

Lucy L. Gouvin

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EDUCATION

- 2012-2016 **SMITH COLLEGE** Northampton, MA
Double BA in Studio Arts and Economics, expected May 2016
- Deans List every semester, GPA 3.89
 - Advanced Digital Media Literacy Course—*class admission by competitive application process.*
 - Studied abroad at Univerzita Karlova v Praze (Charles University of Prague), summer 2014.
- Summer 2015 **SMITH-TUCK BUSINESS BRIDGE PROGRAM** Northampton, MA
Introduction to business school for liberal arts majors.
- Intensive three-week program for women, by a competitive application process. Included introduction to marketing, accounting, finance, strategy, managerial and economics. Presented a stock valuation analysis.
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EXPERIENCE

- May '15-Present **FAY GAMES** Northampton, MA
Producer
- Communicated effectively with all departments, including programming, game design, and art.
 - Anticipated team needs in order to improve production process, and adapted to changing priorities.
 - Assigned work to team members in order to keep project on schedule and productive.
- 2013-Present **REAL LIVE THEATRE** Hadley, MA
Producer, Company Administrator, Founding Member
- Collaborated with directors, rented spaces, organized transportation, and facilitated rehearsal process.
 - Managed committees, updated records, maintained insurance, and kept accounting records.
 - Shaped long-term vision, including management protocol, mission statement, and financial goals.
- Fall 2014 **HAMPSHIRE COLLEGE** Amherst, MA
Art Producer for Word Snack HD app
- Delegated tasks to team members to take advantage of their individual strengths.
 - Solicited group input and synthesized feedback into an achievable plan for the tight production timeline.
 - Communicated with programming, audio, and design departments to ensure all art needs were satisfied.
- Jan '14, Jan '15 **24 HOUR THEATER PROJECT** Northampton, MA
Stage Manager
- Worked intensively with many departments while adapting to challenges under a strict time constraint.
- Jan '14-Nov '14 **"THE LIFE AND LEGACY OF OTELIA CROMWELL" FILM** Northampton, MA
Production Assistant
- Researched historical information to inform script development.
 - Provided technical support while shooting interviews on location.
- Jan '14-Sept' 15 **THROUGH MY WINDOW** Northampton, MA
Video Producer
- Developed clear and concise educational videos from script writing to completion.
 - Delegated filming, animation, and editing tasks to teammates to maximize efficiency.
- Summer 2012 **OGUNQUIT PLAYHOUSE** Ogunquit, ME
Stage Manager, Production Assistant
- Managed intensive one-week rehearsal process and collaborated with all departments effectively.
- 2004-2012 **THE DRAMA STUDIO** Springfield, MA
Stage Manager, Board Member
- Managed nine shows; responsible for scheduling, communicating across departments, and leading rehearsal.
 - Crafted strategy, including fundraising practices, improving alumni relations, and whether to move facilities.
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SKILLS Mac OSX, Word, Excel, HTML5/CSS, Photoshop, Final Cut Pro, Agile methodology, valid MA drivers license.

MEMBERSHIP International Game Developers Association, Stage Managers' Association.