



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
February 14, 2017

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

Supervisors Absent:

Associate Supervisors Present:

Staff Present: Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Admin. Asst.

Others Present: Chris Hall, Department of Ecology Nonpoint Program

Presiding Officer: Joe Murray

Secretary: Beth Loveridge

Meeting called to order at 3:00PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the January 10, 2017 regular board meeting, as amended. Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Jennifer Bond updated the board on site visits and the Golden Sands project.

Meghan Adamire updated the board on the plant sale, CREP planning, and various site visits.

Joe Holtrop was not present, but submitted a written report (attached).

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

None

Treasurer's Report

Ben Smith moved to approve the January 2017 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9388 – 9409 dated January 1-31, 2017 in the amount of \$38,866.74. Matt Heins seconded. Motion approved unanimously.

Announcements/Public Comment

Chris Hall, DOE, reported that he will be attending the Clean Water Work Group meetings.

OLD BUSINESS

Proposed OSS Cost Sharing Program Changes

The board discussed proposed policy changes and concurred that cost-share should be allocated at tiered rates.

Matt Heins moved to approve a tiered cost-share rate structure for the Onsite Septic System Repair cost-share program of 75% in the PIC area, 50% in the Marine Recovery Area, and 25% in all other areas. Ben Smith seconded. Motion approved unanimously.

Don Hatler moved to amend the Clallam Conservation District Onsite Septic System policy to require that applicants must have applied to, and been denied, Craft3 funding before applying for OSS cost-share. Robert Beebe seconded. Motion approved with 4 ayes and one nay.

Dungeness Irrigation District and Sequim Prairie Intake Structure Update

Joe Holtrop's written report is attached.

NEW BUSINESS

Cooperator & Cost-share Agreements

Ben Smith moved to approve a Cooperator Agreement with Karen Lewis. Robert Beebe seconded. Motion approved unanimously.

Ben Smith moved to approve a Cooperator Agreement with Jeffrey Smith. Robert Beebe seconded. Motion approved unanimously.

Don Hatler moved to approve a Cooperator Agreement with Paul Bailey. Ben Smith seconded. Motion approved unanimously.

Don Hatler moved to approve a Cooperator Agreement with Cindy Williams. Ben Smith seconded. Motion approved unanimously.

Ben Smith moved to approve a Cooperator Agreement with Tracy Swanson. Robert Beebe seconded. Motion approved unanimously.

Meeting adjourned at 4:45PM

Ben Smith Vics. Chair
John



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STAFF REPORT - January 2017

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	Annual plan preparation	Joe
	Annual report preparation	Joe
	General Outreach & Education	
	Agricultural Outreach & Education	
	Agricultural Technical Assistance	
	Tour with Sarah of NRCS and RFPP planning	Joe
	Site visit to Jeffrey Smith (55 S. Breakerpoint Place) - farm planning assistance	Jen
	Site visit and planning for Sequim HS rainwater collection project (cistern)	Jen
	Site visit to Agnew Farm - exclusion fencing (referral from DOE)	Meg
	Site visit to Willow-Wist Dairy with NRCS - funding for lagoon improvements	Meg
	Site visit to B&T Cattle - inspection of past cost-share projects	Meg
	Technical assistance provided to Agnew donkey farm - farm planning	Meg
	Low Impact Development and Habitat Outreach & Education	
	Low Impact Development and Habitat Technical Assistance	
	Plant Sale coordination & technical assistance	Meg, Jen
	Watershed/Salmon Recovery Planning	
	Dungeness River Management Team meeting	Joe
	Puget Sound CDs meeting	Joe
	Strait Ecosystem Recovery Network meeting	Joe
	NPCLC meeting	Meg
	Site visit to Sitkum with Kelly Cahill and Forest Service - preliminary design costs for pipes	Meg
	CREP	
FSA meeting in Lake Stevens - CRP-2Cs for 5 projects approved	Meg	
Site visit to Shangri La (Lotzgesell Ck & wetland buffer) - paperwork and buffer measure.	Meg	
Planning for J&G Ag CREP project - riparian forest buffer on Lotzgesell Creek	Meg	
Plannign for Adams hedgerow buffer (Tumwater Creek)		
Planning for NOLT - Pysht River wetland buffer	Meg	



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GRANT	ACTIVITY	EMPLOYEE
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Irrigation GIS data to Clallam County	Joe
	Water Users Association annual report review	Joe
	Project Planning and Implementation	
	DID McComb-Levee project	Joe
	AID project map updates	Joe
	SHELLFISH	
	Golden Sands	
	Project coordination/site visits - Clark OSS cost-share project (completed)	Jen
	Project coordination/site visits -Janis Legacy OSS cost-share project (in progress)	Jen
	Project coordination - Bailey (20 Golden Sands) cost-share applicaton	Jen
Golden Sands meeting with County	Jen, Joe	
DOE	AQUIFER RECHARGE & STORAGE	
	AID aquifer recharge project planning	Joe
COUNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Clean Water Work Group meeting	Jen, Joe
FFFPP	ADAMS	
	Site visit to Adams - work with contractor to fix frozen waterline	Meg
	County General Funds	
	RCPP grant application preparation	Jen, Meg, Joe