

CITY ENGINEER POLICY STATEMENT NO. 1
OVERSIZE/OVERWEIGHT LOAD PERMITS

The following is the first in a series of policy statements for the Engineering Division of the Public Works Department. This first policy statement deals with the issue of "Wide Load" or Oversize/Overweight Load Permits for vehicles using local streets and arterials within the City of Hawthorne.

Fees and requirements for Oversize/Overweight Load permits are outlined in the Hawthorne Municipal Code. This policy statement is not meant to supplant the Code but rather to reinforce it with the details necessary to understand the proper application of the Code for day to day business.

- Attachment #1 is the current resolution of the City Council of the City of Hawthorne establishing fees for oversize/overweight load permits.
- Attachment #2 is a summary table and additional detailed information which outlines the requirements for an Oversize/Overweight Load Permit and when an annual versus a single trip permit is required.
- Attachment #3 provides general information on the permit including insurance requirements.
- Attachment #4 provides instructions for completion of Oversize/Overweight Load Permit.

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Director of Public Works/City Engineer

OVERLOADS & WIDELOADS PERMIT REQUIREMENTS

VEHICLE SIZE AND WEIGHT	PERMIT & SIGNS ARE REQUIRED WHEN ONE OF THE FOLLOWING IS TRUE FEE: \$	LIMITS OF ANNUAL PERMIT FEE: \$	SINGLE TRIP PERMIT & PILOT CAR ARE REQUIRED IF ONE OF THE FOLLOWING IS TRUE FEE: \$	RESTRICTED HOURS 12:01 AM TO 6:00AM
OVERLENGTH	> 75' FOR COMBINATION VEHICLE & LOAD > 40' FOR A SINGLE VEHICLE	UP TO 99' 11" ONLY	2-100', TWO (2) PILOT CARS	> 110'
OVER WIDTH	> 8' 6"	≤ 12' ONLY	12' TO 14', NO PILOT CARS > 14', TWO (2) PILOT CARS	> 13'
OVERHEIGHT	> 14'	< 18' ONLY	2-18', ONE (1) PILOT CAR	> 18'
OVERWEIGHT	> 40 TONS FOR COMBINATION VEHICLE *SEE ADD'L REQ'TS	< 75 TONS ONLY	> 75', ONE (1) PILOT CAR	
		NO ANNUAL PERMIT FOR MORE THAN THE ABOVE LIMITS CRANES UP TO 75' LONG	WHEN FRONT OVERHANG IS > 25' LENGTH MAX ALLOWED IS 30' -- ONE (1) PILOT CAR REQUIRED WHEN REAR OVERHANG IS > 20' LENGTH MAX ALLOWED IS 35' -- ONE (1) PILOT CAR REQ'D	

*ADDITIONAL REQUIREMENTS:

1. OVERHEIGHT - 18' HIGH OR HIGHER MUST BE APPROVED BY PUBLIC UTILITY COMPANIES
2. NO OVERWEIGHT LOADS ARE PERMITTED ON SINGLE VEHICLES I.E. 2 ON 3 AXLE TRUCKS ONLY PERMITTED ON TRAILERS.
3. NO 8 OR 6 AXLE COMBINATIONS OF VEHICLES ARE PERMITTED TO CARRY 74.5 TONS THE MAXIMUM VARIES WITH THE AXLE SPACING, WIDTH AND NUMBER OF TIRES, BUT SELDOM EXCEEDS 60 TONS.
4. SEE ATTACHED #1 FOR INSURANCE REQUIREMENTS.

PERMIT REQUIREMENTS FOR OVERSIZE/OVERWEIGHT LOADS

Needs a Permit:

1. Overlength -In excess of 75' for comb. vehicles and load
In excess of 40' for a single vehicle
2. Overwidth -In excess of 8'6" in width
3. Overheight -In excess of 14' in height
4. Overweight -In excess of 40 tons in weight for comb. vehicle
No permits for a load on a Single Vehicle

Needs a Pilot car or Cars:

1. Overlength - 100' long or longer (2) req.
2. Overwidth - 14' wide or wider (2) req.
3. Overheight - 18' high or higher
4. Overweight - 75 tons or over in weight
5. When front overhang exceeds 25' in length
Maximum overhang allowed is 32' to the front
6. When rear overhang exceeds 20' in length
Maximum overhang allowed is 35' to the rear

Restricted hours: 12:01 AM to 6:00 AM

1. Overlength -In excess of 110' in length
2. Overwidth -In excess of 15' in width
3. Overheight -18' high or higher

Additional Requirements:

1. Overheight -18' height or higher must be approved by Public Utility Companies.
2. No Overweight LOADS are permitted on a single vehicle (i.e., 2 or 3 axle trucks), only permitted on trailers.
3. No 5 or 6 axle combinations of vehicles are permitted to carry 74.5 tons. The maximum varies with the axle spacing, width and number of tires, but seldom exceeds 60 tons.

City of Hawthorne
Moving permit

1. **LIMIT OF AUTHORIZATION.** Valid only in the City of Hawthorne. Failure to adhere to route listed invalidates the permit.
2. **NIGHT MOVES.** Any load moved during the night-time hours shall meet all requirements of State and shall be properly lighted with warning lights and signs as may be required by law and ordinance.
3. **PARKING OF VEHICLE.** Permittee shall not, during restricted hours or at any other time, stand or park the permitted vehicle on any street in violation of posted parking restrictions. Permittee shall not park the vehicle where it creates a hazard or traffic obstruction. If the move fails to reach its destination prior to the commencement of a restricted movement period, the operator shall, using reasonable care and precaution to prevent traffic disruption, proceed to the nearest location suitable for parking and shall remain parked for the duration of the restricted period.
4. **OPERATING HOURS.** This permit is effective only within the period stated on the face of the permit. No moving during foggy or rainy weather, and the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.
5. **PERMIT TO BE CARRIED IN VEHICLE.** This permit is valid only when the original is carried in the permitted vehicle.
6. **ROUTE.** Permittee is responsible for establishing his own route, subject to approval by this Division.
7. **COMPLIANCE WITH APPLICABLE LAWS.** The requirements of the California Vehicle Code and any other applicable law must be complied within all particulars except as specifically provided herein.

OVERLENGTH

1. **SIGNS.** Signs reading " CAUTION-LONG LOAD FOLLOWING " and "CAUTION-LONG LOAD AHEAD" in four (4") inch minimum letters shall be displayed ahead and behind the load, respectively if the overall length is in exceed of 75 feet. Signs shall consist of black letters on a yellow background. The signs must be illuminated with electric lights when traveling at night unless they have been constructed of a suitable reflectorized material to be readily visible to approaching traffic.
2. **PILOT CARS.** Pilot cars are required fore and aft when the overall length is in excess of 100 feet, unless otherwise specified on the face of the permit. The pilot cars shall display additional signs as set forth in "item 1".
3. **RESTRICTED HOURS.** Any load with an overall length in excess of 110 feet will be restricted to the hours of from 12:01 AM to 6:00 AM.

4. **KEEP TO RIGHT OF CENTER LINE.** The load must be kept to the right of the highway center-line at all times and must stay off shoulders except when entering or leaving the highway or when necessary to allow trailing traffic to pass on narrow or winding roads.

OVERWIDTH

1. **SIGNS.** If a vehicle or load is in excess of 8-1/2 feet wide, a warning sign "CAUTION-SIDE LOAD" or "CAUTION EXCESSIVE WIDTH" in four (4") minimum block letters shall be displayed on the rear of the vehicle or load. The sign shall consist of black letters on a yellow background. The sign must be illuminated with electric lights when traveling at night unless it has been constructed of a reflectorized material to be readily visible to approaching traffic.
2. **PILOT CARS.** Pilot cars displaying the signs as specified in "Item 1" shall be provided by the permittee both fore and aft when the load is in excess of fourteen (14') feet wide.
3. **RESTRICTED HOURS.** Any load or vehicle in excess of fifteen (15') feet wide shall be restricted to moving during the hours of from 12:01 AM to 6:00 AM.

OVERHEIGHT

1. **IMPAIRED CLEARANCE.** It shall be the responsibility of the permittee to check all underpasses, bridges, overhead wire or other structures under the street for impaired vertical and horizontal clearances and to bypass or arrange clearance at obstructed locations.
2. **OVERHEAD LINES.** Permittee must notify this division and the related utility companies of any move eighteen (18') feet high or higher at least (5) working days in advance. If there are overhead lines/objects subject to disturbance or damage, then mutually agreeable arrangement must be made between the permittee and the utility companies involved.
3. **SNOOTER BOARDS.** Snooter boards are required from 16 feet high to above the highest point of the load.
4. **ROOF RIDERS.** Loads in excess of 20 feet in height shall have a roof rider.
5. **RESTRICTED HOURS.** All loads eighteen (18') high and higher will be restricted to moving during the hours of from 12:01 AM to 6:00 AM.

OVERWEIGHT

1. **ALLOWABLE OVERWEIGHT.** Axle weights shall not exceed those shown on permit.
2. All gross loads of 75 tons or more shall not exceed 5 MPH when crossing or approaching any bridge.
3. **PILOT CARS.** A pilot car is required on all gross loads of 75 tons or more.

RE: ANNUAL & SINGLE TRIP OVERLOAD/OVERWIDTH PERMIT

The Annual Overload Permit(s) which you obtained from the Engineering Division will expire on Dec 31 of the same year.

Your prompt attention is appreciated if you intend to renew your permit(s) or obtain additional permits. The annual renewal permit fee is as set by Resolution of the City Council of the City of Hawthorne. (Attachment #1)

As you are aware, movement of oversized equipment over city streets under an expired permit is a violation of Hawthorne Municipal Code section 5.80.010. It is advisable to submit renewal applications as early as possible to ensure that your new permits are received before Dec 31, for the next year.

Please be advised that a standard certificate of insurance, subject to the following conditions and approval by the City Attorney, is required prior to permit issuance.

- a. The general liability coverage shall not be less than \$100,000 per person and \$500,000 per occurrence for bodily injury, and \$50,000 property damage.
- b. The City of Hawthorne be named as additional insured.
- c. The description of operations section must reflect overload/overwide.
- d. The policy will not be cancelled or materially changed prior to giving thirty (30) days written notice to the City Clerk of the City of Hawthorne, California.
- e. Please strike the equivocal line of your cancellation clause which reads "...endeavor to..." and "...but failure to mail such notice shall impose no obligation or liability of any kind upon the company."
- f. Please have the document signed in ink by an Authorized agent of the insurance company.

INSTRUCTIONS FOR COMPLETION OF OVERSIZE/OVERLOAD PERMIT FORM

1. Name of the company or person to whom permit is to be issued.
2. Street address or P.O. Box of the company or person to whom permit is to be issued.
3. City, State and Zip Code.
4. Complete phone number of the company/person named on permit where additional information may be obtained.
5. Must be completed on mobile home move or show N/A.
6. Check correct box for type of move requested.
7. Complete description of load or equipment (specific model no. or serial numbers to complete identification) to be moved, or when appropriate, write "An extra legal load as defined in section 320.5 California Vehicle Code."
8. Show each vehicle description; list Make, Model and License number of the vehicle.
9. This shall apply to all two-vehicle combinations, and all towed loads where a semitrailer is used. Write "40' max." unless the transporter requests something different. Dimensions in excess of legal shall be allowed when the load justifies it. Annual and single trip permits for manufactured housing shall show the word "variable."
10. The word "legal" per C.V.C (California Vehicle Code) 35401 shall be used for all combination of vehicles except when the load justifies a dimension greater than "legal".
11. Show "legal" if 14' or less, otherwise show actual height. Show actual height for manufactured housing.
12. Show "legal" if 8'6" or less, otherwise show actual width.
13. Show "legal" or actual length if longer than legal.
14. "Legal" may be used. If there is doubt as to what legal overhang is, use the actual dimension given by the transporter. Actual overhang is needed to determine if a pilot car is required.
15. Must be completed for all overweight loads. Number of tires must be correct for weight requested. If more than 9 axles are used, put the spacings, etc. on a rider (free) form.