

**GUIDELINE**  
**NEF – CHERYL KOLAR MEMORIAL FUND**  
**NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION**  
**PACIFIC NORTHWEST REGION**

This Guideline will govern the Prizes' funding and awards.

1. It is suggested that each Chapter donate \$25.00 per year towards the Pacific Northwest Region NEF-Cheryl M. Kolar Memorial Prize Fund. (Recommend adding to each chapter's budget)
2. Each chapter's annual contribution should be sent no later than March 30 to the Pacific Northwest Region Treasurer for the Region Fund.
3. The amount of the Prize Awards will be subject to change annually, depending on balance available in the Prize Fund.
4. The Pacific Northwest Region Design Drafting Program Chairman and Pacific Northwest Region Block Kids Building Program Chairman will review the funds available yearly and will request the Region Treasurer to issue awards without depleting the Fund.
5. Each Chairman will present the award(s) to the sponsor chapter(s) winner(s).
6. The sponsoring chapter(s) will present the award(s) to the local winner(s).
7. Recommended award levels (depending on availability of funds):
  - A. Pacific Northwest Region Block Kids Building Program Winner:
    - 1) \$100.00
  - B. Pacific Northwest Region Design Drafting Program (computer aided)
    - 1) First Place – College - \$300.00 check
    - 2) First Place – High School - \$200.00 check
  - C. Pacific Northwest Region Design Drafting Program (hand drafting)
    - 1) First Place – College - \$300.00 check
    - 2) First Place – High School - \$200.00 check

The NEF Cheryl Kolar Region fund will be administered by the Pacific Northwest Region Fund Trustees. The funds will be placed in a segregated account for the administration of the award.

*PNWR – VI*

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