



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
November 8, 2016

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray

Supervisors Absent: Ben Smith

Associate Supervisors Present:

Staff Present: Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Asst.

Others Present: Jim Poffel, NRCS

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the October 11, 2016 regular board meeting.

Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Jennifer Bond updated the Board on the Sequim High School cistern project. She has attended 4 classes at the High School and helped set up a project management team made up of students. Project is going well.

Jennifer also updated the Board on the status of onsite septic system repair projects in the Golden Sands community, and reported that the Horse workshop she held last month was well-attended.

Meghan Adamire reported that she has been working with WSU Extension on organizing a plastics recycling event. Meghan and Snohomish CD engineer, Kelly Cahill, inspected a failing culvert that is a potential FFFPP project and Meghan also met with a west-end property owner regarding the possibility of a CREP riparian forest buffer. Meghan distributed a revised draft of the Critical Areas Ordinance for Board review.

Joe Holtrop was not at the meeting, but submitted a written report (attached).

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Jim Poffel updated the board on the current status of EQIP projects.

Treasurer's Report

Matt Heins moved to approve the October 2016 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9300 – 9321 and SCB 248 – 249 dated October 1-31, 2016 in the amount of \$56,253.80. Robert Beebe seconded. Motion approved unanimously.

Announcements/Public Comment

None

OLD BUSINESS

Attendance at WACD Meeting

Don Hatler moved to approve attendance at the annual WACD meeting for Joe Holtrop, Don Hatler, Matt Heins, and Kurt Grinnell. Robert Beebe seconded. Motion approved unanimously.

Dungeness Off-Stream Reservoir Update

Joe Holtrop provided a written report on this item (attached).

NEW BUSINESS

Building Maintenance and Vehicle Vandalism

Beth Loveridge reported that she attended an Armory Square tenant's meeting to discuss concerns regarding building maintenance and vandalism. She also reported that the District's vehicle was vandalized again. The front passenger window was smashed, but nothing was stolen. The incident was reported to the police, and the cost to replace the window was \$230.00.

Cooperator & Cost-share Agreements

Matt Heins moved to approve the Cost-Share Agreement between the WA Dept. of Ecology, WA Conservation Commission, Clallam Conservation District, and the Sequim Prairie-Tri Irrigation Association for irrigation system efficiency improvements. Don Hatler seconded. Motion approved unanimously.



Matt Heins moved to approve the Cost-Share Agreement between the WA Dept. of Ecology, WA Conservation Commission, Clallam Conservation District, and the Dungeness Irrigation District for irrigation system efficiency improvements. Don Hatler seconded. Motion approved unanimously.

Item added at meeting: Golden Sands Community On-site Septic Agreement

Jennifer Bond presented a new agreement for a feasibility study for a community septic system at Golden Sands. The contractor that the District had previously signed an agreement with has been unresponsive. This is the same agreement with a new contractor.

Matt Heins moved to approve the Golden Sands Community On-Site Septic Agreement with Jacobs On-site Services, Inc. Robert Beebe seconded. Motion approved unanimously.

Meeting adjourned at 3:50 PM


 Vice-Chair

Clallam Conservation District

November 4, 2016

From: Joe Holtrop, Executive Director

Re: November 8, 2016 Board of Supervisors meeting

Agenda Items:

Staff Report

Dungeness Irrigation District Next Phase Piping Project Update – All three of the major landowners involved with the DID piping project that were approved for cost sharing through the Non-Shellfish grant program have signed onto the project. That gives us the \$150,000 in matching funds we need for the Irrigation Efficiencies Program grant. In addition, we're eligible to receive \$12,500 for each cooperator for engineering, cultural resources, our time, etc. And, we were awarded a separate \$50,000 grant from Ecology for the project. At the request of the DID board, Ecology has agreed to delete reference to the Water Users Association MOA on the DID superseding water right certificate. This frees the project up to move forward with the Irrigation Efficiencies grant program. Plans continue to be developed and revised. At the last irrigation district board meeting, president Fred Mitchell pointed out several issues with the plans, all things that could have been done correctly in the first place if he had provided us with information earlier instead of waiting to critique the plans.

Design work continues with the Sequim Prairie-Tri Irrigation Association piping of their Independent ditches. Some of these are outside the Sequim city limits and within the Graysmarsh zone of contribution, so aquifer recharge is proposed on the City of Sequim's little league baseball property. Graysmarsh has not yet approved the proposed aquifer recharge.

The Agnew Irrigation District aquifer recharge project northwest of Robin Hill Farm Park has hit a snag. A neighbor's well is located within 20 feet of the proposed aquifer recharge trench and he wants a 100-foot radius protected area around his well. Others in the area have asked for this, too. Accommodating this can be done by installing solid pipe within the protected areas, but we end up putting in almost as much solid pipe as perforated pipe. We're considering an alternative site.

I gave a presentation on rain gardens to 42 people at the Master Gardener Brown Bag Series.

Dungeness Off-Channel Reservoir Update

After numerous written and verbal responses to reviewer concerns, the SRFB proposal finally passed all the approvals for consideration for funding. The proposal to the SRFB is only for final design, and I have doubts that we'll get any SRFB funds for the reservoir.

I gave a presentation to the Jamestown S'Klallam Tribal council. Gary Smith from the Water Users Association and Commission Mark Ozias were also present. The presentation went well and Ron Allen committed to supporting the project and helping in any way he can. He seemed most impressed by the multiple benefits of the project.

Cost-Share Agreements with DID and SPTIA for Irrigation Efficiencies funding

With the expectation that the Irrigation Efficiencies grant agreements are eminent, combined with the fact that time is of the essence, I put this on the agenda. I will prepare the IEP paperwork in time for Tuesday's meeting.



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STAFF REPORT - October 2016

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	General Outreach & Education	
	WACD award nomination preparation	Joe
	Agricultural Outreach & Education	
	Ag Round Table meeting	Joe, Jen
	Farm Tour display	Jen
	Farm Tour to showcase horse BMPs - Miller Ranch, 15 participants	Jen
	Agricultural Technical Assistance	
	Irrigation TA for N. Bressler	Joe
	DOE Clean Water Guidance for Agriculture webinar	Meg, Jen
	Site visit to Salt Creek area farm (planning for cattle, sheep, pigs and chickens)	Meg
	Technical assistance to A. Swanberg - cattle	Meg
	Planning with WSU for Ag Recycling Event	Meg
	Technical assistance via phone/email for pasture mgmt (horses, sheep)	Jen
	Technical assistance to Joanne Mathias (fencing)	Jen
	Low Impact Development and Habitat Outreach & Education	
	Natural Landscaping course (20)	Joe
	Landscaping with Native Plants Field Workshop (8)	Joe
	Landscaping for Birds presentation (18)	Joe
	Rain Gardens presentation at Master Gardeners Brown Bag presentations (42)	Joe
	Technical assistance to Fred Nichols - soil test interpretation/water quality	Meg
	Technical assistance to Dave Unruh - forestry plan	Meg
	3 classroom visits for water harvesting project at Sequim HS (approx. 20 students)	Jen
	Planning - Sequim HS Cistern	Jen
	Site visit to Ron and Valeria Reiger with Kelly Cahill, engineer - fish passage barriers	Meg
	Low Impact Development and Habitat Technical Assistance	
	Watershed/Salmon Recovery Planning	
	Puget Sound CD quarterly report	Joe
	DRMT meeting	Joe
	NPCLE meeting (Sitkum site visits)	Meg
	NOPLE retreat	Meg
	CREP	
	Site visit to Bear Creek farm - planning for riparian forest buffer	Meg
	Wrap-up for CREP projects - Adams, Bergman and NOLT Pysht	Meg
	Planning for Adams hedgerow buffer	Meg
	Planning for Beach Lake wetland buffer	Meg



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GRANT	ACTIVITY	EMPLOYEE
	IRRIGATION EFFICIENCIES	
	Project Planning and Implementation	
	DID next phase project planning, match pursuit	Joe
	SPTIA project next phase planning	Joe
	SHELLFISH	
	Golden Sands	
	Project planning - group systems	Jen
	Septic Repairs	
	Project coordination - Janis Legacy	Jen
	Project coordination - Gary Clark	Jen
	Project coordination - Richard Pefrement (cancelled)	Jen
	LIVESTOCK WATER QUALITY	
	EQIP information provided to R. McCarthy	Joe, Meg
DOE	AQUIFER RECHARGE & STORAGE	
	Reservoir project planning and grant proposal preparation and submittal	Joe
	Reservoir presentation to Jamestown S'Klallam Tribal Council	Joe
	AID aquifer recharge project planning	Joe
	SPTIA-Independent laterals aquifer recharge project planning	Joe
	FLOODPLAINS BY DESIGN	
	Agnew ID project implementation	Joe
CNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	PIC Public Meeting	Jen
	Review PIC trends data	Jen
FFPP	ADAMS	
	Site visit for final inspection with Jay Kidder, engineer, and landowners	Meg
	FFPP webinar	Meg
PSP	SHELLFISH STRATEGIC INITIATIVE ADVISORY TEAM	
	Near Term Action funding meeting in Tacoma	Joe
	Near Term Action funding reviews and follow-up conference call	Joe
County General Funds		
	Board of County Commissioners meeting - CAO changes	Meg