



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
April 14, 2015

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Ben Smith

Supervisors Absent: Joe Murray

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

Others Present: Jim Poffel, NRCS; Shana Joy, WSCC

Presiding Officer: Ben Smith

Secretary: Beth Loveridge

Meeting called to order at 3:04 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the March 10, 2015 board meeting as presented. Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan Adamire reported on site visits and potential technical assistance on a failed culvert on Clark Creek. The project doesn't qualify as an FFFPP project and would be funded by BPA, but Meghan felt the District might be able to help facilitate the project. The board approved by consensus for Meghan to proceed with technical assistance. Jennifer Bond reported that construction on the Sequim HS FFA project has begun and should be finished by May and is planning a press release and ribbon-cutting ceremony to recognize those who were involved. Joe Holtrop reported that the Cline Irrigation District and Sequim Prairie-Tri Irrigation Association irrigation piping projects are complete.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Jim Poffel reported that he and Joe attended a local workgroup meeting last month. EQIP application deadline is ~~June~~ ^{July} 1st. Jim also reported that there has been lots of interest in conservation plans.

Treasurer's Report

Matt Heins moved to approve the March 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 8769-8798 and SCB 233 dated March 1-31, 2015 in the amount of \$208,672.34. Don Hatler seconded. Motion approved unanimously.

Announcements/Public Comment

None.

OLD BUSINESS

2015 Appointment Update

Joe Holtrop reported that Ben Smith's application was received by the Commission by the March 31st deadline and that his was the only application.

Approval of NRCS Cooperative Working Agreement

Joe received the final agreement, which was actually already approved at a previous meeting, so no further action is required.

Approval of Interlocal Agreement with Clallam County for PIC Implementation

Joe received the final agreement and the Board discussed the current status of implementation.

Matt Heins moved to approve the Interlocal Agreement with Clallam County for PIC Implementation, as revised. Don Hatler seconded. Motion approved unanimously.

Added Item: Approval of Clallam Ditch Association Interlocal Agreement for Jakeway Aquifer Recharge Project.

Don moved to approve the Interlocal Agreement with Clallam Ditch Association for Jakeway Aquifer Recharge Project. Matt Heins seconded. Motion approved unanimously.

NEW BUSINESS

Approval of Schedule 22 – Audit Assessment Questionnaire

Don Hatler moved to approve the 2014 Schedule 22 – Audit Assessment Questionnaire for submittal. Matt Heins seconded. Motion approved unanimously.

Cooperator & Cost-Share Agreements

Matt Heins moved to approve Cooperator Agreements with Sharon Adams and Linda Adams. Don Hatler seconded. Motion approved unanimously.

Don Hatler moved to approve a Cooperator Agreement with Arnold & Sheila Dail. Matt Heins seconded. Motion approved unanimously.

Matt Heins moved to approve a cost-share agreement with B&T Cattle Company for Roof Runoff Management at a 75% cost-share rate, and a total District cost not to exceed \$18,676. Robert Beebe seconded. Motion approved unanimously.

Ben Smith recused himself from the discussion and voting.

Matt Heins moved to approve a cost-share agreement with Darcie Clawson for repair or replacement of a failing onsite septic system at 571 E. Anderson Rd. Cost-share includes costs of design and permits at 100% and up to \$22,500 for system repair or replacement, not to exceed 75% of cost. Robert Beebe seconded. Motion approved unanimously.

Don Hatler moved to approve a cost-share agreement with Therese Coleman for repair or replacement of a failing onsite septic system at 5071 Sequim-Dungeness Way. Cost-share includes costs of design and permits at 100% and up to \$22,500 for system repair or replacement, not to exceed 75% of cost. Robert Beebe seconded. Motion approved unanimously.

Meeting adjourned at 4:30 PM

Action Items:





Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

STAFF REPORT - March 2015

| GRANT | ACTIVITY | EMPLOYEE |
|---|--|---------------|
| CONSERVATION COMMISSION | IMPLEMENTATION | |
| | General Administration | |
| | Schedule 22 | Beth, Joe |
| | General Outreach & Education | |
| | Spring newsletter | Joe, Jen, Meg |
| | Website | Joe |
| | Agricultural Outreach & Education | |
| | Puget Sound CD Small Acreage brochure review | Joe |
| | Agricultural Technical Assistance | |
| | Site visit - Charney Trudel (cost share inspection) | Jen |
| | Site visit - John Erskine (cost share inspection) | Jen |
| | Site visit - Jessica Crouch (HUAP assistance) | Jen |
| | Site visit - horse farm off Old Olympic (HUAP, manure) | Jen |
| | Site visit & TA - Joyce area (general farm BMPs) | Jen |
| | Site visits - FFA farm (waste storage facility cost share project construction) | Jen |
| | Site visit to Adams Farm (Black Diamond) - planning for cattle | Meg |
| | TA (by phone or email) to 5 farms - farm planning (primarily pasture mgnt. assistance) | Meg |
| | Site visit to Elliot Clark Farm with BPA - failed culvert on Clark Creek | Meg |
| | Organic certification and use of reclaimed water research | Joe |
| | Low Impact Development and Habitat Outreach & Education | |
| | Landscaping for Birds presentation preparation | Joe |
| | Sequim LID Demo Site slide show prep for website | Joe |
| | Native Plants and Wildlife fact sheet prep | Joe |
| | Low Impact Development and Habitat Technical Assistance | |
| | Plant sale TA | All |
| | TA to Blue Mountain Road landowner - replanting cleared forestland | Meg |
| | Site visit to Sol Duc River landowner - streamside revegetation | Meg |
| | Submitted 2 FFFPP apps - Silverking (Jim Ck), Adams (Tumwater Ck & trib. to Tumwater) | Meg |
| | Cooper Creek restoration planning | Joe |
| | Jim Creek estuary restoration with landowner | Joe |
| | Watershed/Salmon Recovery Planning | |
| | NOSC Lower Hoko planning meeting | Meg |
| | NPCLE meeting | Meg |
| | Strait Action Area technical committee meeting | Joe |
| | Puget Sound CD meeting with Mark Clark | Joe |
| | Dungeness River Management Team meeting | Joe |
| | Clean Water Work Group meeting | Joe, Jen |
| | NRCS Local Work Group meeting in Burlington | Joe |
| | Permit Advisory Board meeting | Joe |
| | CREP | |
| | Site visit and continued planning for Bergman buffers (Indian Creek) | Meg |
| | Planting coordination for Clary, Tatom, McCarter, Dean, and Eaton | Meg |
| | Site visits to Byrnes, NOLT Pysht and McLean - planting coordination and inspections | Meg |
| | Site visit to Adams - Tumwater Creek hedgerow buffer planning | Meg |
| | Site visit to Jim & Karen Weaver - lower Elwha River buffer planning | Meg |
| Continued planning for NOLT Brooks property (Nelson Creek and Lyre River) | Meg | |



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

STAFF REPORT - March 2015

| GRANT | ACTIVITY | EMPLOYEE |
|------------|---|----------|
| | IRRIGATION EFFICIENCIES | |
| | General Water Conservation Planning & Coordination | |
| | Meeting with Ecology and Dungeness Water Forum meeting | Joe |
| | Drought prep articles for newsletter | Joe |
| | Mapping for Dungeness Irrigation Group | Joe |
| | Project Planning and Implementation | |
| | Cline Irrigation District project implementation | Joe |
| | SPTIA project implementation | Joe |
| | SHELLFISH | |
| | B&T Cattle | |
| | Continued planning for cost-share roof runoff project | Meg |
| | Septic Repairs | |
| | Clawson and Coleman OSS entries in CPDS, funding application | Joe |
| | LIVESTOCK WATER QUALITY | |
| | Site visit and continued planning for Bergman cattle farm | Meg |
| | TA to Maple View Farm - manure application | Meg |
| DOE | AQUIFER RECHARGE & STORAGE | |
| | Meeting with Ecology and Dungeness Water Forum meeting | Joe |
| | Project planning, easements for Jakeway project | Joe |
| | FLOODPLAINS BY DESIGN | |
| | County General Funds | |
| | WACD Legislative Days | Joe |