



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
March 10, 2015

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

Others Present: Kate Riley, Snohomish Conservation District

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the February 10, 2015 board meeting as presented. Don Hatler seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan Adamire reported on site visits, FFFPP projects, the plant sale, and her presentation to Master Composters. Jennifer Bond reported on the Sequim HS FFA project, site visits, and the PIC Quality Assurance Project Plan. Joe Holtrop gave an update on irrigation piping projects and aquifer recharge projects.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

None.

Treasurer's Report

Matt Heins moved to approve the February 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 8744-8768 and SCB 232 dated February 1-28, 2015 in the amount of \$45,902.62. Don Hatler seconded. Motion approved unanimously.

Announcements/Public Comment

None.

OLD BUSINESS

2015 Appointment Update

Joe Holtrop reported that Appointed Supervisor applications must be received by the Commission by March 31, 2015.

Plant Sale Report

Meghan Adamire reported that there were about as many orders as the previous year, with quite a few new customers. A Plant Sale Report (attached) was distributed showing net income of \$4,716.12 (which does not include cost of plants purchased from Merrill & Ring).

NEW BUSINESS

Attendance at WADE Training in June

Ben Smith moved to approve attendance at the June 15-17, 2015 WADE Conference for Joe Holtrop, Jennifer Bond, and Robert Beebe. Matt Heins seconded. Motion approved unanimously.

Cooperator & Cost-Share Agreements

Ben Smith moved to approve a Cooperator Agreement with Steve Moll and Lauren Doyle. Matt Heins seconded. Motion approved unanimously.

Ben Smith moved to approve a Cooperator Agreement with Jim & Karen Weaver. Robert Beebe seconded. Motion approved unanimously.

Better Ground Website presentation by Snohomish CD

Kate Riley, Community Engagement Program Manager for Snohomish Conservation District gave a presentation on the Better Ground website project (www.betterground.org). The purpose of the website is to better utilize social media to get the word out about what conservation districts are. The website contains lots of videos and fact sheets which can be helpful to do-it-yourselfers. The goal is to create efficiency through pooled resources and to get the word out to more people. In addition to providing information that is common to all districts, the website would provide links to individual districts. The initial goal was to get all districts in the Puget Sound Caucus to participate, but the goal has now been expanded to include all Washington districts. A few districts have committed funds to the project, but no funding requirement has been established yet for participation. If we decide to participate, Kate is willing to help us incorporate Better Ground into our website. The general consensus of the board was that the website and concept is a good idea. Kate will keep us posted as she moves forward with the project.

Meeting adjourned at 5:00 PM

Action Items:


Ben Smith, District Vice-Chair



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STAFF REPORT - February 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	Annual Report preparation	Joe
	General Outreach & Education	
	Community Service Award letter for John Willits	Joe
	Agricultural Outreach & Education	
	Agricultural Technical Assistance	
	Site visit - Sequim Valley Stables (waste storage cost share inspection)	Jen
	Site visit - Kaye Rose (HUAP cost share inspection)	Jen
	Site visit - Cheri Pride (HUAP, waste storage cost share inspection)	Jen
	Site visit - Noreen O'Neil (HUAP cost share inspection)	Jen
	Site visit & TA - Joyce area (general farm BMPs)	Jen
	TA - 1 horse owner & 1 livestock vet (proper pasture & manure mgmt)	Jen
	Site visit & TA (planning for pony, O'Brien Rd.)	Jen
	Pasture management TA to Lovejoy	Joe
	Site visit to Moll/Conway (Lost Mountain) - farm planning	Meg
	Site visit to Freshwater Bay area farm - farm planning and wetland planting	Meg
	Vanderhoof farm planning	Meg
	Low Impact Development and Habitat Outreach & Education	
	Plant sale	All
	Low Impact Development and Habitat Technical Assistance	
	Plant sale TA	All
	Soils presentation at WSU Master Composter Training (39 participants)	Meg
	Soil test interpretations to 5 landowners	Meg
	Bluff stabilization TA for 2 landowners on Gehrke Road	Meg
	Streamside revegetation TA for Sol Duc River landowner	Meg
	Cooper Creek restoration project planning	Joe
	Eden Valley erosion TA	Joe
	Bluff stabilization TA for 2	Joe
	Watershed/Salmon Recovery Planning	
	Puget Sound Conservation Districts meeting	Joe
	DRMT meeting	Joe
	Strait Action Area EPA grant application meeting	Joe
	Strait Action Area ERN meeting	Joe
	NPCLE meeting	Meg
	CREP	
	Continued planning for Bergman buffers (Indian Creek)	Meg
	Planting coordination for Clary, Tatom, McCarter, Dean, Eaton, Byrnes, NOLT Pysht and McLean	Meg
	Planning for Gubler buffers (Indian Creek)	Meg
	Planning for Kitchel (Bogachiel River)	Meg
	IRRIGATION EFFICIENCIES	
	Project Planning and Implementation	
	Cline Irrigation District W. Anderson Road project	Joe
	SPTIA project out to bid	Joe
	Map updates and prep for Highland ID	Joe
Agnew Irrigation District meeting	Joe	



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	SHELLFISH	
	B&T Cattle	
	Working with WSCC to secure additional funding for roof runoff	Meg
	Septic Repairs	
	Site visit and final cost share paperwork for Vernell Nelson OSS	Jen
	LIVESTOCK WATER QUALITY	
DOE	AQUIFER RECHARGE & STORAGE	
	Aquifer recharge project planning	Joe
	Irrigation ditch flooding site investigations	Joe
	Clallam Ditch Association meeting	Joe
	FLOODPLAINS BY DESIGN	
AID McDonald Creek diversion project planning	Joe	
FFPP	PFAFF	
	Retainage released, project complete	Meg
County General Funds		
	Meeting with Mary Ellen Winborn	Joe

**Clallam Conservation District
2014-2015 Plant Sale**

Income

Plant Sales (11,500 plants sold)	12,364.11
10% Referral Commission (previous year)	<u>83.10</u>

Total Income

\$ 12,447.21

Expenses

Facility Rental-Lazy J	250.00
Misc. Plant Sale Supplies	39.49
Freight & Labels	416.60
Plants	<u>7,025.00</u>

Total Expense

\$ 7,731.09

Net Income.

\$ 4,716.12

Volunteer Hours = 107