



**Community Partnership Charter School**

241 Emerson Pl  
Brooklyn, NY 11205

**Beginning with Children Charter School 2**

215 Heyward St  
Brooklyn NY 11206

## **Board of Trustees Agenda February 11, 2015 6:00pm**

BwCCS 2  
215 Heyward Street, Room 224  
Brooklyn, NY 11206

<b>6:00 p.m.</b>	Board Governance – Martin Ragde <ul style="list-style-type: none"><li>Review and Approve Minutes 01.07.15</li></ul>
<b>6:10 p.m.</b>	Committee Reports <ul style="list-style-type: none"><li>Finance</li></ul>
<b>6:15 p.m.</b>	BwC Report <ul style="list-style-type: none"><li>Update on school leader search</li></ul>
<b>Next Meeting</b>	<b>Wednesday, March 11, 2015</b> <b>CPCS LS</b>  241 Emerson Place Brooklyn, NY 11205

**CPCS & BwCCS2  
Board of Trustees  
Meeting Minutes  
January 7, 2015  
6:00 p.m.**

**Location:** CPCS Middle School, 114 Kosciuszko Street, Room 306

**Members Present:** Katie Cunningham, Rubens Amedee, Rebecca Baneman, Peter Bordonaro, Clare Cusack, Oma Holloway, Amy Kolz, Kiisha Morrow, Esosa Ogbahon, Sonia Ortiz-Gulardo, Keisha Rattray, David Stutt

**Members Absent:** Martin Ragde, Adjowah Scott

**Guests:** Michele Ashley, Alex Bertrand, Natalie Bledman, Petra Johnson, Nancy Lewson Kurz, Keneshia McDonald, Denniston Reid, Natalia Rodriguez, Matthew Whitt

The meeting was called to order by Katie Cunningham at 6:45 p.m.

**Governance**

- The Board voted and approved the minutes from December 10, 2014.
- The next meeting will occur at 6:00 p.m. on February 11 at BwCCS2.

**Finance**

- David Stutt presented the report.
- The FTE enrollment at both CPCS and BwCCS2 remains the same at 395 and 194, respectively.
- There was discussion of ways to address the deficit, including recruitment and the School Leaders submitting items that can be removed from the budget.

**Legal Committee**

- Rebecca Baneman presented the report.
- Ms. Baneman and Clare Cusack drafted a discipline policy to cover both of the schools. Outside counsel, Cohen Schneider & O'Neill LLP, is reviewing the draft. Once counsel provides comments, Michele Ashley, Denniston Reid and the School Leaders will provide input.
- The new policy will be presented at the next Board meeting. The Committee will also discuss how to disseminate the new policy. The Committee will likely recommend that staff is trained regarding the new discipline policy.
- The Committee will look at implementing guidelines for public comment at Board meetings.

**BwCCS2 Report**

- Esosa Ogbahon presented the school report. (See attached.)
- Successes included a Kindergarten trip to see the Nutcracker on December 15, a staff pre-K roundtable on December 18 and the Winter Concert on December 23.
- One hundred signatures have been collected from parents in support of the pre-K application.
- A number of new students have enrolled at the school bringing the total

enrollment to 198. (Note, this is not the equivalent of FTEs.) The new students have largely come from referrals/word of mouth.

- Professional Development Day was held on January 5. During the day, there were child study meetings that focused on the students who are having the greatest academic challenges. Additionally, staff prepared for the semester.
- There are several upcoming events, including the Student of the Month Celebration on January 9, the PTO sponsored Winter Dance on January 16 and Professional Development Day on February 2.

### **CPCS MS Report**

- Keneshia McDonald presented the report. (See attached.)
- Ms. McDonald discussed the ELA Rally Assessment and results. The Assessment evaluates students on subject matter that they will be expected to know by year's end. In general, the results are positive and show progress.

### **Foundation Report**

- Denniston Reid walked through the selection process for the School Leader for CPCS LS, including the hiring process, job description and leader profile. (See attached.) The search committee will be composed of two teams that each have 1 Board member, 2 teachers and 2 parents.
- The School Management Team will conduct the first two rounds of the selection process—including assessment of leadership, management, culture and fit. The School Management Team will also evaluate standards, curriculum and assessments. The search committee will conduct round 3, followed by the Board and Denniston conducting round 4.
- The pre-K application was submitted on January 6. The application was for two classes of pre-K students: 18 students at each of CPCS and BwCCS2.

### **PTCC Report**

- Petra Johnson presented the report. (See attached.)
- The first PTCC meeting was held on September 18.
- Culture Night raised \$1,000.
- Working with Oma Holloway, the PTCC collected 352 letters for the 50/50/50 Campaign.
- Petra provided the dates of several upcoming PTCC meetings and events, including a general meeting, summer camp and community organization fair that will occur on January 23.

### **Other Items**

- There was some discussion about issues raised by parents and workers from PS 256.
- Oma suggested that we invite politicians to Board meetings and school events.

The meeting was adjourned at 7:40 p.m.

# Community Partnership Charter School Education Corp

## Balance Sheet

01/31/15

### ASSETS

**CURRENT ASSETS**

**CASH**

CASH & CASH EQUIVALENTS	2,017,009
PETTY CASH	400
<b>TOTAL CASH &amp; CASH EQUIVALENTS</b>	<b>2,017,409</b>

**PREPAID EXPENSES**

PREPAID EXPENSES	1,378
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**ACCOUNTS & OTHER RECEIVABLE**

PUBLIC GRANTS RECEIVABLE	-
<b>TOTAL CURRENT ASSETS</b>	<b>2,018,787</b>

**INVESTMENTS**

CERTIFICATES OF DEPOSIT	3,341,339
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**FIXED ASSETS**

SCHOOL EQUIPMENT	67,731
FURN & FIXT	92,393
HARDWARE & SOFTWARE	425,355
LEASEHOLD IMPROVEMENTS	19,193
ACCUM DEPR-EQUIP	(67,443)
ACCUM DEPR-FURN & FIXT	(53,771)
ACCUM DEPR-HDWR & SFTWR	(297,883)
ACCUM AMORT-LEASEHOLD IMPROVEMENTS	(9,597)
<b>TOTAL FIXED ASSETS</b>	<b>175,978</b>

<b>TOTAL ASSETS</b>	<b>5,536,104</b>
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**LIABILITIES AND NET ASSETS**

**LIABILITIES**

**CURRENT LIABILITIES**

ACCOUNTS PAYABLE & ACCRUED EXPENSES	51,389
DUE TO BWCF	10,737
PAYROLL LIABILITIES	29,808
DEFERRED REVENUE	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>91,934</b>

<b>TOTAL LIABILITIES</b>	<b>91,934</b>
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<b>NET ASSETS</b>	<b>5,444,170</b>
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<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>5,536,104</b>
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COMMUNITY PARTNERSHIP CHARTER SCHOOL ED CORP  
 BUDGET TO ACTUAL  
 SCHOOL YEAR 2014-2015

	/-----BUDGET-----/	/-----ACTUAL-----/		
	2014-2015	07/1/14-01/31/15	Projected to Year End	Total Projected at 06/30/15
<b>Revenues - Private:</b>				
Funds to be Raised	-	-	-	-
Other Private	-	1,554	5,000	6,554
Student Meal Reimbursement	-	639	-	639
<b>Total Private Revenues</b>	-	2,193	5,000	7,193
<b>Revenues - Public:</b>				
NYS Per Student Allocation - General Ed	8,541,740	5,524,068	2,590,585	8,114,653
NYS Per Student Allocation - Special Ed	730,000	496,867	304,204	801,071
Federal Title Funding	266,781	93,668	199,053	292,721
City Grants-DYCD	-	45,000	225,000	270,000
Dissemination Grant	-	-	172,182	172,182
<b>Total Public Revenues</b>	9,538,521	6,159,603	3,491,024	9,650,627
<b>Revenues - Other:</b>				
Interest Income	16,500	3,312	13,188	16,500
<b>Total Other Revenues</b>	16,500	3,312	13,188	16,500
<b>Grand Total Revenue &amp; Other Income</b>	9,555,021	6,165,108	3,509,212	9,674,320

COMMUNITY PARTNERSHIP CHARTER SCHOOL ED CORP  
 BUDGET TO ACTUAL  
 SCHOOL YEAR 2014-2015

	/-----BUDGET-----/	/-----ACTUAL-----/		
	2014-2015	07/1/14-01/31/15	Projected to Year End	Total Projected at 06/30/15
<b>Salaries &amp; Wages</b>	6,130,547	2,955,874	3,164,331	6,120,205
<b>Salaries &amp; Wages-Grants</b>	-	78,453	108,873	187,326
<b>Total Salaries &amp; Wages</b>	6,130,547	3,034,327	3,273,204	6,307,531
<b>Total Personnel Related</b>	1,578,617	761,103	752,301	1,513,404
<b>Total Personnel Related - Grants</b>	-	5,875	16,154	22,029
<b>Grand Total Personnel</b>	7,709,164	3,801,305	4,041,659	7,842,964
<b>Occupancy</b>				
Building Permits	7,500	-	7,500	7,500
Insurance - Prop & Liab	60,000	92,436	(9,612)	82,824
Cleaning Supplies	2,000	508	1,492	2,000
Utilities	10,000	-	-	-
Maintenance & Repairs	17,500	8,146	9,354	17,500
Equipment & Furniture Rental	30,000	14,175	15,825	30,000
<b>Total Occupancy</b>	127,000	115,265	24,559	139,824
<b>Educational Programs</b>				
Classroom Instructional Materials & Supplies	60,000	80,291	10,000	90,291
Substitutes	30,000	2,733	27,267	30,000
Art Supplies	11,000	6,247	4,753	11,000
Music Supplies	15,000	8,764	6,882	15,646
Math Supplies & Curriculum	37,000	2,535	17,591	20,126
ELA Supplies & Curriculum	37,000	11,392	25,608	37,000
Physical Education Supplies	4,500	4,293	572	4,865
Science Supplies & Curriculum	15,000	6,538	8,462	15,000
Social Studies Supplies & Curriculum	15,000	3,011	11,989	15,000
After School Supplies	2,500	-	2,500	2,500
After School Program	60,000	20,635	39,365	60,000
Summer School	12,000	-	-	-
Library Books	20,000	38,279	4,098	42,377
Leadership Development	34,600	-	34,600	34,600
Staff Development	148,000	46,609	96,391	143,000
Staff Appreciation	30,000	-	30,000	30,000
Principal Discretionary Fund	3,000	478	2,522	3,000
Technology Materials	75,000	47,006	18,921	65,927
Student Database & Assessment Materials	82,200	31,047	18,000	49,047
Family Outreach/Student Recruitment	20,500	4,189	16,311	20,500
Student Incentives	4,500	1,217	3,283	4,500
Trips & Admissions	110,000	20,593	89,407	110,000
<b>Total Educational Programs</b>	826,800	335,857	468,522	804,379
DYCD Grant Expenses	-	41,159	32,926	74,085
Dissemination Grant Expenses	-	111,494	47,248	158,742
	826,800	488,510	548,696	1,037,206

COMMUNITY PARTNERSHIP CHARTER SCHOOL ED CORP  
 BUDGET TO ACTUAL  
 SCHOOL YEAR 2014-2015

	/-----BUDGET-----/	/-----ACTUAL-----/		
	2014-2015	07/1/14-01/31/15	Projected to Year End	Total Projected at 06/30/15
<b>Special Needs Program</b>				
Special Needs Consultants	-	3,025	-	3,025
Special Needs Supplies	5,000	5,123	1,852	6,975
<b>Total Special Needs Programs</b>	5,000	8,148	1,852	10,000
<b>Other G&amp;A Costs</b>				
Central Costs	1,294,373	647,186	647,187	1,294,373
Audit & Accounting	50,000	44,513	5,487	50,000
Legal Fees	8,500	2,010	6,490	8,500
Board Development	5,000	-	5,000	5,000
Health & Safety	1,000	383	617	1,000
Employment Search & Advertising	20,000	12,442	9,920	22,362
Telephone /Communications	14,500	5,440	9,060	14,500
Printing & Publications	10,000	-	10,000	10,000
Office Supplies	43,000	22,591	20,409	43,000
Postage & Shipping	7,500	2,891	4,609	7,500
Technology Support Consultants	40,000	-	35,000	35,000
Technology Support - Supplies	16,000	9,610	6,390	16,000
Payroll Service Fees	12,500	9,060	3,440	12,500
Travel	2,200	250	1,950	2,200
Dues & Subscriptions	40,000	6,797	19,603	26,400
Miscellaneous & Bank Fees	1,500	1,829	-	1,829
Student Meals	21,000	7,714	13,286	21,000
Graduation Supplies	4,000	90	3,910	4,000
Meetings & Conferences	15,000	7,460	7,371	14,831
<b>Total Other G&amp;A Costs</b>	1,606,073	780,266	809,729	1,589,995
Contingency	-	-	-	-
<b>Total Operating Expenditures</b>	10,274,037	5,193,494	5,426,495	10,619,989
<b>Net Operating Income (Deficit) Prior to Depreciation and Capital Expenditures</b>	(719,016)	971,614	(1,917,283)	(945,669)
<b>Capital Expenditures:</b>				
Facility Upgrades	10,000	-	10,000	10,000
Classroom Furniture & Equipment	20,000	6,900	13,100	20,000
Computer Technology & Equipment	10,000	19,073	-	19,073
<b>Total Capital Expenditures</b>	40,000	25,973	23,100	49,073
Total Operating & Capital Expenditures	10,314,037	5,219,467	5,449,595	10,669,062
<b>Net Operating Income (Deficit) after Capital Expenditures</b>	<b>(759,016)</b>	<b>945,641</b>	<b>(1,940,383)</b>	<b>(994,742)</b>

COMMUNITY PARTNERSHIP EDUCATION CORPORATION  
 COMBINED BUDGET  
 2014-2015

	/---BUDGET---/	/---ACTUAL---/	/---BUDGET---/	/---ACTUAL---/	/---BUDGET---/	/---ACTUAL---/
Projected FTE	420	395	200	194	620	589
Per Pupil Allocation	13,777	13,777	13,777	13,777	13,777	13,777
	<b>CPCS BUDGET 2014-2015</b>	<b>CPCS PROJ ACTUAL 2014-2015</b>	<b>BwCCS 2 BUDGET 2014-2015</b>	<b>BwCCS 2 PROJ ACTUAL 2014-2015</b>	<b>CPEC BUDGET 2014-2015</b>	<b>CPEC PROJ ACTUAL 2014-2015</b>
<b>Revenues - Private:</b>						
Funds to be Raised	-	-	-	-	-	-
Other Private	-	6,554	-	-	-	6,554
Student Meal Reimbursement	-	100	-	539	-	639
<b>Total Private Revenues</b>	-	6,654	-	539	-	7,193
<b>Revenues - Public:</b>						
NYS Per Student Allocation - Gen Ed	5,786,340	5,441,915	2,755,400	2,672,738	8,541,740	8,114,653
NYS Per Student Allocation - Spec Ed	580,000	594,542	150,000	206,529	730,000	801,071
Federal Title Funding	196,781	186,362	70,000	106,359	266,781	292,721
City Grants-DYCD	-	270,000	-	-	-	270,000
Dissemination Grant	-	172,182	-	-	-	172,182
<b>Total Public Revenues</b>	6,563,121	6,665,001	2,975,400	2,985,626	9,538,521	9,650,627
<b>Revenues - Other:</b>						
Interest Income	15,000	15,000	1,500	1,500	16,500	16,500
<b>Total Other Revenues</b>	15,000	15,000	1,500	1,500	16,500	16,500
<b>Grand Total Revenue &amp; Other Income</b>	6,578,121	6,686,655	2,976,900	2,987,665	9,555,021	9,674,320



COMMUNITY PARTNERSHIP EDUCATION CORPORATION  
 COMBINED BUDGET  
 2014-2015

	/(---BUDGET---)/	/(---ACTUAL---)/	/(---BUDGET---)/	/(---ACTUAL---)/	/(---BUDGET---)/	/(---ACTUAL---)/
Projected FTE	420	395	200	194	620	589
Per Pupil Allocation	13,777	13,777	13,777	13,777	13,777	13,777
	CPCS BUDGET 2014-2015	CPCS PROJ ACTUAL 2014-2015	BwCCS 2 BUDGET 2014-2015	BwCCS 2 PROJ ACTUAL 2014-2015	CPEC BUDGET 2014-2015	CPEC PROJ ACTUAL 2014-2015
<b>Salaries &amp; Wages</b>	4,292,856	4,239,411	1,837,691	1,880,794	6,130,547	6,120,205
<b>Salaries &amp; Wages-Grants</b>	-	187,326	-	-	-	187,326
<b>Total Salaries &amp; Wages</b>	4,292,856	4,426,737	1,837,691	1,880,794	6,130,547	6,307,531
<b>Total Personnel Related</b>	1,105,411	1,043,206	473,206	470,198	1,578,617	1,513,404
<b>Total Personnel Related - Grants</b>	-	22,029	-	-	-	22,029
<b>Grand Total Personnel</b>	5,398,267	5,491,972	2,310,897	2,350,992	7,709,164	7,842,964
<b>Occupancy</b>						
Rent	-	-	-	-	-	-
Building Permits	5,000	5,000	2,500	2,500	7,500	7,500
Insurance - Prop & Liab	40,000	57,378	20,000	25,446	60,000	82,824
Cleaning Supplies	1,000	1,000	1,000	1,000	2,000	2,000
Utilities	5,000	-	5,000	-	10,000	-
Maintenance & Repairs	10,000	10,000	7,500	7,500	17,500	17,500
Equipment & Furniture Rental	20,000	20,000	10,000	10,000	30,000	30,000
<b>Total Occupancy</b>	81,000	93,378	46,000	46,446	127,000	139,824

**COMMUNITY PARTNERSHIP EDUCATION CORPORATION  
COMBINED BUDGET  
2014-2015**

	/(---BUDGET---)/	/(---ACTUAL---)/	/(---BUDGET---)/	/(---ACTUAL---)/	/(---BUDGET---)/	/(---ACTUAL---)/
Projected FTE	420	395	200	194	620	589
Per Pupil Allocation	13,777	13,777	13,777	13,777	13,777	13,777
	<b>CPCS BUDGET 2014-2015</b>	<b>CPCS PROJ ACTUAL 2014-2015</b>	<b>BwCCS 2 BUDGET 2014-2015</b>	<b>BwCCS 2 PROJ ACTUAL 2014-2015</b>	<b>CPEC BUDGET 2014-2015</b>	<b>CPEC PROJ ACTUAL 2014-2015</b>
<b>Educational Programs</b>						
Classroom Instructional Materials & Supplies	30,000	43,765	30,000	46,526	60,000	90,291
Substitutes	15,000	15,000	15,000	15,000	30,000	30,000
Art Supplies	7,500	7,500	3,500	3,500	11,000	11,000
Music Supplies	10,000	10,000	5,000	5,646	15,000	15,646
Math Curriculum/Supplies	25,000	11,235	12,000	8,891	37,000	20,126
ELA Curriculum/Supplies	25,000	25,000	12,000	12,000	37,000	37,000
Social Studies Curriculum/Supplies	10,000	10,000	5,000	5,000	15,000	15,000
Physical Education Supplies	2,500	2,865	2,000	2,000	4,500	4,865
Science Curriculum	10,000	10,000	5,000	5,000	15,000	15,000
After School Supplies	1,000	1,000	1,500	1,500	2,500	2,500
After School Program	60,000	60,000	-	-	60,000	60,000
Summer School Program	-	-	12,000	-	12,000	-
Library Books	10,000	10,000	10,000	32,377	20,000	42,377
Leadership Development	22,900	22,900	11,700	11,700	34,600	34,600
Staff Development	106,500	106,500	41,500	36,500	148,000	143,000
Staff Appreciation	20,000	20,000	10,000	10,000	30,000	30,000
Principal Discretionary Fund	2,000	2,000	1,000	1,000	3,000	3,000
Technology Materials	50,000	42,106	25,000	23,821	75,000	65,927
Student Database & Assessment Materials	56,100	28,983	26,100	20,064	82,200	49,047
Public Grant Assistance	-	-	-	-	-	-
Family Outreach/Student Recruitment	10,500	10,500	10,000	10,000	20,500	20,500
Student Incentives	3,000	3,000	1,500	1,500	4,500	4,500
Trips & Admissions	100,000	100,000	10,000	10,000	110,000	110,000
<b>Educational Programs</b>	<b>577,000</b>	<b>542,354</b>	<b>249,800</b>	<b>262,025</b>	<b>826,800</b>	<b>804,379</b>
DYCD Grant Expenses	-	74,085	-	-	-	74,085
Dissemination Expenses	-	158,742	-	-	-	158,742
<b>Total Educational Programs</b>	<b>577,000</b>	<b>775,181</b>	<b>249,800</b>	<b>262,025</b>	<b>826,800</b>	<b>1,037,206</b>
<b>Special Needs Program</b>						
Speech and Language	-	2,025	-	1,000	-	3,025
Special Needs Supplies	4,000	1,975	1,000	5,000	5,000	6,975
<b>Total Special Needs Programs</b>	<b>4,000</b>	<b>4,000</b>	<b>1,000</b>	<b>6,000</b>	<b>5,000</b>	<b>10,000</b>

**COMMUNITY PARTNERSHIP EDUCATION CORPORATION  
COMBINED BUDGET  
2014-2015**

	/(---BUDGET---)/	/(---ACTUAL---)/	/(---BUDGET---)/	/(---ACTUAL---)/	/(---BUDGET---)/	/(---ACTUAL---)/
Projected FTE	420	395	200	194	620	589
Per Pupil Allocation	13,777	13,777	13,777	13,777	13,777	13,777
	<b>CPCS BUDGET 2014-2015</b>	<b>CPCS PROJ ACTUAL 2014-2015</b>	<b>BwCCS 2 BUDGET 2014-2015</b>	<b>BwCCS 2 PROJ ACTUAL 2014-2015</b>	<b>CPEC BUDGET 2014-2015</b>	<b>CPEC PROJ ACTUAL 2014-2015</b>
<b>Other G&amp;A Costs</b>						
Central Costs	876,808	876,808	417,565	417,565	1,294,373	1,294,373
Audit & Accounting Fees	25,000	25,000	25,000	25,000	50,000	50,000
Legal Fees	5,000	5,000	3,500	3,500	8,500	8,500
Board Development	2,500	2,500	2,500	2,500	5,000	5,000
Health & Safety	500	500	500	500	1,000	1,000
Employment Search & Advertising	10,000	12,362	10,000	10,000	20,000	22,362
Telecom /Communications	7,500	7,500	7,000	7,000	14,500	14,500
Printing & Publications	7,500	7,500	2,500	2,500	10,000	10,000
Office Supplies	25,000	25,000	18,000	18,000	43,000	43,000
Postage & Shipping	4,500	4,500	3,000	3,000	7,500	7,500
Technology Support Consultants	20,000	20,000	20,000	15,000	40,000	35,000
Technology Support - Supplies	8,000	8,000	8,000	8,000	16,000	16,000
Payroll Service Fees	8,000	8,000	4,500	4,500	12,500	12,500
Travel	1,200	1,200	1,000	1,000	2,200	2,200
Dues & Subscriptions	30,000	16,400	10,000	10,000	40,000	26,400
Miscellaneous & Bank Fees	500	660	1,000	1,169	1,500	1,829
Student Meals	16,000	16,000	5,000	5,000	21,000	21,000
Graduation/Moving Up Supplies	3,000	3,000	1,000	1,000	4,000	4,000
Conferences	10,000	10,000	5,000	4,831	15,000	14,831
<b>Total Other G&amp;A Costs</b>	<b>1,061,008</b>	<b>1,049,930</b>	<b>545,065</b>	<b>540,065</b>	<b>1,606,073</b>	<b>1,589,995</b>
Contingency	-	-	-	-	-	-
<b>Total Operating Expenditures</b>	<b>7,121,275</b>	<b>7,414,461</b>	<b>3,152,762</b>	<b>3,205,528</b>	<b>10,274,037</b>	<b>10,619,989</b>
<b>Net Operating Income (Deficit) Prior to Depr &amp; Capital Expenditures</b>	<b>(543,154)</b>	<b>(727,806)</b>	<b>(175,862)</b>	<b>(217,863)</b>	<b>(719,016)</b>	<b>(945,669)</b>
<b>Capital Expenditures:</b>						
Facility Upgrades	-	-	10,000	10,000	10,000	10,000
Furniture & Equipment	10,000	10,000	10,000	10,000	20,000	20,000
Computer Technology & Equipment	-	7,894	10,000	11,179	10,000	19,073
<b>Total Capital Expenditures</b>	<b>10,000</b>	<b>17,894</b>	<b>30,000</b>	<b>31,179</b>	<b>40,000</b>	<b>49,073</b>
Total Operating & Capital Expenditures	7,131,275	7,432,355	3,182,762	3,236,707	10,314,037	10,669,062
<b>Net Operating Income (Deficit) after Capital Expenditures</b>	<b>(553,154)</b>	<b>(745,700)</b>	<b>(205,862)</b>	<b>(249,042)</b>	<b>(759,016)</b>	<b>(994,742)</b>

**Community Partnership Charter School Ed Corp**  
**Board of Trustees Meeting**  
**February 11, 2015**

**Financial Highlights**

**Revenues:**

- The NYS per student allocation budget line was projected at 620 full time equivalents at the allocated funding of \$13,777. The current projected FTE is 589. This is a reduction of approximately \$247,986 in per pupil revenue for the fiscal year. A reduction of \$427,000 in per pupil revenue has been projected in these financial statements.
- Increases in DYCD and Dissemination Grant Revenue is offset by increases in related expenses.
- Title grant revenue has been reduced by approximately \$3,500 to reflect the most current information we have. It is possible additional reductions may occur.
- Hyde & Watson technology grant of \$5,000 is reflected in the attached financials.

**Expenses:**

- Expenses have been adjusted to reflect projected year end totals.
- Salaries & Wages have been increased by \$50,000 to reflect the projected costs of \$35,000 of the hourly workers in the CPCS Lower School After School program and \$15,000 to reflect the projected cost of the hourly workers in the CPCS MS Saturday Academy program. Additionally, there are several staff on leave, going on leave and returning from leave, so there will be shifts on overall salaries; however savings in salaries will be offset with an increase in Substitute costs.
- Data and Assessment costs have been reduced by \$33,000.
- Dues have been reduced by \$14,000.
- Increases in expense items related to the DYCD and Dissemination Grants are offset by increases in Grant Revenue.

## Monthly School Leader Report to the Board of Trustees

School: CPCS LS

Principal: Adjowh K. Scott

Date: February 11, 2015

### Successes

- Anita Ames – Recruitment Associate
- Attendance at Pre-K to K tabling events
- Exciting PD Day – Increasing strategies for communicating with challenging students
- Placed 2<sup>nd</sup> in Citywide Saturday Chess Tournament
- Candy-Gram Fundraiser
- 4<sup>th</sup> Grade Visit to MS 2/13/15
- Mrs. Rattray's Presentation to 3<sup>rd</sup> and 4<sup>th</sup> Grade Families

### School Culture Update

- Perfect Attendance and Student of the Month Assembly 2/6 at 9:00am
- Black History Month Projects at each grade level
- Planning for a Literacy Day on Dr. Seuss's birthday in March
- Garden Naming Contest
- Senior Academy Showcase

### Standards Curriculum and Assessment

- Report Cards mailed home week of 2/9/15
- Mad Science presentation for 1<sup>st</sup> grade classes
- Review of On-Demand Writing Prompts K-4
- Revision of Six-Week Action Plan in ELA and Math
- Continued PD with MiF and Journeys Presenters

### Parent/Community Engagement Update

- Planning for Dissemination Grant Conference – 6/4/15
- Involvement in PTCC Cabinet Meeting
- Community Participation in LS Leader Search

### Teacher Development

- 2<sup>nd</sup> round of Formal Observations
- Conversations about 2015-16 teacher placement have begun
- Planning Observations at Schools on 3/11/15 PD Day

## Monthly School Leader Report to the Board of Trustees

School: Community Partnership Middle School

Principal: Keisha Rattray

Date: February 11, 2015

### Open Meeting

#### Successes

- 32 students named to the Honor Roll and Dean's List for Quarter 2
- February 2<sup>nd</sup> data day with teachers focused on Math

#### School Culture Updates

- 7<sup>th</sup> Grade Discovery Science Field Lesson, 2/3
- 5<sup>th</sup> Grade Brooklyn Botanical Gardens Field Lesson, 2/11
- 8<sup>th</sup> Grade Holocaust Museum Field Lesson, 2/12
- Breakthrough visited CPCMS to discuss program opportunities with scholars
- LS and MS Specialist meet to plan creativity day
- World Connect bake sale, 2/14
- 4<sup>th</sup> Graders will join MS scholars for community circle (TBD)
- Black History is being taught across content areas

#### Parent Engagement Update

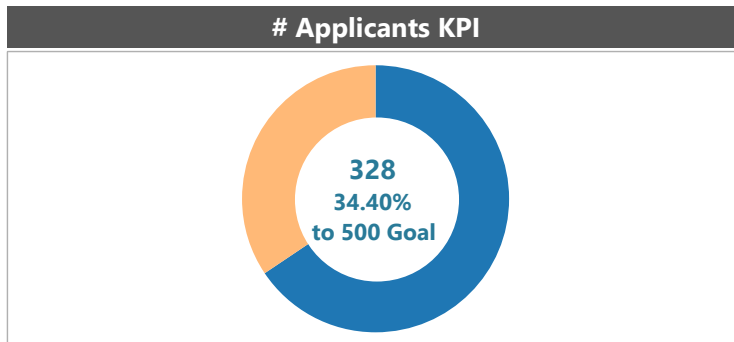
- LT Tea and Talk, 1/21
- Afterschool Showcase, 1/22
- PTCC meeting, 1/23
- MS Info Session for 3<sup>rd</sup> and 4<sup>th</sup> grade families, 2/4
- Promotion in Doubt conferences, 2/25 and 2/26
- Open House and Tours continue

#### Data Analysis

- RALLY Mock Assessment in Math- the focus will be on habits and skills leading up to the NYS Common Core Learning Assessments in April.

# Beginning with Children Dashboard \_ February, 2015

All data presented herein are current as of February 3rd, 2015



### Lottery Details

	BwCCS2	CPCS LS	CPCS MS	Grand Total
K	112	99		211
1	9	11		20
2	10	12		22
3	14	12		26
4	11	11		22
5			12	12
6			9	9
7			3	3
8			3	3
<b>Grand Total</b>	<b>156</b>	<b>145</b>	<b>27</b>	<b>328</b>

### Total Enrollment

BwCCS2	199 / 200
CPCS	390 / 450
<b>Grand Total</b>	<b>589 / *</b>

### Total Enrollment by School and Grade

		BwCCS2	CPCS
2015	0K	46	47
	01	55	43
	02	55	49
	03	43	43
	04		43
	05		44
	06		38
	07		51
	08		32

### Total ELL, FRLP, and IEP

	# ELLs	% ELLs	# FRLP	% FRLP	# IEP	% IEP
BwCCS2	40.0	20.10%	183.0	92%	24.0	12%
CPCS	4.0	1.03%	309.0	79%	58.0	15%

### Total Enrollment by School and Month

	September	October	November	December	February
BwCCS2	193 / 200 (96.50%)	193 / 200 (96.50%)	193 / 200 (96.50%)	196 / 200 (98.00%)	199 / 200 (99.50%)
CPCS	414 / 450 (92.00%)	402 / 450 (89.33%)	393 / 450 (87.33%)	395 / 450 (87.78%)	390 / 450 (86.67%)

### Student Avg. Daily Attendance

	September, 2014	October, 2014	November, 2014	December, 2014	January, 2015
BwCCS2	94.93%	95.89%	94.65%	95.77%	94.77%
CPCS LS	96.64%	96.48%	95.28%	93.18%	92.86%
CPCS MS	97.71%	96.82%	95.70%	95.98%	92.80%

## Parent Teacher Community Cooperative (PTCC) Newsletter

### PTCC Officers

**Petra Johnson - President**  
*Jabari's mom! (7<sup>th</sup> grade)*

**Sandra Destine – LS Vice President**  
*Thurman and Samyah's mom! (5<sup>th</sup> and 3rd grades)*

**Sharmia Punter – MS Vice President**  
*Erin and Ryan's mom! (3<sup>rd</sup> and 5<sup>th</sup> grades)*

**Amore Philip - Treasurer**  
*Madison's mom! (5<sup>th</sup> grade)*

**Keisha Watkins  
Recording Secretary**  
*Devin's mom! (4<sup>th</sup> grade)*

**Sheba Michel – LS Parent Teacher Cabinet Coordinator**  
*Amiel's mom! (1<sup>st</sup> grade)*

**Monique Harding - MS Parent Teacher Cabinet Coordinator**  
*Jaydin's mom (8<sup>th</sup> grade)*



Advocacy Day – February 3rd

### Happy Valentines Day Week PTCC Family!

**Did you Know:** February 9<sup>th</sup> to 15<sup>th</sup> is Random Acts of Kindness week? What random acts of kindness would you like to do? Help others smile this week. Kind acts and caring is welcomed in our CPCS community.

**Tip of the Week:** Visit [www.dearteacher.com](http://www.dearteacher.com) and see if it is useful to you.

**Recent Advocacy Effort:** PTCC President Petra Johnson and Parent Board Rep Oma Holloway went to Albany to advocate for the needs of Charter Schools. Also attending were two members of the board and parents, kids, and the director from BWCC2, our sister Charter school. *Special thanks to the parents who signed up to go but could not.*

**Upcoming Partnership:** PTCC officers will join with at-large parents, board members, and staff to select the next Lower School Director.

**Continued Efforts to Help You:** This week and following our February 28<sup>th</sup> general meeting and Summer Camp Fair we will engage in discussions with school leadership about communication, academics, after school and Saturday Academy based on needs expressed by some parents.

Fresh Start for us:

**February 28<sup>th</sup>**

PTCC Meeting and Summer Camp Fair  
**Flyer to be distributed this week**

**Upcoming Fundraising Efforts:** Soon we will share the dates starting the week of February 23rd. In the past, funds have gone to support Teacher Appreciation, Graduation, Robotics and Chess Teams, Capoeira, Culture Night., and so much more. At this time we wish to raise funds to do more for the scholars and requests from school staff. We also plan to fund celebration of student success. *Your input is always welcome. Have a great week!*

**“Never be limited by other people’s limited imaginations” ~ Dr. Mae Jemison.**

**Strive for what you are most passionate about and what you have imagined yourself being successful in doing. Overcome noise, negativity, and fear and find a way. You got this! ~ Petra J**