Regular Meeting  
August 22, 2016  
4:30 PM  
Monday  

Springfield Mass Transit District  

The Board of Trustees of the Springfield Mass Transit District met in a regular session in the office of the Springfield Mass Transit District located at 928 South Ninth Street, Springfield, Illinois. The Meeting was called to order at 4:31 PM by Sue Davsko, Vice-Chairperson.

I. ROLL CALL  
Present:
Susan Davsko  
Leslie McCarthy  
Karen Hasara  
Sandra Douglas  
Wynne Coplea  
Ed Gower  
Frank Squires  
Melissa Ashford  
Shoun Reese  
Ruth Bellm  
Steve Schoeffel  
Jason Sass  
Pete Roberts  
Vice-Chairperson  
Secretary  
Treasurer  
Trustee  
Trustee  
Counsel  
Managing Director  
Superintendent of Access  
Grants & Procurements Manager  
HR Manager  
Service Planning & Marketing Specialist  
Associate Planner, SSCRPC  
ADA Advisory Committee  

Absent:
Brian Brewer  
Jerry Doss  
Diane Townsend  
Angela Brooks  
Earl Amos  
Linda Wheeland  
Chairperson  
Trustee  
AMD for Finance and Administration  
Superintendent of Transportation  
Superintendent of Maintenance  
Senior Planner, SSCRPC  

II. APPROVAL OF MINUTES  

There were no comments or questions. Leslie McCarthy made a motion to approve the minutes of the July 25, 2016 Regular Meeting, seconded by Sandra Douglas. The motion unanimously passed.

III. DIRECTOR REPORTS  

Frank Squires, Managing Director, reported Saturday Night Service begins August 27th, this Saturday. Ward meetings are beginning, and SMTD will have a representative at all of those. Linda Wheeland will be retiring from the planning commission at the end of September after 31 years.

For Diane, he reported we are in the midst of the annual audit. The auditors will be here in the next few weeks.
IV. REPORTS

A. Approval of July Cash Disbursements

There were no comments or questions. Sandra Douglas made a motion to approve the July Cash Disbursements, seconded by Leslie McCarthy. The motion passed unanimously.

B. Board Committee Reports: Finance-Operations-Administration

Finance: Nothing to report.

Operations:

Melissa Ashford reported we are working on increasing staffing levels for Saturday night service. We have started dual dispatching.

Frank reported ridership is down. Ridership is down nationwide. Ridership trends might be associated with an increase in car miles and lower levels of unemployment.

Administration: Nothing to report. An item will be discussed in closed session.

C. Planning Commission Report: Jason Sass reported the planning commission is continuing the process of approval of the TIP. The city is working to create a comprehensive plan and have issued a survey. Continue to work with Steve on the Bus Book.

D. ADA Advisory Committee Report: Pete Roberts reported the quarterly meeting will be September 22nd. He is working with Melissa on a time to do ADA training.

V. NEW BUSINESS

There was no new business.

VI. CLOSED MEETING

Leslie McCarthy then made a motion to close the open meeting and open a closed meeting at 4:43 PM for the purposes of discussing personnel matters pursuant to the Open Meetings Act (5 ILCS 120/2(c)(1)) and discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, pursuant to the Open Meetings Act (5 ILCS 120/2(c)(21)).
Sandra Douglas seconded the motion and it passed unanimously.

Open Meeting reopened at 5:02 PM.

VII. ADDITIONAL NEW BUSINESS

A. Approval of July 11, 2016 and July 25, 2016 Closed Meeting Minutes

Wynne Coplea made a motion to approve the Closed Meeting Minutes from July 11, 2016 and July 25, 2016. Sandra Douglas seconded the motion, and it passed unanimously.

B. Personnel

Karen Hasara moved to renew the contract for Frank Squires for two more years and to approve a 2% increase on his compensation, increasing it to $109,496.84, effective September 1, 2016. Leslie McCarthy seconded the motion and a roll call vote was held. The motion passed unanimously.

VIII. PUBLIC COMMENT

There was no public comment.

IX. ADJOURNMENT

Wynne Coplea made a motion to adjourn the meeting. Leslie McCarthy seconded the motion, and the meeting was adjourned at 5:02 PM.

[Signature]
Leslie McCarthy, Secretary

Approved:
[Signature]
Brian Brewer, Chairperson