

Manhattan School for Children: PS 333
2018-19 School Leadership Team
Thursday, 9-20-2018
3:15-5:00 pm Room 515

Name	Representation
Claire Lowenstein	Principal
Jason Isbell	PA Co-President
Raphael Tomkin	UFT Representative
Hilary Kaden	Teacher
Karen Dunner	Teacher
Nicole Peters (not present)	Teacher
Alice Hsu (not present)	Teacher
Shawn Chin-Chance	Parent Rep
Kate Liebman	Parent Rep
Ruby Dawson	Parent Rep
Kathryn Good (present via FaceTime)	Parent Rep

1. Welcome

2. Introduction: School Leadership Team (SLT) Role & Responsibilities

- A. SLTs are comprised of an equal balance of parents and staff. They take part in school decision-making.
- B. SLTs are responsible for developing and monitoring the school's Comprehensive Education Plan (CEP), which identifies specific goals and strategies for the school that year within the parameters of goals set forth by the Department of Education and School District.
- C. Last year, the MSC SLT held workshops for parents and teachers on the SLT and CEP in order to demystify the process and solicit input.
- D. Claire notes: the CEP is meant to be a "living, breathing document" on which staff and families collaborate in consensus-based decision making.
- E. Meetings of the SLT are generally held on the first Wednesday of each month from 3:15-5pm in room 515.

3. Election of Officers for 2018-19

- A. Chair: Shawn-Chin Chance
- B. Secretary / Note-taker: Kate Liebman
- C. Timekeeper: Raphael Tomkin

4. New Business

- A. Review of 2018-19 District goals and draft school CEP
- B. Discussion of the Caring School Community model and MSC's classroom behavioral expectations
- C. Discussion of 2018 School Survey results
- D. Upcoming District 3 professional development workshops for SLT members

5. Agenda Setting for next SLT meeting

- A. Approval of Minutes
- B. Review CEP goals and creation of SLT subgroups to facilitate assessment
- C. **Next Meeting: October 3, 2018**