



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
January 10, 2017

MINUTES

Supervisors Present: Robert Beebe, Joe Murray, Ben Smith

Supervisors Absent: Don Hatler, Matt Heins

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Asst.

Others Present: Sarah Tanuvasa, NRCS

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:02 PM

APPROVAL OF MINUTES

Robert Beebe moved to approve the minutes from the December 13, 2016 regular board meeting. Ben Smith seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan Adamire reported on the status of FFFPP-Adams project and discussed upcoming CREP planting projects. She also reported on a site visit to Willow Wist Farm with NRCS to look at the potential for funding some projects they would like to implement.

Jennifer Bond reported that the septic system repair for Clark is complete and the Legacy septic project is delayed until the weather improves. She also met with a potential volunteer for help with PIC trends water quality data. Joe Holtrop reported that a contract was awarded to Tapani, Inc., low bidder on the Dungeness Irrigation District McComb Road to Levee Piping Project and that design work continues with the Sequim Prairie-Tri Irrigation Association piping of their Independent ditches. Joe also reported that there will be a meeting with Clallam County Environmental Health on January 12 to discuss how to proceed with Golden Sands OSS issues.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Sarah Tanuvasa discussed the deadline dates for NRCS programs and answered questions about a new program, the Regional Conservation Partnership Program, in which NRCS will match the funds partners bring into a project for the Puget Sound region. Sarah noted that they are trying to focus on sub-basins or small watersheds.

Treasurer's Report

Ben Smith moved to approve the December 2016 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9341; and 9353 – 9387 dated December 1-31, 2016 in the amount of \$114,858.49. Robert Beebe seconded. Motion approved unanimously.

Announcements/Public Comment - None

OLD BUSINESS

Proposed OSS Cost Sharing Program Changes

Joe Holtrop stated that the proposed OSS Cost-Share Program changes have not been developed yet.

Revised Irrigation Efficiencies Program Project Contracts Approval

Ben Smith moved to approve the revised Irrigation Efficiencies Agreement with Sequim Prairie-Tri Irrigation Association. Robert Beebe seconded. Motion approved unanimously.

Ben Smith moved to approve the revised Irrigation Efficiencies Agreement with Dungeness Irrigation District. Robert Beebe seconded. Motion approved unanimously.

Annual Plan of Work for 2017 Approval

Ben Smith moved to approve the 2017 Annual Workplan, as presented. Robert Beebe seconded. Motion approved unanimously.

NEW BUSINESS

2016 Work Plan Report Review

Joe Holtrop noted that some budget data still needs to be added to the report.

Annual Funding Agreement with County Approval

Ben Smith moved to approved the Memorandum of Agreement between the District and Clallam County for annual funding in the amount of \$26,000. Robert Beebe seconded. Motion approved unanimously.

Department of Ecology Water Quality Inspections Report

DOE was expected to attend the meeting, but had to postpone.

Department of Ecology Husseman Irrigation Grant Approval

Ben Smith moved to approve the DOE Husseman Irrigation Grant. Robert Beebe seconded. Motion approved unanimously.

Cooperator & Cost-share Agreements

The Board did not take action on a cooperator agreement with Tracy and Daniel Swanson for septic system repairs.

Meeting adjourned at 4:36 PM





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STAFF REPORT - December 2016

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	Annual Plan and Report	Joe
	General Outreach & Education	
	Agricultural Outreach & Education	
	Agricultural Technical Assistance	
	Site visit to Weavers (Elwha) - farm planning (horses, cows, pigs, sheep, goats)	Meg
	Sequim High School cistern cost-share project - site visits & planning	Jen
	Low Impact Development and Habitat Outreach & Education	
	Bare-root plant presentation for Master Gardener Brown Bag Series (32)	Joe
	Landscaping with Native Plants workshop (10)	Joe
	Revisions to Native Tree and Native Shrub pamphlets	Joe
	Low Impact Development and Habitat Technical Assistance	
	Plant sale technical assistance	Alli
	Watershed/Salmon Recovery Planning	
	NPCLE meeting in Forks	Meg
	CREP	
	Cassalery Creek enhancement evaluation	Joe, Meg
	CREP riparian buffer planning for Weaver (Elwha)	Meg
	CREP wetland buffer planning for NOLT (Pysht)	Meg
	CREP wetland and riparian buffer planning for Shangri La (Lotzgesell)	Meg
	CREP riparian forest buffer planning for B&T Cattle	Meg
IRRIGATION EFFICIENCIES		
Project Planning and Implementation		
DID next phase project design, bidding, contract award, grant paperwork	Joe	
SPTIA project next phase planning and design	Joe	
SHELLFISH		
Golden Sands		
Planning for group systems	Jen	
Septic Repairs		
Gary Clark OSS cost-share project - site visits, project complete	Jen	
Janis Legacy OSS cost-share project (not yet started)	Jen	

	LIVESTOCK WATER QUALITY	
	Site visit to cattle farm (Elwha) - pasture management and winter feeding options	Meg
	Planning for Willow Wist Farm - manure storage	Meg
DOE	AQUIFER RECHARGE & STORAGE	
	AID aquifer recharge project planning	Joe
	SPTIA-Independent laterals aquifer recharge project planning	Joe
	Reservoir irrigation mapping, video interview	Joe
CNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Attended PIC regional meeting, presentation on CCD cost-share program	Jen
	Met with Laura Jennings - PIC trends water quality data	Jen
FFPI	ADAMS	
	Site visit with RCO, WDFW, DNR - final grant inspection	Meg
County General Funds		
JCCD	Horse and Livestock Assistance	