



# Walnut Grove Plantation

1200 Otts Shoals Road, Roebuck, South Carolina

*Charles & Mary Moore established Walnut Grove Plantation c. 1767. They raised ten children in the house they built and lived in for 40 years. Mr. Moore worked a sizable farm. During the Revolutionary War, the Moores, including daughter Margaret Barry, supported the Patriot cause. Local militia mustered at Walnut Grove prior to the Battle of Cowpens. Loyalist William "Bloody Bill" Cunningham raided the plantation in November 1781 and killed a Patriot soldier sheltered by the Moores.*

Rental of *Walnut Grove Plantation* shall be for social, cultural, or educational functions. Rentals for where fees, admission, or merchandise are sold must be approved by the Spartanburg County Historical Association (SCHA) before booking.

SCHA reserves the right to deny rental to any group and/or to request the presence of security personnel paid for by the User. Staff may ask any guest to leave or event to conclude for disruptive behavior. The interior of the historic buildings cannot be used for any purpose of the event with the exception of guided tours which must be prearranged.

## **RESERVATIONS & DEPOSITS**

Reservations for desired rental dates are not valid until the rental policies have been discussed with the rental coordinator, a rental agreement is completed and returned, and a security deposit of \$250 is received. This deposit will be refunded within thirty (30) days after the rental, if the rental policies as outlined in this agreement, have been met satisfactorily.\*

## **CANCELLATIONS**

Cancellations will be accepted within fifteen (15) days after signing agreement and remitting deposit for a full refund. After fifteen (15) days, cancellations will result in the loss of deposit. If any payments exceeding the deposit amount have been made toward the rental, the deposit amount will be refunded at cancellation with a loss of any payments made toward the rental.

## **SET-UP & DECORATIONS**

All set-up and clean-up must be completed by the User within the reserved hours.

- ALL deliveries and pickups should be scheduled within the rental hours and times should be provided to Rental Coordinator no later than three (3) days before event.

- ALL tents, seating, tables, and accessories must be supplied by the User. The Rental Coordinator must be consulted with regarding the placement of equipment as not to disrupt operations.
- *Walnut Grove Plantation* provides seventeen (17) wooden picnic tables (8ft long x 2ft wide x 2ft high) with benches at the Pavilion that may be used by the User. These tables and benches can be moved as desired but MUST be returned to their default positions as depicted on the diagram hanging in the kitchen. During moving, tables and benches should never be dragged, but lifted into position.
- NO decorations may be attached to the interior or exterior of buildings, gates, or trees with wire, tape, tacks, nails, zip ties, or adhesive. String, twine, fishing line, or ribbon are permissible. No existing signs should be removed. User will not injure, mar, or in any manner deface the premises or any equipment contained therein and will not permit anything to be done which shall result in any injury/damage of SCHA property. Any damages will result in the loss of deposit.
- Music is allowed at functions until 10:30pm. Excessively loud music is not permitted. Per county ordinance, no noise music or otherwise) shall be audible from any properties adjacent to SCHA properties.
- Fireworks, gun powder, sparklers, or any fire or spark producing products are STRICTLY PROHIBITED. Use of these items will result in immediate loss of full deposit.
- Fireplace usages is allowed in *Walnut Grove Plantation's* Pavilion. Use must supply their own wood. User must extinguish fire and coals must have cooled before leaving the premises.
- Rice, birdseed, glitter, confetti, or paper or cloth confetti are PROHIBITED by SCHA. Use of these items will result in immediate loss of full deposit. Natural rose petals or flowers and bubbles may be used but User must sweep or rake up excess.

## **FOOD & BEVERAGE**

SCHA assume no responsibility for the arrangements of food or beverage. All service providers must supply a copy of liability insurance and licensure to SCHA within thirty (30) days of the event date.

- Alcoholic beverages may be served. In the event of a cash bar, a licensed and insured bartending service is required.
- The User is responsible for the conduct of their guests including the prohibition of service to anyone under the legal drinking age of twenty-one (21) and the compliance with statues and regulations regarding all other laws pertaining to and including the consumption of alcohol without limitation.

- All service and consumption of FOOD & BEVERAGE are restricted to *Walnut Grove Plantation's* Pavilion.
- NO frying or broiling is permitted in *Walnut Grove Plantation's* Pavilion Kitchen as there is no ventilation hood. Frying and broiling is permitted in gravel lot only.
- All grills and/or smokers must be laced in designated grilling areas as instructed by staff. Grease shall not be deposited in drains or septic system. Any damage will be paid for by the User.
- The Oven, in *Walnut Grove Plantation's* Pavilion Kitchen, is for warming only.

## SMOKING

Because of its historic value, SCHA's properties, including in *Walnut Grove Plantation*, is entirely smoke free. NO SMOKING is permitted anywhere on the grounds.

## CLEAN-UP & DEPARTURE

All set-up and clean-up must be completed by the User within the reserved hours. Clean-up is the responsibility of the User. The event must end by 10:30pm to allow for all clean-up and tear down to be completed by 12:00am. If property is not left clean, the security deposit will be forfeited and additional cleaning chares may be billed to the User.

- All equipment, food, supplies, flowers, etc. must be removed from the property immediately following the event.
- All picnic tables and benches under the *Walnut Grove Plantation* Pavilion must be returned to their default positions as depicted on the diagram hanging in the kitchen. During moving, tables and benches should never be dragged, but lifted into position.
- All trash must be bagged and take to the trash receptacle at *Walnut Grove Plantation*.
- The kitchen, bathrooms, stove, refrigerator, countertops, sinks, toilets, and urinals must be cleaned. All floors must be swept and mopped. Cleaning supplies will be provided by SCHA.

### LIABILITY & INDEMNITY

The User shall assume all financial responsibility for damage to or loss of property and for any and all personal injury which may occur during rental. The User will protect and indemnify Spartanburg County Historical Association from and against any and all claims, liabilities, or costs including attorney's fees, which arise or accrue by reason of the User's use of the SCHA property.

If any buildings r equipment on SCHA properties are damaged by the User or its agents, the User will pay to SCHA such sum as shall be necessary to restore the premises or equipment to their previous condition. The User assumes full responsibility for any damage or loss as a result of the rental of the property and will release the SCHA and its agents from any liability whatsoever.

The User agrees to indemnify SCHA against any and all claims, demands, causes of action, suits, or judgements (including attorney's fees and costs) and all other expenses incurred in connection with such matters along with an and other recoverable costs available to SCHA under the laws for death and injuries to persons or for loss of/damage to property resulting from the use and occupancy of the demised premises by the User, its agents, invites, employees, and all other persons present (invited or uninvited) during the User's use of the demised premises.

**Spartanburg County Historical Association**  
**Rental Agreement Form**

Contract #: \_\_\_\_\_

Date: \_\_\_\_\_

Paid: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

*By signing this Agreement, made on \_\_\_\_\_, 20\_\_\_\_, by and between the SPARTANBURG COUNTY HISTORICAL ASSOCIATION and \_\_\_\_\_, referred to as the "USER", for the rental of the WALNUT GROVE PLANTATION on \_\_\_\_\_, 20\_\_\_\_ for a \_\_\_\_\_ (type of event,), hosting \_\_\_\_\_ guests (200 guest maximum). User agrees follow and abide by the outlined terms and conditions.*

Rental Date(s): \_\_\_\_\_

Rental Times: START: \_\_\_\_\_ am/pm      END: \_\_\_\_\_ am/pm

(Event Times: START: \_\_\_\_\_ am/pm      END: \_\_\_\_\_ am/pm)

Rehearsal Date: \_\_\_\_\_

Time (1.5hr) \_\_\_\_\_ am/pm

Serving Alcohol? Yes / No

Liquor License

Catering Insurance

Guided House Tour

Parking Attendant

Bridal Portrait Session (2hrs)

Date: \_\_\_\_\_ Time: \_\_\_\_\_

*Deposit is due at the time of signing the Rental Agreement to confirm Rental. Deposit does NOT go toward the cost of the rental fee. The Deposit is refundable within fifteen (15) days of signing this Agreement. After fifteen (15) days, cancellations will result in the loss of deposit.*

Deposit Amount: \$250      Date: \_\_\_\_\_

Visa/MC/Disc/AmEx \_\_\_\_\_      Check # \_\_\_\_\_      Cash \_\_\_\_\_      Other \_\_\_\_\_

Rental Payments are due, in full, thirty (30) days prior to rental date. Amount due by: \_\_\_\_\_

**Walnut Grove Plantation**

4 hour rental:	\$400	\$ _____
8 hour rental:	\$750	\$ _____
Full Day rental (12 hour)	\$1100	\$ _____
Wedding Package	\$1800	\$ _____
1.5 hour Rehearsal (must begin after 1:00pm)		
Full Day Rental (12 hour)		
Bridal/Engagement Photo Session (2hr)		
Use of Visitor's Center for Bridal Party		

**Discounts**

Active Duty Military:	-10%	-\$ _____
SCHA Donor Society Members: Spartan Regiment	-10%	-\$ _____
Kate Moore Barry	-15%	-\$ _____
Lewis P. Jones	-20%	-\$ _____
Non-Profit Organizations (501C 3 required)	-25%	-\$ _____

**Additional Charges (optional)**

Additional Hours:	\$100/hr	\$ _____
Parking Attendant:	\$50/hr	\$ _____
First Floor Self-Guided Tour (maximum 2 hr)	\$150/hr	\$ _____

**TOTAL RENTAL FEES:** \$ \_\_\_\_\_

*Payment #1:*

Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Visa/MC/Disc/AmEx \_\_\_\_\_ Check # \_\_\_\_\_ Cash Other \_\_\_\_\_

*Payment #2:*

Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Visa/MC/Disc/AmEx \_\_\_\_\_ Check # \_\_\_\_\_ Cash Other \_\_\_\_\_

User Signature: \_\_\_\_\_ Date \_\_\_\_\_

SCHA Signature: \_\_\_\_\_ Date \_\_\_\_\_