

**Chicago Heights Public Library
Board of Trustees Minutes
March 9, 2017**

Board Chair Wilcox called the meeting to order at 6:32 PM.

Members Present: Trustee Wilcox, Trustee High, Trustee Bennett, Trustee Cifelli, Trustee Sanders, and Trustee Stanfa

Members Absent: Trustee Martinez-Gomez and Trustee Perez

Also Present: Mr. Menzies, Ms. Martin, and Mr. Jeff Allgood.

Trustee High moved, and Trustee Sanders seconded a motion to approve the minutes of February 9, 2017. Motion carried.

Board Correspondence:

None.

Public Comments:

None.

Librarian's Report:

Mr. Menzies: Submitted in writing.

Building Report:

None.

Old Business:

At 6:42 pm, Trustee Stanfa moved, and Trustee High seconded, a motion to move to old business. Motion carried.

Mr. Jeff Allgood, from Southwest Town Mechanical presented ASHRAE Equipment life expectancy chart. The library has an old atmospheric steam boiler which is not efficient with today's standards. The chiller is from 1992. The refrigerant is being phased out and is costly. Air handler #4 is disconnected, gives no heat, and on cold days the library struggles to stay warm. The library has a pneumatic control system, and nowadays the control systems are electronic. The thermostats are out of calibration. He suggests hiring an engineering firm for an assessment. We should switch from steam to hot water. New equipment today is very efficient and can save the library a lot of money.

Finance Committee:

Comparative Report: The year-to-date expenses are \$658,860.48

Per Capita Grant: The balance on hand as of February 2017 is \$0.

**Chicago Heights Public Library
Board of Trustees Minutes
March 9, 2017**

Trustee: Cifelli noted that water bill, gas bill, and mechanical bills are all high.

Trustee Cifelli moved, and Trustee High seconded a motion to approve the February 2017 bills. Motion carried.

Library Committee:

None.

Grants Committee:

None.

Hiring Committee:

None.

New Business:

Temperature Service Control has a proposal from an engineering firm for evaluating the boiler, chiller and air handlers.

The Board Chair asked for motion to have staff sign off on an engineering firm before next month's board meeting for under \$10,000. Trustee Cifelli moved, and Trustee Stanfa seconded, a motion to approve bringing on an engineering firm within the next two weeks.

Trustee: Cifelli suggested getting two engineering evaluations.

Adjournment:

At 7:25 pm, Trustee Cifelli moved, and Trustee Sanders seconded, a motion to adjourn the meeting. Motion carried.

Ms. Lori Wilcox
Library Board Chair