

## GODERICH B.I.A. FARMERS' & FLEA MARKETS 2017 RULES AND REGULATIONS

Farmers' Market - The Goderich BIA Farmers' Market runs from **8:00 am to 1:00 pm** every Saturday along the sidewalks and interior of Courthouse Park on The Square from May 20 to October 7, 2017

Flea Market - The Goderich BIA Flea Market runs from **9:00 am to 3:00 pm** every Sunday, along the sidewalks and interior of Courthouse Park on The Square from May 21 to October 8, 2017.

### **The following regulations apply to all FOOD vendors.**

- 1) All Food vendors, including fruit and vegetable vendors at the Goderich Farmers' Market are required to send in a completed *Market Vendor Application Form* directly to the Health Unit two weeks prior to vending. Form attached.
- 2) All Food vendors, including fruit and vegetable vendors, at the Goderich Flea Market are required to send in a completed *Special Event Food Vendor Application Form* directly to the Health Unit four weeks prior to vending. Form attached.
- 3) If you *do not have* an application form and you are a FOOD vendor who plans to attend the BIA Farmers and Flea market in 2015, please contact the Huron County Health Unit at 519 482 3416 or 1 877 837 6143.

### **The following regulations apply to ALL vendors.**

- 1) Vendors for both markets are required to bring their own 10ft. x 10 ft. canopy.
- 2) Vendors for both markets are required to bring suitable water containers or sand bags to hold their canopy in place.
- 3) Vendors are NOT permitted to stake canopy lines in to the grass, due to underground irrigation lines and other services.
- 4) Vehicles are NOT permitted on the grass, at any time, in Courthouse Park.
- 5) BIA Farmers and Flea Market does not accept *one time only* vendors during the weekend of the Arts & Crafts Festival.

*Vendors are strongly encouraged to park their vehicles elsewhere after setting up, to increase traffic flow and sales.*

BIA Farmers' and Flea Market Coordinator: Mr. George Blackwell  
 Contact: 519 524 6711

## **LOCATION**

The Saturday Farmers' Market and Sunday Flea Markets are located in Courthouse Park, Goderich, with canopies set up along the interior sidewalks surrounding Courthouse Park. Vendors will be located under the direction of our Market Coordinator.

## **PRODUCTS ALLOWED FOR SALE AT THE FARMERS' and FLEA MARKETS:**

- 1) Homemade baked goods (with production date on packaging)
- 2) Eggs
- 3) Honey
- 4) Maple Syrup
- 5) Flowers, plants and small shrubs
- 6) **ONTARIO** Grown Fruits & Vegetables
- 7) Homemade Preserves (all food products which are canned, including jams, jellies, pickles, etc. must be packed in new jars sealed with new vacuum lids)  
 The Huron County Health Unit have created a hand out on CANNING. If you are selling canned or preserved foods, please make sure you have received a copy of the Huron County Health Unit guidelines on canning from our market coordinator.
- 8) Homemade locally produced arts & crafts.
- 9) Fresh Meat, poultry, fish and cheese (from approved and inspected source; refrigerated at less than 5 degrees Celsius and properly maintained and handled while stored, on display and sold, according to Huron County Health Unit requirements).
- 10) Local value added products

## **ADDITIONAL PRODUCTS ALLOWED FOR SALE AT THE FLEA MARKET:**

- 1) Used books
- 2) China, glassware, house wares
- 3) Used items, clean and in good repair
- 4) Antiques and collectibles

Vendors wishing to sell products not listed above must *confirm approval for product in advance*, by calling the Market Coordinator, **Mr. George Blackwell, @ 519 524 6711**

**FARMERS' MARKET CONFIGURATION** will change on the **following Saturdays.**

Saturday **July 8** during the Arts & Crafts Festival.

Saturday **July 15** during Kinsmen Summerfest.

Saturday **July 22** during the Memories Then and Now Car Show.  
 Please note: The square will be closed to vehicular traffic for this event.

## **DISPLAYS**

- 1) Vendors are responsible for setting up and dismantling their display tables.
- 2) Not-for-profit organizations may have a 10ft x 10ft space at the market free of charge at the discretion of the Market Coordinator and with prior approval from the BIA office.
- 3) BIA members may have a 10ft x 10ft space at the market free of charge at the discretion of the Market Coordinator and with prior approval from the BIA office.
- 4) Products sold at the market will be subject to periodic inspection by the Ontario Ministry of Agriculture and Food and the Huron County Health Unit.

### **5) Vendors handling and serving prepared food are required to provide and display hand sanitizer.**

- 6) ALL vendors are required to erect a covered canopy over their 10x10 space.
- 7) Proper weights (water jugs) or sand bags are to be used to anchor the canopy legs to the ground for safety and protection from probable wind gusts.

## **ALLOCATION OF SPACE**

For vendors who have paid for the season in full, we will do our best to offer designated spots, provided that vendors arrive at least one hour prior to Market opening. However, there may be factors beyond our control such as overnight parked cars, inclement weather or special events that may force the market manager to relocate vendors.

Space allocation is at the discretion of the Market Coordinator.

## **COST**

- 1) Daily rate for Farmers or Flea Markets: \$20 (HST included) per 10ft. x 10 ft. space. The minimum daily rate is \$20.
- 2) Vendors who require hydro will be charged a surcharge of \$2 per day or \$40/season.
- 3) Seasonal rate for the Farmers' or Flea Market is \$350 per 10 ft. x 10ft. (HST included) space or \$650 for 20ft x 10ft space (HST included).
- 4) Please make cheque payable to **Goderich BIA**.
- 5) One space cannot be shared by two vendors.

## **VENDOR RESPONSIBILITIES**

- 1) Vendors are responsible for keeping their market space free from refuse.
- 2) Empty containers and equipment shall be confined to vendor's market space.
- 3) It is the vendor's responsibility to meet the requirements of local health authorities.  
\* Please refer to the Huron County Health Unit Information Package and Application
- 4) Vendors' are responsible for removing their own garbage after each market day.
- 5) Do not use public or private trash bins without permission of the owner.
- 6) Food vendors are required to provide garbage receptacles for patrons.
- 7) Vendors are required to vacate their space within 1 hour of the close of the Market.
- 8) **Vehicles are not permitted on the grass in Courthouse Park at any time.**

## **MARKET COORDINATOR'S DUTIES**

- 1) The Market Coordinator will oversee the activities of the Farmers' Market and collect the fees for space on behalf of the BIA Board. In his/her absence an acting coordinator will have the same responsibilities.
- 2) The Market Coordinator has the right to advise a vendor that his/her product cannot be offered for sale.
- 3) Disrespectful and unseemly behavior directed toward the Market Coordinator, other vendors, or customers will not be tolerated.
- 4) The Market Coordinator, BIA Manager, or Members of the BIA Markets' Committee are empowered to dismiss a vendor from the Market without refund.
- 5) Property damage caused by a vendor will be paid for by the vendor.

**MAIL** your market application along with a cheque made payable to *Goderich BIA* to:

Goderich BIA Farmers Market  
c/o Town Hall,  
57 West Street,  
Goderich, ON N7A 2K5

**FAX** your application to the attention of:  
Goderich BIA at 519 524 1466