



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
April 11, 2017

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins

Supervisors Absent: Joe Murray, Ben Smith

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Asst.

Others Present: Jim Poffel, NRCS

Presiding Officer: Don Hatler

Secretary: Beth Loveridge

Meeting called to order at 3:00 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the March 14, 2017 regular board meeting.
Robert Beebe seconded. Motion approved unanimously.

Matt Heins moved to approve the minutes from the March 24, 2017 special board meeting.
Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Jennifer Bond reported on the feedback she received from stakeholders on the proposed changes to the District's OSS cost-share policy. Jennifer also updated the Board on the status of the Sequim High School cistern project.

Meghan Adamire reported that she spent most of the month on CREP planting and outreach.

Joe Holtrop reported that the Dungeness Irrigation District project should be operational by April 17th. Joe also reported that the Sequim Prairie-Tri Irrigation Association piping project was awarded to 2 Grade.

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Jim Poffel reported on the WillowWist energy audit contract and EQIP. Jim also announced that he will be retiring at the end of April and that Sarah Tanuvasa will be covering his position until it is filled.

Treasurer's Report

Matt Heins moved to approve the March 2017 Treasurer's report (amended to delete the Shangri-La invoice) and approve for payment electronic funds transfers and checks described as FF 9437 – 9463 and SCB 252-253 dated March 1-31, 2017 in the amount of \$505,308.78. Robert Beebe seconded. Motion approved unanimously.

Announcements/Public Comment

None

OLD BUSINESS

Approval of Amendment to the Sequim Prairie-Tri Irrigation Efficiencies Contract

Matt Heins moved to approve the amendment to the Sequim Prairie-Tri Irrigation Association Irrigation Efficiencies contract, increasing the water put into trust from .4 to .6 cfs, and increasing the annual quantity from 124 acre feet to 183. Robert Beebe seconded. Motion approved unanimously.

Golden Sands OSS Update

Jennifer Bond updated the Board that it does not appear possible to provide cost-share on the Williams septic repair due to space limitations. The Board agreed that nothing more can be done to resolve issues on the Williams site. Jennifer will inform the County that the Williams project cannot move forward. Jennifer also informed the Board that the Legacy septic system work is finished but the as-built has not been submitted, and reported that another Golden Sands landowner had sought assistance for OSS cost-share but the Board determined that applicant does not meet the owner-occupied requirement and therefore declined assistance.

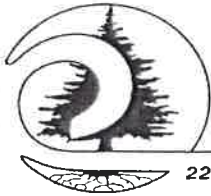
NEW BUSINESS

Attendance at WADE Training in June

Matt Heins moved to approve attendance at the June 13-15, 2017 WADE Conference for Meghan Adamire. Robert Beebe seconded. Motion approved unanimously.

Meeting adjourned at 4:30 PM



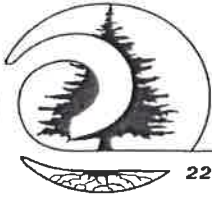


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STAFF REPORT - March 2017

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	RCPP grant proposal	Jen
	General Outreach & Education	
	Spring newsletter accomplishments article and editing	Joe
	Agricultural Outreach & Education	
	Planning, coordination spring Horse & Livestock workshops	Jen, Meg
	Agricultural Technical Assistance	
	Site visit to ONP Mule Barn - manure and mud management	Meg
	Teleconference with NRCS on Willow-Wist EQIP practices for RCPP grant	Meg
	Site visit to Maple View Farm - solids storage and feeding slab	Meg
	Technical assistance to Dungeness area farm - pasture and soil management for sheep	Meg
	Technical assistance to Agnew area cattle farm - fertilization and pasture management	Jen
	Site visit to horse farm, Mt Pleasant Rd. - general farm planning, stream fencing	Jen
	Site visit & project planning - Sequim High School Cistern	Jen
	Low Impact Development and Habitat Outreach & Education	
	Landscaping for Birds presentation for Audubon Backyard Birding (29)	Joe
	Prep for Alternatives to Lawn presentation for Master Gardeners	Joe
	Prep for Natural Landscaping course	Joe
	Low Impact Development and Habitat Technical Assistance	
	Cedars at Dungeness irrigation and water information to Jamestown Tribe	Joe
	Watershed/Salmon Recovery Planning	
	MRSC Contracting Workshop in Sequim	Meg, Joe
	NPCLE meeting	Meg
	SRFB proposal for Sitkum culvert replacement project with Forest Service	Meg
	NOPL meeting	Meg
	Meeting with P. Murchie of EPA	Joe
	Strait Ecosystem Recovery Network meeting	Joe
	CREP	
	FSA meeting in Lake Stevens - approval of CPOs & CRP-2C's for upcoming CREP projects	Meg
	Site visits - layout and planting for Adams hedgerow (Tumwater Ck)	Meg
	Site visits - layout and planting for for NOLT wetland buffer (Pysht River)	Meg
	Planning for Weaver riparian forest buffer (Elwha River)	Meg
	Planning for J & G Ag riparian forest buffer (Lotzgesell Creek)	Meg
	Site visit and maintenance coordination for Fairbanks riparian forest buffer (Meadowbrook)	Meg
	Site visit and maintenance coordination for Lyre riparian forest buffer (Nelson Ck)	Meg
	Site visit to Bear Creek landowners - CREP riparian forest buffer	Meg
	CREP outreach to Cooper Creek wetland landowner and Sol Duc River landowner	Meg
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Highland Irrigation District mapping	Joe
	Project Planning and Implementation	
Dungeness Irrigation District McComb-Levee inspections	Joe	



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GRANT	ACTIVITY	EMPLOYEE
	Sequim Prairie-Tri Irrigation Association planning and bidding	Joe
	SHELLFISH	
	Golden Sands	
	OSS cost-share policy review and revisions	Joe, Jen
	Septic Repairs	
	Site visit & project coordination - Brenda Rupel (design complete)	Jen
	Site visit & project coordination - Cindy Williams	Jen
	Project coordination - Paul Bailey	Jen
DOE	AQUIFER RECHARGE & STORAGE	
	Agnew ID aquifer recharge project	Joe
COUNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Meeting & coordination with CCEH for new PIC project	Jen
	New PIC contract review	Jen, Joe