



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
October 11, 2016

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Ben Smith

Supervisors Absent: Joseph Murray

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Asst.

Others Present: Amanda Cronin, Washington Water Trust; Gary Clark, landowner

Presiding Officer: Ben Smith

Secretary: Beth Loveridge

Meeting called to order at 3:08 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the September 13, 2016 regular board meeting.

Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan Adamire – Meghan conducted site visits to look at a potential SRFB projects for culvert replacement in the Sitkum watershed. If approved, the District would act as a pass-through agency for the Forest Service. Meghan attended a recent County Commissioners meeting where Commissioner Peach recognized the District for its work on the Critical Areas Ordinance. Meghan also reported the FFFPP – Adams project was completed.

Jennifer Bond – Jennifer reported that the recent Horse & Livestock workshop that she conducted was well received and had 13 attendees. Jennifer had several technical site visits this month, but worked mostly on PIC, which will be covered later in the agenda.

Joe Holtrop – Joe reported that the Natural Landscaping Course is underway. The class is full and many of the participants are new to the area. Joe also reported that he, Matt Heins, and Jennifer Bond attended a shoreline stabilization meeting, and the district was identified as a desirable organization to conduct outreach and provide technical assistance to landowners for alternatives to hard armoring of shorelines.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report – Jim Poffel was unable to attend but reported that he is working on EQIP applications for the next cycle.

Treasurer's Report

Matt Heins moved to approve the September 2016 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9278 – 9299 dated September 1-30, 2016 in the amount of \$69,881.31.
Don Hatler seconded. Motion approved unanimously.

Announcements/Public Comment

Joe Holtrop announced that Matt Heins received the Conservation Commission Supervisor of the Year award at the today's NW Area Meeting.

OLD BUSINESS

Pollution Identification & Correction Project Update

Jennifer Bond updated the Board on the PIC Public meeting held on October 5th. The meeting was run by the Clallam County Department of Health and Human Services. Jennifer gave a presentation on the District's onsite septic repair cost-share and Craft3 was also present to provide information on their low interest loans that can be used for septic system repairs.

Dungeness Off-channel Reservoir Update (added at meeting)

Amanda Cronin, of the Washington Water Trust (WWT), updated the Board on the status of the reservoir project. Efforts are moving forward on acquiring funds for the design, engineering, and property acquisition. Amanda said that the County would like to take ownership and manage the property as a County park.

Dungeness Irrigation District Piping Project Update

Joe Holtrop reported that all the matching funds needed for the project have been secured. Currently, the design work is behind schedule, but there is a contingency plan in place to get irrigation water to the majority of the DID irrigators if construction runs into the irrigation season.

Sequim Prairie-Tri Irrigation Association Piping Project Update

Joe Holtrop reported that engineers are still waiting on survey work done by Clark Land Office before design work can proceed. Also, this project will require aquifer recharge to satisfy Graysmarsh requirements. A proposal has been provided to the irrigation company for them to use in negotiations with Graysmarsh. The ditches proposed for the piping project do not serve any commercial irrigators, so if construction extends into the irrigation season, there won't be any major issues.

NEW BUSINESS

WACD Award (added at meeting)

Matt Heins moved to nominate Scott Chitwood for the WACD Special Service Award. Robert Beebe seconded. Motion approved unanimously.

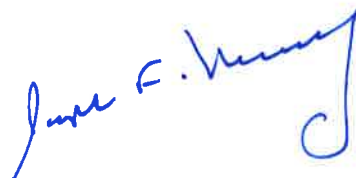
Election of Officers

Don Hatler moved to maintain the present officers through 2017. Robert Beebe seconded. Motion approved unanimously.

Cooperator & Cost-share Agreements

Matt Heins moved to approve a Cooperator Agreement with Gary Clark. Robert Beebe seconded. Motion approved unanimously.

Mat Heins moved to approve a Cost-share Agreement with Gary Clark for onsite septic system repair for up to 75% of the installation costs, not to exceed \$10,500. Don Hatler seconded. Motion approved unanimously.



Meeting adjourned at 4:50 PM



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STAFF REPORT - September 2016

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	General Outreach & Education	
	Dungeness River Festival booth	Meg, Joe
	Agricultural Outreach & Education	
	NOSC Citizen Action Training School presentation (22)	Joe
	Agricultural Technical Assistance	
	J. Butler, F. Spring - response to complaint about pigs in creek	Joe
	Site visit to Agnew area horse farm (mud, manure, pasture mgmt)	Jen
	Technical assistance provided to west Port Angeles cattle farm	Meg
	Low Impact Development and Habitat Outreach & Education	
	Low Impact Development and Habitat Technical Assistance	
	Map for Green Point nonprofit group	Joe
	Soil test interpretation for four landowners	Meg
	Watershed/Salmon Recovery Planning	
	Strait Ecosystem Recovery Network meeting	Joe
	Puget Sound CDs meeting	Joe
	DRMT field trip	Joe
	3 Crabs area sea level rise and shoreline stabilization outreach planning meeting	Joe, Jen
	NPCLE meeting in Forks	Meg
	Field trip with FS to look at Sitkum area pipe replacement and road decommissioning needs	Meg
	CREP	
	Site visit to Dungeness Farms' properties - potential wetland and riparian forest buffers	Meg
	Planning for Shangri La wetland and riparian buffer (Lotzgesell Ck)	Meg
	Planning for Weaver riparian buffer (Elwha River)	Meg
	Planning for Adams hedgerow (Tumwater Ck)	Meg
	IRRIGATION EFFICIENCIES	
	Project Planning and Implementation	
	DID next phase project planning, match pursuit	Joe
	SPTIA project next phase planning	Joe
	SHELLFISH	
	Golden Sands	
	Site visit & planning for Janis Legacy	Jen
	Site visit & planning for Brenda Rupell	Jen
	Planning for possible group onsite septic system(s)	Jen
	Septic Repairs	
	Perfirement and Clark OSS	Jen, Joe
	LIVESTOCK WATER QUALITY	
	Planning and site visit Morganroth/Swanberg (Agnew cattle farm)	Meg



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DOE	AQUIFER RECHARGE & STORAGE	
	Reservoir project planning and grant proposal preparation	Joe
	Reservoir presentation to RC&D (18)	Joe
	FLOODPLAINS BY DESIGN	
	Agnew ID project implementation	Joe
	FbD workshop and awards ceremony in Seattle	Joe
CNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Planning, promotion for PIC Public Mtg	Jen, Joe
	PIC Site visits with CCEH	Jen
FFPP	ADAMS	
	Construction site visits - bridge project complete	Meg
County General Funds		
	Public hearing on CAO revisions	Meg