



The Poplar Bluff Regional Giving Circle

GRANT APPLICATION

The Poplar Bluff Regional Giving Circle is a non-profit 501(c) 3 organization dedicated to raising and providing annual grants to local charities and aid organizations. As such, we realize that oftentimes additional funds and charitable donations may become available to help support the needs of the charitable organization. Should a charity or aid organization be awarded a grant from the PBRGC and subsequent additional monies or donations become available to support the needs addressed by the grant, the PBGRC releases the charitable organization from any obligation to the PBRGC grant. The PBRGC would like to know how the grant funds are ultimately expended.

GENERAL INFORMATION

Name of Organization:

Contact Person & Title:

Organization Mailing Address:

City, State, Zip:

Telephone:

Fax:

Email:

Tax exempt status and incorporation date:

Grant amount requested \$ _____ Total cost of project \$ _____

Percent of total project _____%

PROJECT INFORMATION

- 1) Brief statement summarizing the mission, objectives, and history of the organization:

2) Brief summary stating the purpose of the proposal, project, or program, including the target population and need it will help most:

3) Objectives of the project/program, expected outcomes, and how the progress will be measured and evaluated:

4) Project/program timeline and/or the time period the grant will cover:

5) If this is an ongoing project, how will it be financed in the future? If this is a one-time purchase, how will maintenance of the purchased items, if applicable, be funded?

6) If the PBRGC is unable to grant your full request, will partial funding prevent completion of the project? What changes, if any, will be made to the project in the event of partial funding? Are there other potential sources of income?

To be signed by the organization's board president and by the individual to whom questions and correspondence may be addressed with regard to this applications:

Board President (or equivalent) Date

Contact person Title Date

SUMMARY OF HOW THIS PROJECT WILL BE FINANCED

How the project money will be spent. Please attach purchase estimates and/or project bids.

Item	Amount	% of Total Project
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Budget of Project	_____	100%

Source of funds	Amount	Pending/Committed
<u>Your organization's contributions</u>	_____	_____
<u>Public contributions or donations</u>	_____	_____
<u>Loans</u>	_____	_____
<u>Other Sources (please specify)</u>	_____	_____
_____	_____	_____
<u>Poplar Bluff Regional Giving Circle</u>	_____	_____
_____	_____	_____
Total Budget of Project	_____	_____

In addition to completing the financial information requested, please attach your organization's most recent completed financial statement and the current annual budget, which also reflects year-to-date income and expenses.