



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
July 12, 2016

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins

Supervisors Absent: Joe Murray, Ben Smith

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Asst.; Susie Gomez, Intern

Others Present:

Presiding Officer: Don Hatler

Secretary: Beth Loveridge

Meeting called to order at 3:04 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the June 14, 2016 regular board meeting. Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan Adamire – Attended CPDS meeting in Ellensburg and found it to be helpful. Meghan also worked on CREP projects and gave an update that a portion of the CREP federal funding from FSA is being withheld from any contracts signed after April 2016. This does not affect any of our implemented projects, but could impact future plantings. Meghan also worked on FFFPP projects and the Critical Areas Risk Assessment.

Jennifer Bond – Wrapped up PIC site visits in Golden Sands. Contact was made with 25 of the 49 sites visited. So far, 8 owners have had septic inspections done, and all were fine so no assistance required from the District. Jennifer is working on a postcard to try and get the word out about our septic repair cost-share program. Matt Heins suggested including testimonials from previous cost-share recipients. Jennifer also worked on the Critical Areas Risk Assessment.

Susie Gomez – Wrapped up reservoir stakeholder discussions and shared results with County Park's Director, Joel Winborn and County Commissioner, Mark Ozias, and worked on informational poster.

Joe Holtrop – Joe distributed a draft of the Critical Areas Risk Assessment, which he also worked on this month. Joe gave an update on potential ditch piping projects and asked for authorization to pursue hiring a Cultural Resources consultant in the event that the projects move forward.

Matt Heins moved to authorize Joe Holtrop to pursue hiring a Cultural Resources consultant for Dungeness Irrigation District and Sequim Prairie-Tri Irrigation Association projects. Robert Beebe seconded. Motion approved unanimously.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Jim Poffel unable to attend the meeting. Submitted report attached.

Treasurer's Report

Matt Heins moved to approve the June 2016 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9203 – 9229 dated June 1-30, 2016 in the amount of \$65,307.18. Robert Beebe seconded. Motion approved unanimously.

Don asked that future Treasurer's Reports include a collapsed version of the Profit & Loss report.

Announcements/Public Comment

Matt Heins announced that Taylor Shellfish will not be pursuing a geoduck farm in Dungeness Bay due to the costs of permitting and the uncertainty regarding the moving of the levee.

OLD BUSINESS

Salmon Recovery Funding Board Application Authorization Form Approval

The Board approved this form in March, authorizing the executive director to sign it for future funding applications – no action taken.

Floodplains by Design Grant Amendment Approval

Ecology has passed along the McDonald Creek Irrigation Diversion Project to Clallam County and requires us to amend our grant by relinquishing all remaining funds in the McDonald Creek task.

Robert Beebe moved to approve Amendment 4, as edited, to the Floodplains by Design Grant to relinquish all remaining funds in the McDonald Creek task to the County. Matt Heins seconded. Motion approved unanimously.

Rates and Charges Update

It will not be possible to meet the August 1 deadline for the Rates and Charges feasibility study and public hearing. Board consensus was to continue working on Rates and Charges for next year.

Dungeness Irrigation District Next Phase Piping Update

Joe Holtrop stated that the District does not presently have sufficient funds to get this project ready to bid.

NEW BUSINESS

Implementation, Livestock and Irrigation Efficiencies Grants Addenda Approval

Budgets and scopes of work for the second year of these grants must be approved, though they remain unchanged.

Matt Heins moved to approve the Addenda for the WSCC Implementation, Livestock and Irrigation Efficiencies grants. Robert Beebe seconded. Motion approved unanimously.

Puget Sound Partnership Shellfish Advisory Team Contract Approval

A contract must be approved in order to receive reimbursement for Joe Holtrop's time and travel expenses associated with working on the PSP's Shellfish Advisory Team.

Matt Heins moved to approve the Puget Sound Partnership Shellfish Advisory Team Contract for Joe Holtrop to be reimbursed for his time and travel expenses. Robert Beebe seconded. Motion approved unanimously.

Riparian & Instream Considerations in Conservation Planning Course Attendance Approval

Matt Heins moved to approve Meghan Adamire's attendance at the Riparian & Instream Considerations in Conservation Planning Course. Robert Beebe seconded. Motion approved unanimously.

Cooperator & Cost-share Agreements

None

Meeting adjourned at 4:37 PM





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STAFF REPORT - June 2016

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	WADE training	Joe
	General Outreach & Education	
	WA Grown Dungeness Bay filming with Matt	Joe
	Agricultural Outreach & Education	
	HayWorkshop with WSU (19 participants)	Jen, Meg
	Agricultural Technical Assistance	
	2 BMP class sessions at FFA farm (approx. 10 students per class)	Jen
	Site visit - Sherry Bennet, 252 Fat Cat Ln., general farm planning	Jen
	Site visit to horse owner off Mt. Angeles Rd. (general BMPs)	Jen
	Low Impact Development and Habitat Outreach & Education	
	Low Impact Development and Habitat Technical Assistance	
	Drainage info for neighbor of Legacy Ridge development	Joe
	Low water-use landscaping and water collection TA for K. Pyles	Joe
	Watershed/Salmon Recovery Planning	
	DRMT meeting	Joe
	Puget Sound CDs meeting, PSCD portfolio review and editing	Joe
	CREP	
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Engineering cluster and consulting engineer contract planning	Joe
	Consultations with reservoir stakeholders, preliminary site design	Susie
	Dungeness Water Exchange Advisory Council meeting	Joe
	Irrigation system mapping	Joe
	Project Planning and Implementation	
DID next phase project planning and IEP application	Joe	
SPTIA project next phase planning and IEP application	Joe	
SHELLFISH		
Golden Sands		
Septic Repairs		
Saxton OSS repair cost-share	Joe	
LIVESTOCK WATER QUALITY		

DOE	AQUIFER RECHARGE & STORAGE	
	SRFB reservoir proposal Q&A at LEG meeting	Joe
	FbD reservoir proposal review and editing	Joe
	Pinnell Road AR project planning and easements	Joe, Jen
	Reservoir project planning	Joe, Susie
	FLOODPLAINS BY DESIGN	
	Agnew ID project planning	Joe
	SPTIA project planning	Joe
CNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Site visits to homeowners in Golden Sands and lower Meadowbrook Creek neighborhoods	Jen
FFPP	ADAMS	
	Site visit with Chris Brynes, WDFW	Meg
	Project out to bid, pre-bid meeting, low bidder is Diggin' It!	Meg
	County General Funds	
	County Critical Areas Ordinance Ag Exemption section review and comment	Joe, Jen, Meg
	Rates and Charges planning	Joe
	WADE training	Joe
	Reserves	
JCCD	Horse and Livestock Assistance	

Summary of June 2016 Major Activities Port Angeles NRCS Field Office

Field visit to Tarboo Creek Project: specification development for Herbaceous Weed control, Riparian Forest buffer, Mulching, Tree/Shrub Site preparation and Wetland restoration.

Field visit with Jefferson County Conservation District to newly acquired land near Port Townsend. The landowner is interested in haying and grazing cattle. Information on technical and financial assistance for startup operations was recommended.

Field visit to Quilcene area to meet with landowner interested in Forest Planning and potential thinning.

Certified and processed payment for underground outlet and pipeline associated with Waste Storage facility in Tarboo Creek watershed.

Marty Chaney and I provided pasture management and financial assistance information to Jefferson County Pasture Management Workshop.

Visited Lavender farm in Agnew area. The landowner has drainage issues in lower field. Will request assistance from NRCS engineer (Erica Fifer)

Provided soil survey information and other technical information to telephone inquiries.

Spent several hours on contract administration regarding scheduled practices for tribal contracts in Clallam County.

Other:

Don Hatler asked who at MRC was interested in the Oyster Restoration Program. That individual is Helle Andersen. The Area Office may be working with MRC in the future depending on funding allocations.