

**Chicago Heights Public Library  
Board of Trustees Minutes  
May 12, 2016**

Board Chair Wilcox called the meeting to order at 6:55 PM.

**Members Present:** Trustee Wilcox, Trustee Bennett, Trustee High, Trustee Perez, Trustee Sanders

**Members Absent:** Trustee Cifelli, Trustee Martinez-Gomez, Trustee Stanfa.

**Also Present:** Mr. Menzies, Ms. Martin, Jeff Mahaffa, Ron Coletta, and a resident.

Trustee Bennett moved, and Trustee High seconded a motion to approve the minutes of March 10, 2016. Motion carried.

Trustee High moved, and Trustee Perez seconded a motion to move to new business.

**New Business:**

E-Rate update.

Jeff Mahaffa spoke about the e-rate program which brings high-speed internet to schools and libraries; this should bring substantial increase to library's public computer speed. The library put together a proposal submission to request the funding. The library received 15 bids for service. Comcast will bring 300 megabytes of speed and if the library receives e-rate grant, it will pay for 90% of the cost. The library is responsible for 15% of the Category 2 costs, which includes putting in the access points.

(Trustee Bennett left the meeting at 7:05 PM, and returned at 7:10 PM.)

**Board Correspondence:**

**Board Chair:** Wilcox attended BookExpo America this month.

**Public Comments:**

A Resident said her children enjoy children's department and using the computers.

**Librarian's Report:**

**Mr. Menzies:** Summer Reading Program begins June 1, 2016. The theme is "Read for the Win."

**Board Chair:** Wilcox asked if the library would be interested in partnering with the Park District and Cornerstone Church for the Back to School event on August 7, 2016. The Little Libraries are going up in the parks.

**Building Report:**

None.

**Finance Committee:**

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Comparative Report: The year-to-date expenses are \$842,256.86

Trustee Perez moved, and Trustee Sanders seconded a motion to approve the April 2016 bills, Motion carried.

**Library Committee:**

None.

**Grants Committee:**

None.

**Hiring Committee:**

None.

**Old Business:**

None.

**Adjournment:**

At 7:28 PM, Trustee Bennett moved, and Trustee High seconded, a motion to adjourn the meeting. Motion carried.

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Ms. Vicki High  
Vice President, Library Board of Trustees