



Women's Pastoral Advocate Role Description

ROLE SUMMARY: Tierra Nueva's mission is to usher people to Jesus as they are welcomed into a loving and safe community that offers pastoral care, practical support and advocacy. Women's Pastoral Advocates provide a holistic approach through combining pastoral care and advocacy, addressing both root issues as well as systemic blocks. Our focus is working primarily with people who are affected by immigration, incarceration, and addiction.

PRIMARY INDIVIDUAL RESPONSIBILITIES

Jail Chaplaincy

- Co-lead Women's Church (in jail) around 2x a month on Sundays, offering contextualized dialogical Bible studies, worship, and prayer time.
- Invite women into deeper relationship with Jesus - offering prayer and encouragement to listen to God
- Provide pastoral care and emotional support to women in or coming out of jail as well as those transferred to prison or treatment facilities (through one on one visits in jail, writing letters, visiting, phone calls and follow up with women once released).

Pastoral Advocacy

- Connecting women to the good news of Jesus
- Providing emotional support & accompaniment to women experiencing domestic violence, incarceration, homelessness, substance abuse, and other crisis situations
- Accompany women to appointments (court, DSHS, Child Protective Services, detox/crisis centers, etc), providing support and help deciphering complex systems
- Accompany women with children - providing support for women through care for the whole family
- Assist with transportation to appointments, to visits, and help navigating various resources
- Provide individual Genesis Counseling to women, after receiving Genesis Process training (see below).
- Provide inner healing prayer appointments with other TN staff
- Participate in efforts to build community among women

Faith Community

- Attend weekly Tierra Nueva church service, sometimes assisting with service & hospitality
- Focus on welcoming women, seeing service as a place to connect with women wanting more of God
- Be open to women wanting prayer, including inner healing prayer appointments
- Participate in efforts to build community among women in the valley, connecting women in the faith community and new women getting involved

Staff Meetings

- Attend weekly staff prayer time
- Attend meetings regarding areas of involvement (Jail chaplaincy, Women and Children's Advocacy team meeting)
- Participate in other events/meetings
- Meet monthly with supervisor
- Take weekly Sabbath

Fundraising

- Raise salary and as well as any ministry expenses (in conjunction with other women's advocates)
- Maintain good relationships with donors
- Meet monthly with fundraising coach
- Write monthly newsletters

Support & Training Provided:

- Individual Supervision
- Staff Meetings: worship, prayer, bible study, collaboration with other staff
- Fundraising Coach: 1-on-1 meetings and coaching with TN's Development Director
- Inner Healing Prayer appointments if desired by external person
- Genesis Process Counseling: a faith-based Relapse Prevention Program that Tierra Nueva uses to support people in recovery
- Certificate in Transformation Ministry on the Margins, by TN's People Seminary
- Ongoing Staff Meeting trainings on community resources, advocacy, working with people on the margins
- Information about local conferences and trainings

QUALIFICATIONS**Desired Qualifications**

- 3-5 years of previous work/ministry experience post-college.
- Prior experience and training working with people on the margins, especially families who have experienced domestic violence, incarceration, homelessness, or immigration challenges
- Prior experience working with women and children
- Spanish-speaking (not required)
- Willingness and ability to commit to Tierra Nueva for 3 years
- Ability to fundraise to 85% of salary prior to employment

Required Qualities and Skills

- Active relationship with Jesus: openness to Holy Spirit, knowledge of Father's love, belief in Jesus
- Ability to do practical work with people, filling out paperwork, researching jobs & housing, driving people to appointments, managing schedules
- Flexibility, willingness to change plans and respond to varying needs
- Cultural competency and sensitivity
- Strong interpersonal and listening skills
- Excellent oral and written communication skills
- Ability to set own schedule, take initiative and be self-motivated
- Ability to work in a team
- Ability to respond calmly to people in crisis
- Willingness to learn and receive feedback
- Ability to discern and problem-solve creatively
- Humility
- Sense of humor
- Love of women and children
- Driver's license and access to car

Schedule: Varies, mostly Sunday-Thursday workweek, although dependent on people's needs, some evenings and Sundays are expected.

Location: Based out of the main Tierra Nueva building in Burlington, WA., but many women will be met in the community at various locations in the area

Hours: 40 per week

