Statement of Institutional Support for a
SAFE Member-Sponsored Species Program Liaison

The Cleveland Metroparks Zoo is committed to providing the resources and support needed for Kristen Lukas to serve as the Giraffe Member-sponsored Species (SMSS) Program Liaison. This institutional support to the Liaison includes making time available to work on the program, supporting travel costs to attend meetings, and monitoring progress in their job performance.

As defined in the “SMSS Program Liaison Eligibility Requirements and Essential Functions” document, responsibilities include: (1) serving as the primary point of contact for the Program Partners and AZA SAFE staff; (2) working with the Program Partners to create a Program Plan which includes measurable field conservation and public engagement actions and engages additional SMSS collaborators; (3) working closely and in a timely manner with the Program Partners collaborators, AZA Field Conservation Committee, and AZA SAFE Staff to maintain forward movement on the Project Plan; (3) monitoring and evaluating action item implementation and progress toward measurable outcomes; (4) working with Program Partners to adapt the Program Plan, budget, and timelines as necessary; (5) managing funds raised to the Program, and (6) providing project update communications and reports to the Project Partners, AZA Field Conservation Committee, and AZA SAFE Staff on a quarterly basis.

The Cleveland Metroparks Zoo further acknowledges that the timeline of this commitment spans a three-year period, 2017-2019. As this period comes to a close, the Giraffe SMSS Program will be adapted as needed for a subsequent three-year period. If this Program is continued Kristen Lukas and/or Cleveland Metroparks Zoo may indicate their interest in continuing to serve in this role by reapplying.

Name of Program Liaison: Kristen E. Lukas  Date:

Signature of Program Liaison:  [Signature]

Name of Direct Supervisor: Christopher W. Kuhar  Date:

Signature of Direct Supervisor:  [Signature]

Name of Director/CEO: Christopher W. Kuhar  Date:

Signature of Director/CEO:  [Signature]