

WINE CONSTRUCT

COURSE BOOKING FORM

Please complete this form and return it with payment to:
hello@wineconstruct.com

First Name		Surname	
Address			Postcode
Date of birth			
Email Address (correspondence mainly via email)			
Telephone no.			
Employer (trade only)			
Position			
COURSE TO APPLY FOR (please highlight)	Course Date	NAME OF ATTENDEE	JOB TITLE
1. WSET Level 1 Award in Wines (QCF) 2. WSET Level 1 Award in Wine Service 3. WSET Level 2 Award in Wine & Spirits (QCF) (Intensive/10 week program) 4. WSET Level 3 Award in Wine & Spirits (QCF)			
Total fee			

Will you require special consideration or reasonable adjustments during the course? YES NO

If yes, please specify:

Booking Conditions

Full payment must accompany the booking form – we do not accept provisional bookings and places will only be confirmed once payment is received. Bookings will only be accepted on valid forms with signed/agreed student declaration and the required authorisation for invoice request bookings for account holders.

Cancellations of confirmed places are accepted up to 10 working days prior to the start of the course. An administration fee of \$50 will be deducted and the remainder of the course fee refunded to the payee.

Transfers of a confirmed booking either to another course or applicant can be made up to 10 working days before the course start date on payment of a \$25.00 admin fee + the cost of any additional study materials which may be applicable. Transfers cannot be carried forward

to the next academic year.

If a confirmed course booking is cancelled during the ten working days prior to the start of the course, or at any time after the start of the course, no refund or transfer of the course fees will be made.

Examination dates are fixed to the course onto which you book and any transfer to an alternative date will incur an administration fee of \$25.00

*All transfer requests must be made in writing or by email (hello@wineconstruct.com) at least 7 working days before the original examination date. Transfer requests made within 7 working days of the examination date will incur the admin fee and cost of examination paper which will have been ordered via WSET Awards.

Course fees will be refunded in full if Wine Construct changes a course date or cancels a course if enrolments do not reach the required minimum numbers – notification will be made in the 10 working days prior to the planned start date of the course.

Places are limited and will be allocated on a first come, first served basis.

Students Declaration

I have read and understood the policy on cancellations, refunds and transfers above. I understand that all Wine Construct WSET courses are subject to minimum numbers and Wine Construct reserves the right to reschedule, cancel, close or combine courses if necessary. I understand that I am required to present authorised photographic identification at all examinations and may be refused entry to an examination if not produced.

Signature	
Date	

Payment

Please note that payment must be made by cheque, direct debit or paypal. Details will be sent once booking form is complete and received.