



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
August 9, 2016

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Jennifer Bond, Conservation Planner; Beth Loveridge, Administrative Asst.

Others Present: Jim Poffel, NRCS; Bob Schroeter, WACD Exec. Director

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the July 12, 2016 regular board meeting.
Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Jennifer Bond – Continued PIC site visits with Clallam County Environmental Health in the Golden Sands area and drafted publicity materials for the program. Jennifer reported that the County sent out another postcard but that she has not seen it.

Joe Holtrop – Joe reported that the Saxton on-site septic repair project is complete. Joe also reported that the Agnew Irrigation District is working on the piping project at Lake Solmar. Once that project is complete they will begin construction on the aquifer recharge project.

Meghan Adamire – Meghan is at training all week in Olympia.

Don Hatler asked that staff members who are absent from the Board meeting provide a written staff report to the Board.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Jim Poffel reviewed his activities for the month of July.

Treasurer's Report

Matt Heins moved to approve the July 2016 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9230 – 9245 and SCB 246 dated July 1-31, 2016 in the amount of \$31,153.08. Ben Smith seconded. Motion approved unanimously.

Announcements/Public Comment

Bob Schroeter introduced himself as the new Executive Director of the Washington Association of Conservation Districts and briefly described his background. The next WACD annual meeting will be Nov. 28-30th.

OLD BUSINESS

Floodplains by Design Grant Amendment Approval

Ecology has passed along the McDonald Creek Irrigation Diversion Project to Clallam County and requires us to amend our grant by relinquishing all remaining funds in the McDonald Creek task. Previous amendments approved by the Board were not accepted by Ecology because of a budget discrepancy of a little over \$500.

Ben Smith moved to approve amendment 4 of the Floodplains by Design Grant. Don Hatler seconded. Motion approved unanimously.

Rates and Charges Update

Joe Holtrop met with County Assessor, Pam Rushton, to explain the rates and charges program and sent information about the District's long range plan activities to Commissioner Ozias. Joe reminded the board that the District's 5 year plan expires at the end of next year and suggested that it would be a good idea to consider projects that could be accomplished with rates and charges funds as the plan is updated. Ben Smith asked that the Board have an opportunity to vote on Rates & Charges before investing considerable time and effort to the project.

Sequim Prairie Tri-Irrigation Association Interlocal Agreement Amendment (item added at meeting)

Piping of two Independent laterals has been added to the previously approved interlocal agreement with the SPTIA.

Ben Smith moved to approve the amendment to the Interlocal Agreement between Clallam Conservation District and Sequim Prairie Tri-Irrigation Assoc. Matt Heins seconded. Motion approved unanimously.

NEW BUSINESS

Ecology Water Supply Grant Amendment Approval

Ben Smith moved to approve Amendment #4 to the Ecology Water Supply grant #1400668. Matt Heins seconded. Motion approved unanimously.

Sequim School District Rainwater Harvesting Demonstration Project

Sequim High School is interested in working with the District on a project to collect roof runoff from Ag Science buildings, store it in a cistern and use it to irrigate vegetables in raised beds. This would be a demonstration project, not only for students, but also for property owners in the "yellow area" where new exempt wells cannot be used for outdoor purposes. Jennifer Bond reviewed some of the estimated costs and the Board agreed that it would be a worthwhile project. An interlocal agreement will be presented to the Board for approval at the next Board meeting.

Interlocal Agreement with Walla Walla County Conservation District

This agreement is for engineering services to be provided on the DID irrigation ditch piping project. Walla Walla County Conservation District has an engineer on staff with considerable irrigation ditch piping experience who will design the DID project. We will reimburse for time, travel and per diem. An interlocal agreement will be presented for Board approval at the next meeting.

Cultural Resources Survey Contract for Irrigation Projects

Ben Smith moved to approve a Cultural Resources Survey Contract with Gideon Cauffman for the Dungeness Irrigation District and Sequim Prairie-Tri Irrigation Association piping projects, providing the contractor is licensed and insured. Don Hatler seconded. Motion approved unanimously.

On-site Septic Failure Referrals and Cost-Share Program Review

Joe Holtrop reviewed recent referrals from Clallam County Environmental Health (CCEH) for septic repair cost-sharing. Joe recommended forming an advisory committee (that would include at least one Board member) to evaluate our OSS cost-share program and seek input from designers and past cost-share recipients. Board consensus was that this is a good idea.

Cooperator & Cost-share Agreements – Spencer Family

Matt Heins moved to approve a Cooperator Agreement with the Spencer Family Trust. Ben Smith seconded. Motion approved unanimously.

Ben Smith moved to approve the DID Piping Project for the Spencer Family Trust at a 100% cost-share rate and a project cost of \$50,000 each. Matt Heins seconded. Motion approved unanimously.

Meeting adjourned at 4:55 PM





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STAFF REPORT - July 2016

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	New grant setup	Joe
	General Outreach & Education	
	Agricultural Outreach & Education	
	Integrated Roadside Weed Management Plan Meeting	Meg
	Agricultural Technical Assistance	
	Morgenroth conservation plan	Joe
	Technical assistance to 2 Sequim landowners - pasture management	Meg
	Weaver farm conservation plan	Meg
	Stumbaugh farm conservation plan	Meg
	Site visit - Julie Kustura - farm conservation plan	Jen
	Technical assistance/site visit - 1 Happy Valley horse owner	Jen
	Site visit - Agnew area (general horse farm BMPs)	Jen
	Kay Edmiston - farm conservation plan	Jen
	Low Impact Development and Habitat Outreach & Education	
	Low Impact Development and Habitat Technical Assistance	
	Soil test interpretation for 2 landowners	Meg
	Low water-use landscaping and water collection TA for K. Pyles	Joe
	Watershed/Salmon Recovery Planning	
	Strait Ecosystem Recovery Network Technical Task Force	Joe
	Puget Sound CDs meeting	Joe
	NPLCE meetings and project scoring	Meg
	CREP	
	Weaver (Elwha) planning	Meg
	Carlyle (Salt & Bear Creek) outreach - possible reenrollment	Meg
	Gubler (Indian Creek) planning	Meg
	Shangri La (Lotzgesell and Matriotti Creek) planning	Meg
	NOLT (Pysht River & wetland) planning	Meg
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	GPS work with Dungeness Irrigation Group	Austin
	GPS work with Agnew Irrigation District	Ryan
	Project Planning and Implementation	
	DID next phase project planning, cultural resources, and IEP application	Joe
	SPTIA project next phase planning, cultural resources, and IEP application	Joe
	Morgenroth irrigation water management plan	Joe
	SHELLFISH	
	Golden Sands	
	Septic Repairs	
	Saxton OSS repair cost-share	Joe
LIVESTOCK WATER QUALITY		
Morgenroth conservation plan	Joe	

DOE	AQUIFER RECHARGE & STORAGE	
	SRFB reservoir proposal revisions	Joe
	FbD reservoir proposal review and editing	Joe
	Pinnell Road AR project planning and easements	Joe, Jen
	Reservoir project planning	Joe, Susie
	FLOODPLAINS BY DESIGN	
	Agnew ID project planning	Joe
	SPTIA project planning	Joe
CNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Site visits with CCEH (22 residences visited)	Jen
	Drafted publicity materials (postcards, handouts)	Jen
FFPP	ADAMS	
	Site visits with WDFW, RCO, DNR, engineer & landowner (design modifications)	Meg
	Applied for and issued HPA permit	Meg
	County General Funds	
	County Critical Areas Ordinance Ag Exemption section review and comment	Joe, Jen, Meg
	Rates and Charges planning	Joe
	Reserves	
JCCD	Horse and Livestock Assistance	