



Technical + Sewing Operator

Title: Technical + Sewing Operator
Department: Production

Job Description:

JAKE was founded in 2012 as a workshop amongst two friends, and today is a leading upstart San Francisco design house of modern luxury apparel and lifestyle collections. The prominence of the JAKE brand is attributed to the unique combination of the *classic* and *modern* with a *defiant twist*. By mixing traditions firmly rooted in the classic, hard tailoring of clothesmaking with bold personality and design, our commitment to superior product quality and the customer experience is unparalleled. JAKE gives clients what they never knew they wanted by enhancing their wardrobe and lifestyle.

At JAKE, we bring together strong, collaborative people in a culture of high energy, mutual respect, support, accountability, and passion for the brand and product. Our goal is to offer an inspirational and modern workplace that allows for exceptional talent to lead and to thrive.

Primary Purpose:

As part of the Operations Team, this position assists the production team in creating new and exciting products and delivering client orders for the organization. Energy, leadership, and the desire to aid in the execution of all activities that are deemed necessary to design and produce/manufacture JAKE signature products are important to this position. This person needs to be able to effectively communicate with team members and across between different departments of the organization. Ideally this person will have 5-10 years of experience within the retail industry as a sewing operator.

Key Roles and Responsibilities:

- Working with clients and sales representatives to measure clients and ensure proper product fit.
- Sew garments, custom and Ready-to-Wear items, clothing, couture or other articles as required.
- Work with production team on daily basis to ensure timely production of items and meet required deadlines.

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- Ability to read and work from existing patterns and ability to create new patterns for future garments. New patterns can be custom, ready to wear, or couture.
- Measure materials to mark reference points, cutting lines, or other indicators.
- Tailor seams in suits, dresses or other garments to improve fit.
- Operating sewing equipment and cut fabrics.
- Ability to construct garments made out of specialty fabrics and materials such as silk chiffon charmeuse and leathers.
- Ability to communicate and record construction process and alterations through documentation and tags.
- Repair textiles or apparel and adjust fabrics or other materials during garment production.
- Ability to properly and cleanly finish all garments, press, steam and inspect for client delivery.
- Maintain integrity of design as alterations are performed.
- Inspect finished product and perform finishing touches.
- Assist with client sales and fittings as needed both with individual clients or other related sales opportunities such as pop up shops or customer service and management.
- Assist and represent JAKE at various promotional events, networking events, and promotional tables, acting as a brand ambassador and representing the company in a positive refreshing demeanor.
- Any additional production or sales related tasks as required by management.

Position Requirements:

- Minimum 3-5 years of industry experience ideally related to sewing and garment alteration.
- Familiar with and trained in pattern drafting and alterations. Knowledge and interest of fashion designing is a plus.

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- Dynamic analytical, problem solving and project management abilities with proven systems knowledge and expertise.
- Flexibility with regards to job responsibilities.
- Extremely strong customer service orientation and the ability to multi-task; with the desire to work in a very fast paced environment.
- Effective time management, interpersonal and organizational skills.
- Excellent communication skills across multichannel organizations.
- Excellent discretion, judgment, tact and diplomacy.
- Good verbal and written skills.
- Excellent time management in order to execute work under required time lines.
- Must be a highly organized self-starter who is detail oriented and has the ability to operate in a fast paced environment with little oversight.
- Strong sense of color.
- Great sense of humor and willingness to laugh at yourself.

Disclosure:

JAKE is an equal opportunity and affirmative action employer and who pride itself on hiring and developing the best people. All employment decisions (including recruitment, hiring, promotion, compensation, transfer, training, discipline and termination) are based on the applicant's or employee's qualifications as they relate to the requirements of the position under consideration. These decisions are made without regard to age, sex, sexual orientation, gender identity, genetic characteristics, race, color, creed, religion, ethnicity, national origin, alienage, citizenship, disability, marital status, military status, pregnancy, or any other legally-recognized protected basis prohibited by applicable law.