

**COMM 430: Communication Inquiry & Research
Assessment of Information Literacy Skills**

CRITERIA	1	2	3	4
Selection/ Variety of Sources	<input type="checkbox"/> Selected information randomly, information lacks relevance and quality	<input type="checkbox"/> Selected information using simple search strategies, retrieved information from limited & similar sources	<input type="checkbox"/> Selected information from several different sources; demonstrates ability to refine search	<input type="checkbox"/> Selected information from a variety of appropriate sources, well-designed search strategy
Synthesis of Information to Create New Knowledge	<input type="checkbox"/> Communicates information from sources; selects sources using limited criteria	<input type="checkbox"/> Communicates & organizes information from sources; the information is not yet synthesized, so intended purpose isn't achieved	<input type="checkbox"/> Communicates, organizes, and synthesizes information from sources; intended purpose is achieved	<input type="checkbox"/> Communicates, organizes, and synthesizes information from sources to fully achieve a specific purpose, with clarity and depth
Citing Sources	<input type="checkbox"/> Does not list sources used for research	<input type="checkbox"/> References are incomplete or improperly formatted	<input type="checkbox"/> References are complete but not properly formatted; Includes references for images and text	<input type="checkbox"/> References are properly formatted and complete; references are integrated well into the presentation
Using Information Ethically & Legally	<input type="checkbox"/> Unintentional plagiarism through improper citations; Does not show understanding of copyrighted materials	<input type="checkbox"/> Only isolated incidents of unintentional plagiarism; shows limited understanding of use of copyrighted images and other media	<input type="checkbox"/> Demonstrates understanding of academic integrity and intellectual property rights; Shows understanding of use of copyrighted and incorporates creative commons images	<input type="checkbox"/> No plagiarism or misuse of work of others occurs; Demonstrates a full understanding of the ethical & legal restrictions on the use of published or proprietary information; Full use of creative commons media
Applied Learning (Transfer of Abilities & Skills)	<input type="checkbox"/> Uses, in basic ways, skills and abilities gained in one situation in a new situation	<input type="checkbox"/> Uses skills and abilities to contribute to an understanding of problems or issues	<input type="checkbox"/> Adapts & applies skills and abilities to solve problems or analyze new issues	<input type="checkbox"/> Adapts and applies skills and abilities to analyze complex issues in original ways [meeting the needs of the client]