

Four voluntary conservation plans accepted for planning

- Jefferson:

Three Energy Audit contracts

One voluntary conservation plan accepted for planning

FOR 2016 EQIP applications to date:

- Clallam:

Two EQIP forestry applications

- Jefferson:

One EQIP forestry application

One high tunnel application

Two small farm applications

*** 2016 application acceptance is contingent upon eligibility determinations.

Voluntary Conservation Plans are to be completed by December 2015

Rumor has it that the 2016 EQIP application date will be extended past July 17, 2015

Other news: Tony Sunseri my boss and District Conservationist for the Northwest Team has left and accepted the position of Area Conservationist in Idaho. To my knowledge a job announcement has not been issued for the next victim.