

**Manhattan School for Children PS 333**  
**School Leadership Team – March 2017 Meeting**  
**Wednesday, 03-01-17, 3:15-4:45pm in Room 519**

<b>Name</b>	<b>Representation</b>
Claire Lowenstein	Principal
Brad Rothschild	Co-PA President
Stephanie Douglas	UFT Representative
Nicki Peters	Teacher
Jessica Han	Teacher
Elizabeth Rivera	Teacher
Liz McGrath	Parent Rep (3-5 <sup>th</sup> grades)
Aurelis Figueroa	Parent Rep (K-2 <sup>nd</sup> grades)
Kiki Herold	Parent Rep (All grades)

1. Welcome
  - A. Acting chair today: Liz McGrath due to Susan’s absence (Frost Valley trip)
2. Principal’s Report
  - A. Kindergarten chat about recess
    - a. Only recess teachers should be taking kids to the bathroom/nurse/etc.
    - b. Two parent volunteers at a time—split between little yard and big yard
    - c. New guidelines for recess volunteers
    - d. Discipline should be handled only by school staff
    - e. Sign-in sheet for volunteers as well as a vest so everyone can see who a volunteer is
    - f. Only parents can volunteer—no sitters or caregivers
    - g. During shifts, volunteers cannot have phones out
3. PA Report
  - A. Auction is March 18
    - a. New venue
    - b. New families get one free ticket
    - c. Fund-a-cause will be an upgrade in technology
4. Old Business
  - A. Great turnout from the Family Curriculum Night
    - a. Keep the format for next year
5. New Business
  - A. Update on School Survey
    - a. Surveys being given out next week for K-5 during conferences
    - b. Deadline is March 31 (earlier than last year)
  - B. IDC Update: executive committee and Claire to do a needs-assessment, then split up into grade bands, then talk with staff, then debrief with IDC to find next steps
  - C. Remind families about reading the school handbook → Claire to send out a link in her next email blast

- D. Add to the agenda of “Things to do” is a “Welcome to MSC” event for newly admitted families for next year (tentative date: May 11<sup>th</sup>)
- 6. Meeting Wrap-Up
  - A. Next Meeting: April 5<sup>th</sup>, 2017
  - B. On the agenda for next month: David Milch: March IDC Event “Everybody Has a Story” sharing & brainstorming