Financial Policies & Procedures

**Registration**
There is a $100/Class Non-Refundable Deposit to hold your student's place in class

- Fill out Informational Form for Parents and Child's Information
- Select Classes, Tuition Option and Pay Deposit
- HMD will send an invoice for the balance of tuition due
- If no tuition option is selected, parents will be billed on a monthly basis

**Tuition & Options**
Tuition for Classes September 5, 2023 through May 11, 2024

- One Class Per Week  $ 990.00
- Two Classes Per Week  $1,914.00
- Three Classes Per Week  $2,772.00
- Four Classes Per Week  $3,564.00

Select Tuition Option:

- Monthly - Nine (9) Equal Payments Due the first of each month September through May
- Semester - Two payments Due September 1, 2023 and January 1, 2024
- Full Year - One Full Payment Due September 1, 2023

Auto Draft option is available

Multi-student family discount: For families with two or more students enrolled with the household. 10% discount applies for each additional student.

**Financial Policies**
- Monthly tuition is due on the 1st of the month; every month, September through May. A $15 late fee is added to all tuition paid after the 10th of each month.
- Tuition paid by the semester will be due September 1 or January 1.
- Students are required to pay for all classes. HMD is not responsible for classes missed due to illness or time conflicts.

**General Policies for Classes**

**Class Size Requirement**
- Class schedules may change with enrollment status. If less than 5 students enroll, the class is subject to rescheduling or cancellation.
### Drop Off Instructions
- Parents are to drop off students at the beginning of classes and pick them up as soon as classes are dismissed. Waiting and parking areas are limited and for students preparing for their next class. Visitors and observation of classes is not permitted except during watch weeks.
- Students 15+ minutes tardy may not be permitted to participate in class.

### Absences Policy
- In the event of an absence, parents must notify the office in writing at studio@metdance.org.
- After 3 absences without prior notification, students will be contacted then dropped from roll if there is no response. There is no reduction or refund for missed classes. Make-ups can be arranged by contacting studio@metdance.org only.

### Refund Policy
Refunds must be requested in writing and emailed to studio@metdance.org within 10 business days of payment. Refund requests processing may take 4 - 6 weeks and there is a 10% processing fee deducted from all approved refund payments.

### Additional Information

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<thead>
<tr>
<th>Houston Met Dance Collective</th>
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<td>Houston Met Dance is committed to educating dancers in the art of performance and this program aims to create more pathways from the studio to the stage. HMDC is for dancers who relish in rigor and who are eager to expand their dance practice and creative expression. This year (2023-24) the focus will be on exposure, education and expansion; exposure to new forms, education on history and current practice, and expansion of technical and performance skills. To meet these goals members of the Collective will be required to take 4 technique classes a week and attend a 2 hour rehearsal. Dancers must take one class in each genre (Ballet, Jazz, and Modern) and one class of their choosing. On Saturday rehearsals dancers will be immersed in the creative process actively learning and rehearsing dances.</td>
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<td>For more information email <a href="mailto:studio@metdance.org">studio@metdance.org</a></td>
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</tbody>
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### Recital
Studio Spring 2024 Recital Showcase will be held at the Heinen Theater and is scheduled for May 2024. Recital Fees including Costumes and Tickets are paid separately from tuition payments. More information regarding this performance will be sent out at a later date.