

**Chicago Heights Public Library  
Board of Trustees Minutes  
February 11, 2016**

Board Chair Wilcox called the meeting to order at 6:30 PM.

**Members Present:** Trustee Wilcox, Trustee High, Trustee Bennett, Trustee Cifelli, Trustee Perez, Trustee Sanders and Trustee Stanfa

**Members Absent:** Trustee Martinez-Gomez

**Also Present:** Mr. Menzies, Ms. Martin, Ms. Fese and Ms. Williams

Trustee High moved, and Trustee Bennett seconded a motion to approve the minutes of January 14, 2016. Motion carried.

**Board Correspondence:**

**Mr. Menzies:** We have letters requesting sponsorship from the Bloom Township Booster Club and Chicago Heights Park District. We will assist with an outreach table.

**Trustee:** Cifelli discussed a mail-a-book to seniors program at a library she visited in Fort Myers, Florida.

**Public Comments:**

Muriel Williams, resident, is here to listen and observe.

**Librarian's Report:**

**Mr. Menzies:** None.

**Building Report:**

**Trustee:** Cifelli reported water was coming into garage from the sewer. The toilets were also backing up. The library was closed due to the plumbing issues. Metropolitan was very professional and provided good service. Storage space in the basement is too full.

**Mr. Menzies:** There was a towel that came into the sewer from street level. There was a lot of flooding with the water pressure affected. There was also a water main break in the city at the same time. The storage space clean up is in progress.

**Finance Committee:**

**Trustee:** Bennett commented that we have not received plumbing invoice yet.

Comparative Report: The year-to-date expenses are \$626,628.89

Per Capita Grant: The balance on hand as of February 2016 is \$1,338.80

Trustee Perez moved, and Trustee Cifelli seconded a motion to approve the February 2016 bills. Motion carried.

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**Library Committee:**

None.

**Grants Committee:**

None.

**Hiring Committee:**

None.

**New Business:**

Resolution Authorizing Intervention in Property Tax Assessment Proceedings

The resolution was adopted February 11, 2016 by the Board of Trustees pursuant to a roll call vote as follows:

AYES: Ms. High, Ms. Sanders, Ms. Cifelli, Mr. Stanfa, Ms. Perez, Ms. Bennett, Ms. Wilcox

NAYS: 0

ABSENT: Ms. Martinez-Gomez

Service Contract Proposal

Trustee Cifelli moved, and Trustee Sanders seconded, a motion to accept the service contract proposal. Motion Carried.

**Old Business:**

None.

**Adjournment:**

At 6:55 pm, Trustee Stanfa moved, and Trustee Bennett seconded, a motion to adjourn the meeting. Motion carried.

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Ms. Lori Wilcox  
Library Board Chair