

**Chicago Heights Public Library  
Board of Trustees Minutes  
August 11, 2016**

Board Chair Wilcox called the meeting to order at 6:30 PM.

**Members Present:** Trustee Wilcox, Trustee Bennett, Trustee Martinez-Gomez, Trustee Perez, and Trustee Stanfa

**Members Absent:** Trustee Cifelli, Trustee High, and Trustee Sanders

**Also Present:** Mr. Menzies and Ms. Martin

Trustee Stanfa moved, and Trustee Bennett seconded a motion to approve the minutes of June 14, 2016. Motion carried.

**Board Correspondence:**

**Board Chair:** Wilcox said that Savers.com set up a donation pod outside the library's parking lot. Donations will go to Vietnam Veterans and the library will receive \$750 per month to use our space. Library staff set up an outreach table at Thornwood Apartments and the park district with additional outreach planned at St. Bethel Church and Kings Park. There were four sessions of music in the park. A band was outside the library playing and there were line dancing classes.

**Public Comments:**

None.

**Librarian's Report:**

**Mr. Menzies:** Summer reading went well, over 100 kids participated. The e-rate category 1 funding has been approved; this will speed up the library's technology infrastructure, which is the fiber from Comcast. We are waiting to hear about category 2 which includes the cabling. We want a net equalizer to redistribute bandwidth, so patrons can download quickly and also have a server set up.

**Building Report:**

None.

**Finance Committee:**

**Comparative Report:** The year-to-date expenses are \$158,415.63.

**Per Capita Grant:** The balance on hand as of July 2016 is \$17,887.10.

Trustee Martinez-Gomez moved, and Trustee Perez seconded a motion to approve the July 2016 bills. Motion carried.

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**Library Committee:**

None.

**Grants Committee:**

None.

**Hiring Committee:**

None.

**New Business:**

None.

**Old Business:**

None.

**Adjournment:**

At 6:54 pm, Trustee Martinez-Gomez moved, and Trustee Bennett seconded, a motion to adjourn the meeting. Motion carried.

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Ms. Lori Wilcox  
Library Board Chair