



Today's Date: _____

Board of Directors Application / Nomination Form

Please complete as much of this form as possible and route via email to brigade@bgbrigade.com OR via mail: Nominations Committee, The Brigade, 109 W Columbian Ave, Neenah, WI 54956

Applicant/Nominee's Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Current Employer & Occupation: _____

Email Address: _____ Telephone Number: _____

Preferred way of contact: Phone E-mail Additional contact info: _____

If this form represents a nomination by someone other than the nominee, who is making this nomination?

Nominator's Name: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Current Employer & Occupation: _____

Email Address: _____ Telephone Number: _____

Contact: Phone E-mail Additional contact info: _____

If applicable, briefly describe applicant/nominee's involvement in Brigade, as a member and/or a volunteer:

If applicable, please describe the applicant/nominee's other community involvement or volunteer work:

Skills, experience and interests (Please check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Finance | <input type="checkbox"/> Policy Development |
| <input type="checkbox"/> Accounting | <input type="checkbox"/> IT |
| <input type="checkbox"/> Grant Writing | <input type="checkbox"/> Youth Development |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> Diversity, Equity and Inclusion | <input type="checkbox"/> Legal |
| <input type="checkbox"/> Advocacy (youth) | <input type="checkbox"/> Program Planning / Evaluation |
| <input type="checkbox"/> Nonprofit | <input type="checkbox"/> Construction/Project Management |
| <input type="checkbox"/> Strategic Planning | <input type="checkbox"/> Web Design/Social Media |
| <input type="checkbox"/> Government Relations | <input type="checkbox"/> Emergency Preparedness |
| <input type="checkbox"/> Board Development | <input type="checkbox"/> |

Other unique skills _____

What committee(s) might the applicant/nominee be ideally suited for based upon his/her occupation or particular area of interest? (see menu of Board level committees below)

- | | |
|--|---|
| <input type="checkbox"/> Audit | <input type="checkbox"/> Governance |
| <input type="checkbox"/> Finance/Endowment | <input type="checkbox"/> Building & Grounds |
| <input type="checkbox"/> Community Linkage | |

As a Board member would you, as the applicant, be able to provide no-cost or discounted access to any valuable services through your profession or relationships?

What would you, as the applicant, want the current Board members of Brigade to know about you? (You may list anything from hobbies, to professional accolades, to professional affiliations)

Board meetings are held every 5-6 weeks for up to 2 hours. Board members are expected to serve on 2 committees, with Nominating as an automatic assignment for everyone. In addition, all Board members are asked to attend 2-3 special events throughout the year, can you reasonably commit this amount of time? YES NO

What questions do you have about prospective Board service? (how should we contact you to discuss?)

For Nominators: Why do you recommend this person for consideration? How has this candidate demonstrated their interest and ability to serve on the Board?

Board Member Expectation Statement

General Expectations

- 1) Make a commitment to serve actively on the Board for the full term of 3 years (with a max of 2 consecutive terms, total of 6 years consecutive service)
- 2) Support and help implement the Brigade's mission, purposes, goals, policies and programs
- 3) Suggest possible nominees to the Board who can make significant contributions to the future of Brigade
- 4) Serve actively on at least 2 committees
- 5) Provide input and feedback to the Executive Director
- 6) Attend activities and events sponsored by the Brigade whenever possible
- 7) Attend a minimum of 75% of all Board and committee meetings
- 8) Support the organization in a manner consistent with the governance model and bylaws

Meetings - The Board normally holds nine (9) in-person meetings per year

- 1) Prepare for and participate in Board and committee meetings
- 2) Suggest agenda items for Board and committee meetings consistent with the governance model and bylaws
- 3) Maintain confidence in regard to proprietary information

Avoiding Conflicts

- 1) Serve the Brigade as a whole rather than any special interest group or constituency
- 2) Avoid conflicts of interest, and proactively disclose any possible conflicts in a timely fashion

Fiduciary Responsibility

- 1) Review and approve the annual budget
- 2) Review monthly financial statements

Fund Raising

- 1) Make an annual unrestricted gift to the Brigade proportional to personal means
- 2) Support the Brigade resource development plan by leveraging relationships
- 3) Participate where possible in Brigade fundraising events, programs and activities