



**CITY OF HAWTHORNE  
CIVIL SERVICE COMMISSION AGENDA  
FOR THE REGULAR MEETING OF  
THURSDAY, OCTOBER 15, 2020 – 5:00 P.M  
Video/Teleconference Meeting  
HR Contact: [HR@cityofhawthorne.org](mailto:HR@cityofhawthorne.org)**

**1. CALL TO ORDER.**

- a. Roll Call – Chairperson Sanyal, Commissioners Balboa, Hendricks, and Harris.

Also present: Cinthia Peters, Secretary to the Commission/Human Resources Analyst  
Christine Tomikawa, Director of Human Resources  
Alison Stevens, Assistant City Attorney

**2. PLEDGE OF ALLEGIANCE.**

**3. PURSUANT TO GOVERNMENT CODE SECTION 54954, THE OCTOBER 15, 2020 CIVIL SERVICE COMMISSION MEETING AGENDA WAS POSTED AT CITY HALL, 4455 W. 126<sup>TH</sup> STREET AT 5:00PM ON MONDAY, OCTOBER 12, 2020.**

**4. ITEMS FROM THE COMMISSION.**

**5. ORAL COMMUNICATIONS.**

- a. None

**6. WRITTEN COMMUNICATIONS.**

**7. APPROVAL OF MINUTES.**

- a. For the Meeting of September 3, 2020

**8. APPROVAL OF PROPOSED JOB DESCRIPTIONS.**

- a. None

**9. APPROVAL TO OPEN RECRUITMENT (FULL-TIME POSITIONS).**

- a. Deputy City Clerk (Promotional)

**10. APPROVAL OF ELIGIBILITY LISTS (FULL-TIME POSITIONS).**

- a. Police Recruit – extension  
b. Police Recruit October 2020

**11. SECRETARY’S REPORT.**

- a. None

**12. HEARINGS.**

- a. None

**13. COMMENTS FROM COMMISSIONERS.**

Announcements, brief report on Commissioner activities, and request information from staff.

**14. ADJOURNMENT.**

Meeting adjourned to a regular meeting scheduled for November 5, 2020 at 5:00pm