

**Chicago Heights Public Library
Board of Trustees Minutes
January 14, 2016**

Board Chair Wilcox called the meeting to order at 6:30 PM.

Members Present: Trustee Wilcox, Trustee High, Trustee Bennett, Trustee Cifelli, and Trustee Stanfa

Members Absent: Trustee Martinez-Gomez, Trustee Perez, and Trustee Sanders.

Also Present: Mr. Menzies and Ms. Martin.

Trustee High moved, and Trustee Cifelli seconded a motion to approve the minutes of November 15, 2015. Motion carried.

Board Correspondence:

Board Chair: The library has a new corporation counsel. She will be attending the next board meeting.

Trustee: Cifelli noted that a correspondence should be sent to the firm thanking them for the holiday treats (snacks).

Public Comments:

None.

Librarian's Report:

Mr. Menzies: Noted that attendance is recovering from last year when the ramp was closed. Children are attending the variety of programs offered and this should be highlighted, also noting that the enhancements should be publicized more thoroughly.

Trustee: High recommended publicizing at the local schools.

Trustee: Bennett mentioned extending Friday night hours for programming at the library and if it would be cost effective.

Trustee: Cifelli has concerns about security at the library on a Friday night.

Building Report:

None.

Finance Committee:

Comparative Report: The year-to-date expenses are \$569,220.38.

Per Capita Grant: The balance on hand as of December 2015 is \$5,331.25.

Trustee Stanfa moved, and Trustee High seconded a motion to approve the December 2015 bills. Motion carried

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Library Committee:

None.

Grants Committee:

None.

Hiring Committee:

None.

New Business:

Meetings Room Policy

Trustee Cifelli moved, and Trustee High seconded, a motion to accept the Meeting Room Policy.
Motion Carried.

Old Business:

Levy Request.

Board Chair: The levy request was presented to the City at 1,100,000 dollars, which is \$100,000 more than last year. We have to anticipate upgrades and capital improvements on the 40 year old HVAC.

Trustee: Cifelli noted that our number one priority is providing quality HVAC services. The library is a Heating and Cooling center.

Trustee High moved, and Trustee Stanfa seconded, a motion to accept the Library's Levy requested. Motion Carried.

Adjournment:

At 7:12 pm, Trustee Sanders moved, and Trustee High seconded, a motion to adjourn the meeting.

Ms. Lori Wilcox
Library Board Chair