

Woodlawn Chapel  
LIVING, LEARNING, LOVING

2016

Annual Report



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## Annual Report of the Pastor

### ***The great ends of the Church are:***

- The proclamation of the gospel for the salvation of humankind;
- the shelter, nurture, and spiritual fellowship of the children of God;
- the maintenance of divine worship;
- the preservation of the truth;
- the promotion of social righteousness;
- and the exhibition of the Kingdom of Heaven to the world.

*(The Book of Order, F-1.0304)*

These historic statements about the church and its mission have been included in the Presbyterian church's Form of Government since 1910. They are a timeless synopsis of what the church is called to do and be in the world, and offer guidance as our congregation seeks to be faithful in our continued ministry.

For Woodlawn Chapel, the Great Ends of the Church illustrate some of the immediate and long-term goals we have identified in our new Strategic Plan. The plan, which is the result of three years of study, prayer, input and discussion, highlights our priorities for ministry. Many thanks to Jim Craig, moderator, and team members Gail LeMay and Harvey Ziegler for their help drafting this plan.

### ***The proclamation of the Gospel.***

This year, we were pleased to welcome many new members, including a large confirmation class. We will strengthen our ability to reach into the community by updating the church's website and enhancing our use of social media. These are the primary ways people do research prior to visiting a church.

### ***The shelter, nurture, and spiritual fellowship of the children of God.***

Our youth had an incredible year of exploring faith through service and fellowship. Attending the Montreat Youth Conference was a highlight. Youth were also involved in monthly mission projects such as serving dinner to the homeless, wrapping Christmas presents for children in need, weather-proofing homes of low-income St. Louis residents, and raising money for Circle of Concern. Woodlawn will grow its ministry to youth and children by forming a youth council, supporting the ministry of Carol Stepp, and by forming a children's ministry team. Our Faith Buddy program strengthens the intergenerational nature of our church. We will also continue to look for ways of connecting our successful Mother's Day Out program into the life of the church. How can you help us to "think young" in 2017?

### ***The maintenance of divine worship.***

Worship at Woodlawn Chapel reflects our joyful experience of each other and God. Our music, liturgy, and celebration of the sacraments form the heart of who we

are. Attendance in worship matters. Attending worship strengthens families and provides a foundation of spiritual support. We are committed to growing worship attendance. How can worship assist you in your spiritual growth—what works? What would like to see happen more frequently?

***The preservation of the truth & the promotion of social righteousness***

Woodlawn Chapel makes a difference in the world. We continue to explore ways of breaking down racial barriers in our world. Our study of the book *Waking Up White* has provided a springboard for discussion while also welcoming new people to Woodlawn Chapel. Our “Front Porch” education series during the summer provided glimpses into needs in our community and city. We offer small groups such as Women’s Bible Study and Adult Education as a way of growing in faith. In 2017, we will offer new support groups for those struggling with depression and for those experiencing divorce. What would you like to see your church offer?

***The exhibition of the Kingdom of Heaven to the world***

As we gather in worship, the light of God greets us, calling us by name and gathering us into community. As worship ends, the acolytes carry the light back into the world, inviting us to follow as we are sent by God. We go to make a difference – through our personal actions and commitments of faith, as well as through our congregation’s commitment to mission.

Mission came alive this year as we raised more than \$3,000 during our September Dessert Auction. The money was used by our youth to purchase turkeys for Joint Neighborhood Ministries, and by our Coupon Club. The Coupon Club continues its mission of providing food for local food pantries such as Circle of Concern by purchasing food with discount coupons or on sale. It is the only mission of the church which regularly receives contributions for individuals outside of the congregation. Sue Hoffman leads the mission committee in exploring many other ways of serving our community—including our new “Little Lending Library” which is already impacting our neighborhood.

May God bless us in faithfulness, kindness, mercy and all other gifts of the Spirit.

Respectfully Submitted,  
Chris Keating, pastor

*In Memoriam*

Each year brings transitions of many kinds. Our joy in welcoming new members is mixed with the bittersweet goodbye to friends who moved away. We also give thanks for the life and witness of three members whose faith and friendship will forever be in our hearts:

Ruling Elder Major Irv Slocum (USAF, ret.), January 28, 2016  
Ruling Elder Dr. Robert L. Hanson, April 14, 2016  
David Knutson, July 4, 2016

## 2016 ANNUAL REPORT TO THE CONGREGATION

**Committee:** Finance

**Members:** Aram Marshall, Jim French, Steven Zell, Kyle Price

**Committee Mission Statement:**

Support the activities and missions of Woodlawn Chapel with responsible fiscal oversight.

**Primary Achievements This Year:**

- Renewal of Church insurance policy with premium reduction compared to prior year and 3 year fixed rate
- Completed independent audit of church financials and implemented several recommendations
- Changed access for church investment account
- Financed repairs to exterior siding of church

**Plans For the Upcoming Year:**

- Continue to streamline and improve controls
- Finance additional special projects
- Clean up church income and expense statement
- Continue to work on updating policy and procedures manuals

**Special Thanks to:**

Stephanie Knopf and Jim Bagus for supporting our activities.

**Special needs/prayers for coming year:**

Respectfully submitted,

Aram Marshall, Elder Moderator

**Woodlawn Chapel Presbyterian Church**  
**Profit & Loss Budget Performance**  
 January through December 2016

	<u>Jan - Dec 16</u>	<u>Annual Budget</u>
<b>Income</b>		
<b>COLLECTION</b>	275,807.07	262,000.08
<b>Facility Usage</b>	4,175.00	999.96
<b>INVESTMENT INCOME/(LOSS)</b>	0.26	1,200.00
<b>MISC INCOME</b>	102.80	4,200.00
<b>MOTHER'S DAYOUT</b>	99,599.44	68,100.00
<b>Total Income</b>	<u>379,684.57</u>	<u>336,500.04</u>
<b>Gross Profit</b>	379,684.57	336,500.04
<b>Expense</b>		
<b>0100 · PERSONNEL EXPENSES</b>	181,595.02	180,233.68
<b>0200 · WORSHIP</b>	5,263.35	3,999.72
<b>0300 · EDUCATION ELEMENTARY</b>	1,249.71	799.80
<b>0400 · ADULT EDUCATION EXPENSES</b>	1,103.11	199.92
<b>0500 · YOUTH</b>	7,890.99	5,199.72
<b>0600 · MEMBERSHIP</b>	3,329.18	1,999.92
<b>0700 · STEWARDSHIP</b>	0.00	49.92
<b>0800 · OFFICE EXPENSE</b>	19,006.75	18,999.72
<b>0900 · PROPERTY EXPENSE</b>	36,645.99	61,999.44
<b>1000 · FELLOWSHIP</b>	2,108.47	3,099.72
<b>1100 · MISSION EXPENSE</b>	3,877.30	4,499.88
<b>2300 · MOTHER'S DAY OUT EXPENSES</b>	73,350.96	67,999.92
<b>6999 · Uncategorized Expenses</b>	1,030.07	0.00
<b>Total Expense</b>	<u>336,450.90</u>	<u>349,081.36</u>
<b>Net Income</b>	<u><u>43,233.67</u></u>	<u><u>-12,581.32</u></u>

**Woodlawn Chapel Presbyterian Church**  
**Profit & Loss Budget Performance**  
 January 2017

	<b>Annual Budget</b>
<b>Income</b>	
<b>COLLECTION</b>	
Designated Gifts	
<b>NON PLEDGED</b>	2,200.00
<b>PLEDGED COLLECTION</b>	250,000.00
<b>Total COLLECTION</b>	252,200.00
Facility Usage	3,500.00
<b>MOTHER'S DAYOUT</b>	
<b>MOTHER'S DAYOUT - Other</b>	90,000.00
<b>Total MOTHER'S DAYOUT</b>	90,000.00
<b>Total Income</b>	345,700.00
<b>Gross Profit</b>	345,700.00
<b>Expense</b>	
<b>0100 · PERSONNEL EXPENSES</b>	
<b>100 · PASTOR EXPENSES</b>	
101 · SALARY	48,858.24
102 · HOUSING	37,193.28
104 · PENSION EXPENSE	31,408.80
105 · MILEAGE REIMBURSEMENT	2,400.00
106 · CONTINUING EDUCATION	4,100.00
108 · PROFESSIONAL EXPENSES	1,600.00
100 · PASTOR EXPENSES - Other	
<b>Total 100 · PASTOR EXPENSES</b>	125,560.32
<b>110 · MUSIC DIRECTOR EXPENSES</b>	
111 · SALARY - MUSIC DIRECTOR	20,474.16
118 · PAYROLL TAXES	1,653.90
119 · CONTINUING EDUCATION	1,500.00
<b>Total 110 · MUSIC DIRECTOR EXPENSES</b>	23,628.06
<b>120 · SECRETARY</b>	
121 · SALARY	14,937.52
128 · PAYROLL TAXES	907.78
<b>Total 120 · SECRETARY</b>	15,845.30
<b>140 · YOUTH DIRECTOR EXPENSES</b>	
141 · SALARY	16,700.00
142 · PAYROLL TAXES	254.07
145 · MILEAGE REIMBURSEMENT	1,500.00
146 · CONTINUING EDUCATION	500.00
<b>Total 140 · YOUTH DIRECTOR EXPENSES</b>	18,954.07
<b>0100 · PERSONNEL EXPENSES - Other</b>	
<b>Total 0100 · PERSONNEL EXPENSES</b>	183,987.75
<b>0200 · WORSHIP</b>	
201 · MUSIC SUPPLIES	1,200.00
205 · SANCTUARY SUPPLIES	300.00
206 · PIANO TUNING	300.00



**Woodlawn Chapel Presbyterian Church**  
**Profit & Loss Budget Performance**  
 January 2017

	<b>Annual Budget</b>
207 · GUEST MINISTER	1,050.00
209 · GUEST MUSIC	1,500.00
240 · FLOWERS	100.00
<b>Total 0200 · WORSHIP</b>	<b>4,450.00</b>
<b>0300 · EDUCATION ELEMENTARY</b>	
301 · CHURCH SCHOOL	250.00
305 · SPEC EVENT	400.00
306 · V B S	500.00
311 · CHILD CARE	350.00
<b>Total 0300 · EDUCATION ELEMENTARY</b>	<b>1,500.00</b>
<b>0400 · ADULT EDUCATION EXPENSES</b>	<b>200.00</b>
<b>0500 · YOUTH</b>	
510 · YOUTH MINISTRY TRAINING	
511 · YOUTH INSTITUTE MIDWEST expense	4,000.00
513 · YOUTH INSTITUTE MIDWEST transfe	-4,000.00
<b>Total 510 · YOUTH MINISTRY TRAINING</b>	<b>0.00</b>
550 · YOUTH FELLOWSHIP	1,025.00
560 · MISSION TRIP	3,650.00
570 · YOUTH - other	200.00
0500 · YOUTH - Other	
<b>Total 0500 · YOUTH</b>	<b>4,875.00</b>
<b>0600 · MEMBERSHIP</b>	
601 · PUBLICITY	2,000.00
602 · SUPPILES	100.00
<b>Total 0600 · MEMBERSHIP</b>	<b>2,100.00</b>
<b>0700 · STEWARDSHIP</b>	
702 · STEWARDSHIP CAMPAIGN	50.00
<b>Total 0700 · STEWARDSHIP</b>	<b>50.00</b>
<b>0800 · OFFICE EXPENSE</b>	
801 · SUPPLIES	2,000.00
802 · EQUIPMENT	5,000.00
803 · REPAIRS & MAINT	200.00
804 · TELEPHONE	5,500.00
805 · POSTAGE	800.00
806 · COPIES	1,100.00
810 · SESSION EXP	200.00
840 · FINANCE EXPENSE	1,200.00
850 · WEB SITE	800.00
860 · BANK & LATE FEES	1,000.00
<b>Total 0800 · OFFICE EXPENSE</b>	<b>17,800.00</b>
<b>0900 · PROPERTY EXPENSE</b>	
901 · TRASH	1,700.00
902 · SEWER	2,300.00
903 · GAS	2,000.00

**Woodlawn Chapel Presbyterian Church**  
**Profit & Loss Budget Performance**  
 January 2017

	<b>Annual Budget</b>
904 · WATER	2,000.00
905 · ELECTRICITY	7,300.00
906 · REPAIR & MAINT	18,600.00
907 · LAWN CARE	5,500.00
908 · SNOW REMOVAL	2,500.00
909 · INSURANCE	6,500.00
910 · CUSTODIAL SERVICE	11,040.00
911 · SUPPLIES	1,500.00
912 · EXTERMINATING EXPENSE	720.00
915 · HVAC	5,000.00
<b>Total 0900 · PROPERTY EXPENSE</b>	<b>66,660.00</b>
<b>1000 · FELLOWSHIP</b>	
1002 · SUPPLIES	1,200.00
1003 · YOUNG FAMILIES	400.00
1004 · SPECIAL EVENTS	
1004 · SPECIAL EVENTS - Other	1,200.00
<b>Total 1004 · SPECIAL EVENTS</b>	<b>1,200.00</b>
1006 · DONUTS	100.00
1007 · SODA MACHINE	100.00
1090 · MISC EXP	
<b>Total 1000 · FELLOWSHIP</b>	<b>3,000.00</b>
<b>1100 · MISSION EXPENSE</b>	
1101 · LOCAL MISSION	
1101 · LOCAL MISSION - Other	1,200.00
<b>Total 1101 · LOCAL MISSION</b>	<b>1,200.00</b>
1102 · PRES GIVING	378.00
1104 · PER CAPITA	2,700.00
1108 · MOTHER'S DAY BASKETS	100.00
<b>Total 1100 · MISSION EXPENSE</b>	<b>4,378.00</b>
<b>2300 · MOTHER'S DAY OUT EXPENSES</b>	
2301 · SALARY-DIRECTOR	18,385.50
2305 · SALARY-TEACHERS	50,237.00
2306 · PAYROLL TAX EXPENSE	4,900.00
2309 · SUPPLIES	1,500.00
<b>Total 2300 · MOTHER'S DAY OUT EXPENSES</b>	<b>75,022.50</b>
<b>Total Expense</b>	<b>364,023.25</b>
<b>Net Income</b>	<b>-18,323.25</b>

## Annual Report To The Congregation

**Committee:** Personnel

**Members:** Stephen Zell, Kris Crutcher, Kathy Lunan, and David Heinrich.

**Committee Mission statement:** The mission of the Personnel Committee is to support the church's staff, review personal policies, and make recommendations to the Session concerning employment decisions and staffing.

**Achievements for 2016:** The committee continued to review and support the church's employees for the past year. Adjustments in schedules and time off were reviewed and made to meet the needs of our staff. Each staff member established goals for the year, and will be reviewed with them.

**Plans for the Upcoming Year:** The committee will continue to work with the staff in developing ministry goals and reviewing individual performance plans. We also will be adding Volunteers for staffing Friday Office Hours.

**Special Needs/ Prayers for the Coming Year:** Please keep the committee in your prayers as we continue the work of supporting our staff in their ministry goals.

Respectfully Submitted,  
Personnel Committee  
Stephen Zell, Moderator

## ADULT MINISTRY COMMITTEE ANNUAL REPORT

**Committee:** Adult Education

**Members:** Ad Hoc

**Committee Mission Statement:**

To provide quality Christian education for the adults at Woodlawn Chapel Presbyterian Church that deepens their faith, informs their lives, and moves them to action.

**Primary Achievements This Year:**

An active and vibrant Adult Education program was maintained throughout the year. The primary focus was on small group studies from Adam Hamilton, including The Call – The Life and Message of the Apostle Paul, John – The Gospel of Light and Life, and Making Sense of the Bible, as well as a study from Nick Cunningham called One – A Small Group Journey Toward Life -Changing Community.

**Plans for the Upcoming Year:**

Maintain a high level of engagement by those that participate in Adult Education through a continued series of small group studies and outside speakers. Strive to include programs that emphasis an outward focus through mission for a broader audience at Woodlawn.

**Special Thanks to:**

All of those that continue to participate in and support Adult Education, and for those that share in leading classes.

**Special needs/prayers for coming year:**

Prayers of thanksgiving for the friendships, relationships and Christian discernment that come from Woodlawn's Adult Education programs and for continued success. Pray that meaningful programs fill the 2017 year.

Respectfully submitted,

Richard Voth, Elder Moderator

## Children's Ministry Team

The children's ministry team consists of Sunday school teachers, VBS volunteers, and other church members who offer their help planning and implementing events and activities for children birth through grade five.

Our children's Sunday school meets from September through May and uses the "Feasting on the Word" curriculum produced by the Presbyterian Church, USA. This is a multi-age curriculum that coordinates with the Sunday lectionary readings. Every couple of months, we augment the lessons with mission activities and creative science lessons which help children learn how to use scripture in their everyday lives.

Special events throughout the year include the children's Christmas pageant in December and our annual Easter Egg Hunt on Palm Sunday. These events continue to be successful and also provide a way for us to include children from our Mother's Day Out program.

Sunday mornings, the children's team provides child care for our nursery. Our thanks to Emma Dames who has been our regular childcare attendant.

This year's Vacation Bible School was directed by Christine Keating and a large group of volunteers. While the attendance was smaller than in past years, the week was well organized and included a large number of youth helpers as well as children from our community.

### Needs for the upcoming year:

Planning and promoting an effective children's ministry will require a team of individuals. Our Sunday school teachers are already utilizing a team approach, and we will need to identify more persons to help our other activities grow, too.

Volunteers are always appreciated and in need. Plan now to be part of our 2017 VBS July 10-14.

Submitted by:

Chris Keating

## 2016 ANNUAL REPORT TO THE CONGREGATION

**Committee:** Woodlawn Chapel Emergency Meals Committee

**Members:** 31 women & 1 man

**Committee Mission Statement:**

To provide a few meals to families when the main Meal provider is temporarily unable to serve in that capacity.

**Primary Achievements This Year:**

Of our 32 members, 21 provided 41 full meals to 6 families.  
In addition, 2 members provided breads and fruit on several occasions.

**Plans for the Upcoming Year:**

To continue to provide assistance to families who need meals.  
It is always our hope to involve all of our members to lighten the work for all.

**Special Thanks to:**

Our star chef Cindy Capatosta for Preparing 4 meals

**Special needs/prayers for coming year:**

Prayers, always, for the health and safety of our congregation.

Respectfully submitted,

Peggy Swing, Elder Moderator

## MEMBERSHIP & EVANGELISM COMMITTEE ANNUAL REPORT

**Committee:** Membership and Evangelism

**Members:** Karen Barnett, Karin Bentele, Mary Voth, Gail LeMay, Christie Wright, Linda Wizeman, Barb Slocum. A heartfelt thanks to the members who served this year with great diligence, faithfulness, and compassion.

**Committee Mission Statement:** This committee has strived to have both an inward and outward thrust; caring for our church families' needs and concerns while being vigilant in welcoming new folks to our fold.

**Primary Achievements This Year:**

This year we have sponsored three new member orientations and provided sponsors for new members. We personally greet all new visitors with homemade cookies and a Welcome Packet each Sunday. Monthly, the Ritual of Friendship Pads are reviewed and calls and notes are made. A new church pictorial directory was completed. We had two celebrations for Valentine's Day. The summer Olympics event was well attended.

**Plans For the Upcoming Year:**

As we begin the new year, we are working towards attaining the goals set forth in the Woodlawn Strategic Plan.

**Special Thanks to:**

A special work of thanks to Stephanie and Chris for their phenomenal support! Please remember., it is you, the congregation, that makes Woodlawn chapel the warm and friendly church that it is. This church would cease to exist without everyone's constant effort to reach out to others! This is the very breath of God's Spirit in our faith and our lives.

**Special needs/prayers for coming year:**

Respectfully submitted,

Cindy Capatosta, Elder Moderator

## Annual Report to the Congregation

**Committee:** Mission Committee

**Members:** Debbie Lind, Judy French, Judy Simms-Brown, Mimi White, Annmarie Clark, Tina Odo, Carol May, Cindy Petot and Sue Hoffman

**Committee Mission Statement:** To support mission projects locally and internationally, with the help of individuals and groups in the congregation.

### Primary Achievements in 2016:

- January 21 buckets with cleaning supplies were delivered to flood victims in our area.
- In March, the congregation collected and delivered over 100 baby clothes and diapers to **Board of Religious Organization (BRO)** to help needy families in the city.
- A concert to benefit **The Covering House**, a refuge for sexually exploited and trafficked children, was held at Woodlawn in April. A total of \$1,900.00 was collected for this cause.
- May was our annual **Mother's Day Bag** project. The committee and congregation prepared 59 bags and delivered them to the three Ronald McDonald Houses. Each bag had items for personal use for each of the mothers that were being housed at the Ronald McDonald homes while their children are hospitalized. Our collected funds also funded generous amounts of healthy snacks and food items to be delivered to the Ronald McDonald Room at Mercy Hospital on two different occasions.
- In the summer months during the months of June, July and August we collected can goods and personal care items to be taken to **Joint Neighborhood Ministries**, a food pantry in the city. The Coupon Club also purchased food for this mission.
- Our **Dessert Auction** in September netted a record **\$3,358.00** that was equally divided between our Youth Group and Coupon Club. The Youth Group provided 50 turkeys for JNM for Christmas with the funds and Coupon Club uses this money to purchase food and personal care items for the **COC** and **JNM**, the two pantries we support.
- November an **Art Supply Drive** was held for the Southampton Presbyterian Church After School Arts program. Our donations of supplies filled the pastor's SUV to the brim.
- **The Giving Tree** in December is our ongoing Christmas mission, our congregation provided 60 Christmas gifts to clients of Circle of Concern, our local food pantry for West County. Also, the **Bible Study ladies** knitted 312 warm hats that were donated to BRO. The hats were delivered in December to BRO and the ladies also volunteered that day
- In addition, our mission budget supported other projects including **Grace Church** for the prison ministry, **UKirk**, a campus ministry at Washington University, **Presbyterian Children's Home**, and **Joint Neighborhood Ministries**.

**Coupon Club:** Thanks to Karin Bentele and Christy Wright for cutting coupons and watching for sales, a total of **\$3339.10** was spent to purchase food for two pantries that would have cost **\$11,169.35** retail.

**Plans for the Upcoming Year:** We wish to find ways to give our time to worthy causes that will bring our members together.

Respectively Submitted,  
Sue Hoffman, Mission Chairman



## 2016 ANNUAL REPORT TO THE CONGREGATION

**Committee:** Property Management

**Members:**

**Committee Mission Statement:**

**Primary Achievements This Year:**

Siding: Our major project for 2016 was the siding replacement of the church. While this was an expensive endeavor, it should reduce our maintenance expense for paint and heating. We installed a high grade of insulated siding over all of the existing siding around the church. The siding project included metal coating all external wood. This work was done by Midwest Construction 636.386.8050 (<http://trustmcgroofing.com>). Dustin Greene was my contact at MCG and he worked on getting just what we wanted at the lowest price. Several people in our subdivision had used MCG for roofing projects and they had done some roof repair at Woodlawn in the past. The work crew was very good and worked hard to perform good work and stay out of the way of church activities. We also put address numbers on the rear of the church at the request of the Fire Department. I have written a recommendation for MCG on their web site and Angie's list.



Figure 1 Original Siding



**Figure 2: Completed Work**

**Snow Removal:** Alan Wittenberg(Valley Landscape) asked us to find a new contractor for our snow removal. One of the members recommended T and T Lawn Care ([www.TandTLawnCare.net](http://www.TandTLawnCare.net)) for that service. They seem to be doing a good job. Getting the schedule worked out was an initial problem as we had an ice storm on Friday evening and snow on Saturday evening. They were removing the snow as church was underway on Sunday morning.

**General Maintenance:** There is always minor maintenance work that needs to be done. I have committed about 20 hrs this year to the following projects

**Faucet:** Replaced the handle on the mixer faucet in the kitchen. I sent the picture to Moen and explained the issue. They sent a replacement handle and valves which I put in place.



**Light bulbs:** Always changing the light bulbs. At some point in time, we will need to change the fixtures as the old bulbs will become hard to get since they are no longer being manufactured.

**Doorbell batteries:** Beth complained that the doorbell in the Education area didn't work. She had replaced that battery in the receiving unit to no improvement. Both the receivers and the door button transmitters have batteries. I replaced all of them and it appears that problem is resolved.

**Tree Planting:** Judy Simms-Brown was given 5 trees, dogwoods I believe. I planted 2 of them around the sign in front and the other 3 along the tree line north of the church. They were planted beyond the mowed area so they should not get cut off.

**Cleaning:** I believe that we have a new cleaning crew. I need to get additional information of them.

**Fire Alarm:** We had a period of several false alarms in the fire alarm system. The alarm company suggested a method to determine the source of the false alarms.

- When the alarm goes off insure that it is a false alarm then silence the alarm
- Go to each alarm source (see TechElectronics Test Report)
- If the light is flashing, that is probably the offending device. One of the classrooms had such an offending device which Technical Electronics replaced
- Reset the alarm system. This will turn off all of the lights.

It took a few tries to get this one fixed

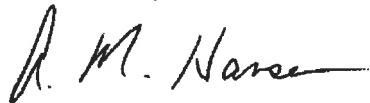
### **Plans For the Upcoming Year:**

- Driveway sealing and striping should be done when church is down for summer break in August
- Watch for HVAC issues this summer. If we need some units repaired now is the time

**Special Thanks to:**  
Midwest Construction Group for their siding efforts

**Special needs/prayers for coming year:**

Respectfully submitted,



\_\_\_\_\_, Elder Moderator

No report submitted for the **Stewardship Committee**

## STRATEGIC PLANNING ANNUAL REPORT

**Committee:** Strategic Planning

**Members:** Jim Craig, Chris Keating, Bill Biermann, Gail LeMay, Harvey Ziegler

**Committee Mission Statement:** The mission of the strategic planning committee is to develop a strategic plan to guide Woodlawn as decisions are made over the next five years.

**Primary Achievements This Year:** This year we compiled and finalized the strategic plan.

- We engaged a consultant to help us refine the planning process.
- We identified priority items based on input from the congregation surveys, SWOT analyses, and input from the consultant
- We developed an action plan to reorganize Woodlawn into teams rather than committees.
- We presented the strategic plan and the action items to a joint session and deacons meeting and obtained their approval of the priorities.

**Plans For the Upcoming Year:** This year we will present the strategic plan to the congregation and begin the process of operationalizing the plan.

**Special Thanks to:**

**Special needs/prayers for coming year:**

Respectfully submitted,

Jim Craig, Elder Moderator

## WORSHIP COMMITTEE ANNUAL REPORT

**Committee:** Worship

**Moderator:** Bob Rowlands

**Committee Mission Statement:** To provide a welcoming, enriching experience for our worshipping community.

### **Primary Achievements This Year:**

- Increased lay person involvement in leading worship
- Obtained volunteers for serving and preparing communion, ushers, liturgists, leading children's sermon, acolytes
- Arranged for special music and flowers for special occasions
- Instituted the Hymn of the Week
- Coordinated the Maundy Thursday dinner and service
- Decorated the church for special seasons of the year
- Christmas Eve family service was youth lead
- Purchased two new table cloths for the Communion Table using the Zenthoefer memorial funds

### **Plans For the Upcoming Year:**

- Transition into the Spiritual Formation Team, focusing on worship, education and youth
- Continue the involvement of youth and families in worship by having liturgist each Sunday
- Sharing some of the responsibilities of this committee with new teams in our new session organization
- Explore the possibilities for creative and challenging worship experiences

**Special Thanks to:** The entire congregation for their willingness to volunteer to make worship inviting and meaningful. Special thanks to Eric Henson for sharing his musical gifts, especially with the choir and the bell choir.

**Special needs/prayers for coming year:** As we explore new and experiential ways of worshipping God, we ask the congregation to be open to trying new and exciting opportunities.

Respectfully submitted,  
Bob Rowlands, Elder Moderator

## YOUTH MINISTRY ANNUAL REPORT 2016

### Committee: Youth

**Members:** Carol Stepp, Chris Keating, Karen Barnett, Annmarie, Clark Judy Simms-Brown

**Committee Mission Statement:** To provide outreach to Youth in grades 6-12 through mission, service, and discipleship by offering fellowship, study, and service opportunities.

### Primary Achievements This Year:

- Bi-Monthly Youth Group Meetings for High School and Middle School (combined meetings)
- Mission Projects:
- Leaf Raking for Senior Citizens
- St. Vincent DePaul soup kitchen
- Care Packages for Woodlawn college students. 9 were assembled and mailed
- Dessert Auction: Assisted with Woodlawn's Dessert Auction to raise money to purchase 50 turkeys
- Santa's Helpers: Wrapped and sorted gifts for needy children in the St. Louis area
- Joint Neighborhood Ministry: Delivered 50 turkeys for needy families

### Spiritual Development

- Montreat Youth Conference
- Weekly Sunday School

### Social Events

- Lunch at Gus's Pretzels
- Youth faith buddy and Family Potluck and "Speed Friending" Game

### Plans for the Upcoming Year:

- Bi-Monthly Youth Group Meetings for both High School and Middle School
- Mission Projects
- Mission Immersion trip Lexington Kentucky financed by Bake Sale Fundraisers
- Visit the Science Center Social Outing and inviting friends
- Create a youth committee with youth members
- Nurturing the spiritual and leadership skills of the youth
- Adding activities monthly for upcoming youth (3<sup>rd</sup>-5<sup>th</sup> graders)
- Trip to New Cathedral

### Special Thanks to:

The Woodlawn congregation for their unwavering support of our youth endeavors!  
Karen Barnett, Annmarie Clark and Chris Keating.

### Special needs/prayers for coming year:

Prayers for each student and leaders and prayers for a thriving and growing youth program

Respectfully submitted,

Carol Stepp, Youth Minister WCPC