

EDUCATION

Columbia University New York, NY M.A. Oral History	2009–2011
Columbia University New York, NY B.A. Cultural Anthropology, <i>magna cum laude</i>	2004–2007

WORK EXPERIENCE

Editorial Assistant <i>Brooklyn Museum</i> Brooklyn, NY	2013–present
<ul style="list-style-type: none">• Edit and proofread copy for museum's general website, including but not limited to the collections and exhibitions pages, object archives, events calendar, and YouTube video transcriptions.• Research for and write web copy of exhibition descriptions based on the curatorial vision and branding strategies of the exhibition.• Interview and write profiles of curatorial staff and museum benefactors for newsletters.• Collaborate with team members on a mass content management migration project, including researching web-based digital innovations such as Google Cultural Institutes.	
Chief Editor <i>West Point Center for Oral History</i> West Point, NY	2011–2013
<ul style="list-style-type: none">• Organized workflow and managed schedules between the center's directors and its editorial staff. Helped build and managed the center's website content management system.• Consulted on oral history methodology and provided technical and technological support for the interview process. Formatted and edited transcriptions for publication into online archives.• Constructed and systematized primary reference documents, including the official style guide, and the glossary of military, political, and historical terminology.• Composed and distributed the center's quarterly newsletter.	
Film Series Organizer/Administrative Assistant <i>Center for the Study of Democracy, Toleration, & Religion, Columbia University</i> New York, NY	2010–2011
<ul style="list-style-type: none">• Reviewed and selected films for the first annual month-long film series on the intersections of politics and religion.• Researched and booked guests for the discussion portions of each event, including the films' award-winning directors and producers.• Liaised with the press and related venues to promote film events. Subsequently, the events far exceeded anticipated audience turn out, some by as much as 200%.• Created promotional content for the film series, including press kit, posters, and logo.• Assisted Assistant Director with organizational tasks including filing expense reports, preparing budget reports, re-organizing archives, overseeing CDTR events, coordinating travel and lodging details for all guest speakers, and maintaining the organization listserv.	
Oral History Project Coordinator/Assistant Editor <i>McSweeney's: Voice of Witness</i> Mae Sot, Thailand	2009

- Led the initial phase of the multinational project for *Nowhere to Be Home*, an oral history book illuminating the human rights crisis in Burma, including the development and maintenance of the work schedule for a team of seven researchers and interviewers.
- Launched and managed the interviewing process for staff. Conducted several in-depth life history interviews of survivors of human rights abuses.
- Edited raw transcripts into first person narrative.

RELATED ACTIVITIES

National Museum of Natural History Contract Oral Historian	2016–present
<i>In Context Journal</i> Editor/Co-Founder	2015–present
Groundswell Oral History for Social Change Practitioner Support Network Working Group Member	2014–present
Asian American Oral History Collective Workshop Facilitator; Working Member	2013–present
350.org Oral History Consultant	2015–2016
Columbia Oral History Alumni Association Board of Directors; At-Large Member	2014–2016
National Law Enforcement Museum Oral History Interviewer to Commissioner William Bratton	2013
Washington Peace Center 50 th Anniversary Oral History Project Consultant	2013
Brooklyn Cable Access Television BCAT Studio Certified Producer	2010–2011
StoryCorps Volunteer Archivist	2009
US Campaign for Burma Thai-Burma Border Delegation Videographer	2008

PUBLICATIONS & PRESENTATIONS

- “What does a Scientist Look Like? The Answer is in Storytelling.” Speaker. TEDxNVCC: Fusion of Values. Northern Virginia Community College, Annadale, VA, 2016.
- Refugee Oral History Workshop. Facilitator. Kahin Center, Ithaca, NY; Journey’s End Refugee Services, Buffalo, NY, 2015.
- Review of *SoMove Oral History Tour*. *Oral History Review*, Volume 41 (2), 2014.
- “Building Bridges with Stories: The National Law Enforcement Museum Uses Oral History to Connect to Citizenry.” *Plinth Magazine*, June 2014.
- Review of *Recalling 1993*, by Droga5. *Oral History Review*, Volume 40 (2), 2013.
- “Women’s Voices in the University and the Military.” Chair and Commentator. Oral History Association Annual Conference, 2012.
- *Nowhere to Be Home: Narratives From Survivors of Burma’s Military Regime*. Assistant Editor. McSweeney’s: Voice of Witness, 2011.

AWARDS & GRANTS

- *Oral History Association Presenter Scholarship*, Oral History Association, 2016.
- *Oral History Master of Arts Alumni Travel Grant*, Columbia University Oral History Program, 2016.
- *Omar Bradley Foundation Fellowship*, Omar N. Bradley Foundation, 2011–2012.
- *Emerging Crises Oral History Research Award Honorable Mention*, Oral History Association, 2009.
- *Thomas D. Storie Memorial Scholarship*, Estate of Thomas D. Storie, 2007–2008.

- *General Studies Thesis Grant*, Columbia University, Spring 2007.
- *Weatherhead Undergraduate Training Grant*, Weatherhead East Asian Institute, Summer 2007.
- *Surdna Foundation Scholarship*, Surdna Foundation, 2006–2007.

RELEVANT SKILLS

- Aptitude for website content management systems, Final Cut Pro, Adobe Creative Suite, Audacity, and Microsoft Office Suite.
- Expertise in long- and short-form interviewing, and both studio and field production for television, radio, and film.
- Fluency in Korean.