

Day Program Cancellation/Refund Policy

Day session registrations will only be processed with full payment unless the Sanibel Sea School Director of Education approves a payment plan.

Cancellation requests made with a minimum of a 48-hour notice of a session start date will be refunded in full less a \$5 administrative fee per session or 5% of the session total, whichever is greater. No refunds will be granted for cancellations with less than a 48-hour notice of the session start date. All cancellation requests must be submitted in writing via e-mail to the Director of Education (nicole@sanibelseaschool.org).

Family Emergencies

If a student is voluntarily withdrawn by a parent/guardian with less than a 48-hour notice due to a family emergency, a full refund less a \$5 administrative fee per session or 5% of the session total, whichever is greater, will be issued.

Day Session Transfers

Subject to space availability, a registration transfer from one session to another may be made at no additional charge provided the session is held at the same campus. Transfers made between different campuses will be subject to a \$5 administrative fee or 5% of the session total; whichever is greater.