



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
June 9, 2015

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

Others Present:

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:03 PM

Agenda item added under New Business: Cooperator Agreement with Shangri La Research Farm and Nursery

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the May 12, 2015 board meeting. Ben Smith seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan Adamire reported on multiple CREP and farm site visits. Jennifer Bond reported that the Weed & Pasture Management workshop that she and Cathy Lucero held was well attended with 17 attendees, most of which are new to the area. Jennifer also discussed the current status of the County's implementation of the PIC plan. Jennifer reported that the ribbon-cutting for the Sequim High School FFA project will be on June 11th and that a newspaper reporter will be in attendance. Joe Holtrop reported on multiple water-related meetings, noting that the River Road reservoir project was mentioned at each meeting. The Jakeway/Carlsborg Road Aquifer Recharge project is out to bid. Joe updated the Board on the status of several septic cost-share projects. The Board asked Joe to ensure that all septic replacements are occurring on occupied properties.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

None.

Treasurer's Report

Ben Smith moved to approve the May 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 8829-8851 dated May 1-31, 2015 in the amount of \$26,984.78. Don Hatler seconded. Motion approved unanimously.

Announcements/Public Comment

None.

OLD BUSINESS

Summer Intern Discussion

Joe Holtrop reported the intern the District was planning to hire accepted a position with the Department of Fish and Wildlife. The Board discussed other possibilities for finding an intern to assist irrigation districts and companies with locating irrigation pipelines using GPS and software that resides on the District's computer network. Joe will see if there are any potential candidates from Peninsula College's Natural Resources Department internship program.

Interlocal Agreement with Agnew Irrigation District for Aquifer Recharge Projects

Joe Holtrop presented details on the project that will be accomplished under this agreement. The Board requested the details on the engineering plan be presented as they are further developed.

Ben Smith moved to approve the Interlocal Agreement with Agnew Irrigation District for the Pinnell Road Aquifer Recharge Project. Matt Heins seconded. Motion approved unanimously.

NEW BUSINESS

Cooperator & Cost-Share Agreements

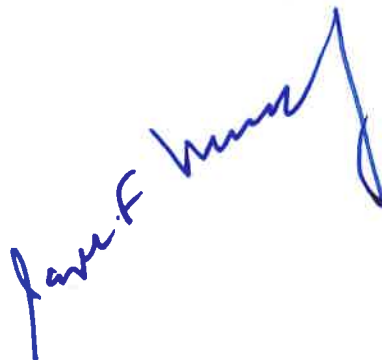
Ben Smith moved to approve a Cooperator Agreement with Shawn & Sara Canepa. Don Hatler seconded. [M1][12]Motion approved unanimously.

Ben Smith moved to approve a Cooperator Agreement with Shangri La Research Farm and Nursery. Don Hatler seconded. Motion approved unanimously.

The Board discussed the proposed cancellation of the Sequim School District Heavy Use Area Protection Cost-Share project and agreed that because of the importance of this project to the overall operation of the farm, the civic nature of the project and the small amount of funding at risk, the deadline should be extended. And, we should assist the school district to ensure that the project can be completed before the end of the grant. Ben Smith and Matt Heins also offered to assist Jennifer Bond in seeking donations of labor and materials to help complete the project and stay within the budget.

Meeting adjourned at 4:23 PM

Action Items:





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STAFF REPORT - May 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	General Outreach & Education	
	Website	Joe
	Agricultural Outreach & Education	
	Weed & Pasture Management WS at Robin Hill Farm Park (17 participants)	Jen
	Agricultural Technical Assistance	
	Site visit to livestock (sheep, beef) farm in Happy Valley	Jen
	Met with Johnathon Reandeau - WSU farm inventory planning	Jen
	Farm plan update - Todd & Jessica Crouch	Jen
	Soil test interpretation and hayfield renovation TA - 1 sequim area landowner	Jen
	Site visit - FFA Farm (waste storage structure cost share)	Jen
	Site visit to Don Gonder (Agnew) - HUA cost-share inspect. & hay field mngt. assistance	Meg
	Site visit to Steve Moll & Lauren Doyle (Lost Mountain) - farm plan for future cattle	Meg
	Site visit to Todd Gubler (Indian Valley)- farm plan for cattle, horses and goats	Meg
	Site visit to Bergmans (Indian Valley) - farm plan for cattle	Meg
	Site visit to Vanderhoofs (Joyce) - farm plan revisions	Meg
	Low Impact Development and Habitat Outreach & Education	
	Low Impact Development and Habitat Technical Assistance	
	Permit Advisory Board meeting	Joe
	Watershed/Salmon Recovery Planning	
	Strait Action Area Technical Task Force meeting	Joe
	Strait Action Area meeting	Joe
	Dungeness River Management Team meeting	Joe
	NPCLE meeting and project site visits in Forks	Meg
	NOPLC meeting and scoring of projects	Meg
CREP		
Site visits and planning for Bergman wetland buffer (Indian Creek)	Meg	
Planning for Leffler riparian forest buffer (Lees Creek)	Meg	
Site visit and planning for Adams hedgerow buffer (Tumwater Creek)	Meg	
Consultation with Quileute Tribe on Kitchel riparian forest buffer (Bogachiel River)	Meg	
Site visit to Shangri La Research Farm - interested in buffers on Matriotti Ck. & Lotsgesell Ck.	Meg	
Site visit to Byrnes (Salt Creek) - determine maintenance needs	Meg	
Site visit and planning for Gubler riparian forest buffer (Indian Creek)	Meg	



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GRANT	ACTIVITY	EMPLOYEE
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Dungeness Water Rule meeting	Joe
	Drought Forum	Joe
	Irrigation system map updates	Joe
	Salmon Recovery Conference presentation in Vancouver	Joe
	Project Planning and Implementation	
	Dungeness Irrigation District project planning	Joe
	SHELLFISH	
	B&T Cattle	
	Septic Repairs	
	Mestre, Clawson and Coleman OSS repair planning	Joe, Jen
DOE	AQUIFER RECHARGE & STORAGE	
	Project plannin for Pinnell Road project	Joe
	Project planning for Jakeway project	Joe
	Reservoir planning	Joe
	FLOODPLAINS BY DESIGN	
County General Funds		