

**Chicago Heights Public Library
Board of Trustees Minutes
February 9, 2017**

Board Chair Wilcox called the meeting to order at 6:30 PM.

Members Present: Trustee Wilcox, Trustee High (arrived 6:47 PM), Trustee Bennett (arrived 6:40 PM), Trustee Cifelli, Trustee Perez, Trustee Sanders and Trustee Stanfa

Members Absent: Trustee Martinez-Gomez

Also Present: Mr. Menzies, Ms. Martin, Mr. Adam Webb, and Ms. Natisha Olaseni (left 6:43 PM).

Trustee Perez moved, and Trustee Cifelli seconded a motion to approve the minutes of January 19, 2017. Motion carried.

Board Correspondence:

None.

Public Comments:

Natisha Olaseni, resident, is looking for activities for her teen daughter and others for Black History month. She chose to participate in some events at the Chicago Public Library.

Librarian's Report:

Mr. Menzies: Submitted in writing.

Building Report:

None.

Finance Committee:

Comparative Report: The year-to-date expenses are \$598,842.01

Per Capita Grant: The balance on hand as of January 2017 is \$496.68

Trustee Perez moved, and Trustee Stanfa seconded a motion to approve the January 2017 bills. Motion carried.

Library Committee:

None.

Grants Committee:

None.

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Hiring Committee:

None.

New Business:

None.

Old Business:

HVAC

Adam Webb, from Temperature Services Company, recommends rooftop units for the new HVAC, which is easier to maintain and replace when life expectancy (18-20 years) is up. CS2 Design Group has worked with several other libraries on similar projects. If the library chooses, they can also replace equipment downstairs.

Trustee: Stanfa inquired whether the rooftop is strong enough to hold the new equipment.

Webb says CS2, and their mechanical engineers, looked into this, says they can tie in ductwork to the perimeter of building. There is a cooling tower by the staff lot, which is an ideal spot for some equipment, but they may have to build another one along the side of the building. There are energy efficiency rebates with rooftop units or replacing equipment, Temperature Services Company can help with process of rebates. \$1.125 million is a budgetary figure for the rooftop units (leaving the basement equipment dormant), and will change, when the final scope is developed.

Mr. Menzies: Directed board to the CHPL Hours Change Cost Savings Proposal. We cannot afford to run 7 days a week. The per capita grant is underfunded and Illinois has no budget. We need to cut back now that we have less tax base with the same expenses.

Adjournment:

At 7:18 pm, Trustee Stanfa moved, and Trustee Perez seconded, a motion to adjourn the meeting. Motion carried.

Ms. Lori Wilcox
Library Board Chair